

OFFICIAL MINUTES
SUMMERSET PLANNING AND ZONING COMMISSION
REGULAR MEETING
TUESDAY, MARCH 12th, 2024 @ 6:00 P.M.

The meeting was called to order by Vice-Chairman Dustin Hirsch at 6:00 p.m.

ROLL CALL: Dustin Hirsch, Mitchell Woldt, Brittini Bjorum and Casey Kenrick were present. Absent: Brody Oldfield. Also present was the City Administrator.

CALL FOR CHANGES: Motion by Kenrick, second by Woldt to approve the agenda of the meeting for March 12, 2024. Motion carried.

CONSENT CALENDAR: Motion by Kenrick, second by Bjorum to approve the minutes of the regular meeting of January 23rd, 2024. Motion carried.

TRAINING

Motion by Kenrick, second by Woldt, to open discussion. Motion carried. City Administrator Lisa Schieffer presented a training class covering the following items:

Minor Plat, Preliminary Plat, Final Plat, Rezoning, Annexation, Lay Out Plan, Variance, Conditional Use, and Three-mile Platting Jurisdiction

Motion by Bjorum, second by Kenrick to close discussion. Motion carried.

CHANGE MEETING DATE OF 04/09/2024 TO 04/08/2024.

Motion by Woldt, second by Bjorum to change the meeting date of 04/09/2024 (due to city wide municipal election) to Monday, April 8th at 6:00 p.m.

ADJOURNMENT

Motion by Bjorum, second by Woldt to adjourn the meeting at 7:11 p.m. Motion carried.

Stephany Baumeister, Finance Officer

Dustin Hirsch, Vice-Chairman

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