

**CENTENNIAL BOARD
OF COOPERATIVE EDUCATIONAL SERVICES**

SUPERINTENDENTS ADVISORY COUNCIL

MINUTES

**May 1, 2014
2020 Clubhouse Drive – Board Room
Greeley, CO 80634**

A. 9:00 a.m. SUPERINTENDENTS ROUND TABLE DISCUSSION

B. BREAK

C. 10:00 a.m. CALL TO ORDER – ROLL CALL

- **Mr. Ron Echols, Chairperson**

- **The following Superintendents, or designees, were present:**

1. Dr. Randy Miller	Eaton RE-2
2. Mr. Rick Mondt	Briggsdale RE-10J
3. Dr. Patrick Hickey	Park R-3
4. Dr. Michelle Johnstone	Brush RE-2
5. Mr. Ron Echols	Morgan County RE-3
6. Mr. Gary Bruntz	Wiggins RE-50J
7. Dr. Jo Barbie	Weld RE-1
8. Dr. Glenn McClain	Platte Valley RE-7
9. Mr. Rob Ring	Ault / Highland RE-9
10. Mr. Doug Pfau	Weldon Valley RE-20J
11. Mr. Joe Kimmel	Prairie RE-11
12. Mr. Bret Robinson	Pawnee RE-12

- **The following Superintendents, or designees, were absent:**

1. Ms. Terry Schueler, Designee	St Vrain RE-1
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- **The following CBOCES staff members were present:**

Dr. Randy Zila	Executive Director
Dr. Mary Ellen Good	Federal Programs Director
Ms. Jocelyn Walters	Special Education Director
Mr. Mark Rangel	Innovative Education Director
Mr. Terry Buswell	CFO, Human Resources & Technology Director
Ms. Melony Sandquist	Executive Administrative Assistant

- **The following guests were present:**

Mr. Jhon Penn – CDE, District & School Performance

Ms. Tara Bell & Ms. Jennifer Girvin – Colorado Community College System

- Colorado Secondary Health Science

D. CONSENT GROUPING – ACTION ITEMS

- Approve Agenda as presented

Dr. Randy Miller moved to approve the Agenda as presented. Seconded by Mr. Rick Mondt. The motion passed unanimously.

- Approve Minutes as presented

Mr. Gary Bruntz moved to approve the Minutes as presented. Seconded by Dr. Glenn. The motion passed unanimously.

E. REPORTS / DISCUSSION

Colorado Secondary Health Science Presentation

Colorado Career & Technical Education – Colorado Community College System

Ms. Tara Bell & Ms. Jennifer Girvin

Discussion: Ms. Bell and Ms. Girvin presented information on new courses that have been created to align to BIO 106. The courses will be ready for the 2014-2015 school year. The curriculum will be available for Introduction to Health Science in July 2014. Basic Anatomy and Physiology curriculum is currently in development. Additional courses will be developed to facilitate seamless transitions from 6th grade through certificate of degree attainment. Course aligns with HOSA, Common Career Technical Core, and Colorado State Standards. These courses can be taught by teachers with a Secondary CTE Integrated Science Credential in addition to Health Science and Biotechnology Credentials.

CDE Updates / Report

Mr. Jhon Penn

CDE, District & School Performance

Discussion: Mr. Penn provided handouts relative to current initiatives at CDE and responded to questions.

CBOCES Marketing / Communications Specialist

Dr. Randy Zila

Discussion: Dr. Zila brought up for discussion and consideration a recently developed DRAFT for a Marketing Communications Specialist job position with CBOCES. Estimated salary for this position would be low \$50,000 to upper \$60,000. There has been discussion in the past that some Superintendents have an occasional need for a Marketing and /or Communication Specialist, but cannot add this position (FTE) to their current staff. Further discussion revealed that districts randomly encounter situations where they need assistance in formally addressing matters with the news media or parents but never know when that will arise. In addition, some districts would like to trump up their websites or engage in marketing campaigns to increase enrollment. It was decided that Superintendents interested in using this service will submit specific needs and job description ideas to Dr. Zila. This topic will be brought forward after further research has been done.

Program Director Reports – Written Reports Provided

1. Dr. Randy Zila - Executive Director
2. Dr. Mary Ellen Good – Federal Programs Director
3. Ms. Jocelyn Walters - Special Education Director
4. Mr. Mark Rangel – Innovative Education Director
5. Mr. Terry Buswell - CFO, HR & Technology Director

Discussion:

- Dr. Zila reminded Superintendents that his annual employment contract is due for renewal and asked if the Superintendents have a recommendation for the Board of Directors. Consensus was to recommend to the CBOCES Board of Directors to renew Dr. Zila’s contract.
- Dr. Zila advised that he has had communication with Mr. Ken Fellman (Eagle Net legal counsel) that Mr. Tim Swain would like to remain on the Eagle Net Board of Directors even though he (Tim) is no longer on the CBOCES Board of Directors. Consensus was to recommend to the CBOCES Board of Directors that Mr. Tim Swain be allowed to remain on the Eagle Net Board in the position of a community representative.

Review of Proposed 2014-15 Budget

Mr. Terry Buswell
Dr. Randy Zila

- Review of the May 1, 2014 Budget Update
- Review of the Proposed Budget for July 1, 2014 – June 30, 2015

Dr. Glenn McClain moved to approve the Proposed Budget for July 1, 2014 through June 30, 2015 as presented. Seconded by Mr. Doug Pfau. The motion passed unanimously.

F. ACTION ITEMS

- Approve or Amend the 2014 – 2015 CBOCES Meeting Calendar.

Mr. Rob Ring moved to approve the 2014 – 2015 CBOCES Meeting Calendar as presented. Seconded by Mr. Rick Mondt. The motion passed unanimously.

There being no further business, Mr. Ron Echols adjourned the meeting at 11:48 a.m.

Respectfully Submitted,



Melony Graham
Executive Ass't to CEO, BOD, SAC
Centennial BOCES