

GARNETT PUBLIC LIBRARY BOARD  
Meeting Minutes  
Monday, January 6th, 2020  
6:00 PM

Present: Sandra Moffatt, Jennifer Sibley, Jordan Hall, Linda Huettenmueller, Sharon Yost, Denise Scheibmeir, and Mike Hermann as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were approved as submitted (Moffatt/Huettenmueller).

II. Treasurer's Report – Check registers and bank statements were available for review for the SEK State Aid and Gifts & Memorials accounts. Interest in the amount of \$2.42 was paid to the Gifts & Memorials account. Board members reviewed the library's income from taxes collected during 2019.

III. Payment of bills was approved (Scheibmeir/Moffatt).

IV. Librarian Sobba presented her report. Circulation for December was down. End-of-year totals for each spreadsheet category were reviewed. Statistics for 2019 v. 2018 will be available at the February meeting.

V. Minutes were received from the Walker Art Committee. The Maynard Walker silhouette awaits installation. Members continue to work on a policy for the acceptance and installation of outside exhibits.

VI. The FOL update to the AWE computer in the children's section is complete. Children are enjoying the new options.

VII. A. Andrea will be providing the local newspapers with information on the library updates purchased with funds from the Judy Brummel Memorial.

B. Andrea has ordered the following items to partially update the magazine corner: two red club chairs, two hardback chairs, one small magazine rack. Board members will need to decide what amount should be spent from the 2020 budget on the remaining furnishings.

C. Funds from the Vivian Fink Memorial will be used for repairs to the stained glass window in the foyer. Andrea still needs to contact companies for estimates.

D. Andrea reported that 96.14% of the funds budgeted for 2019 were used. Capital improvement funds of \$17,500 will be carried over from the 2019 budget to the 2020 budget to prepare for the recoating of the library's roof this Spring.

E. Andrea will carpool to the 2020 PLA conference in Nashville in late February. She plans to share an Airbnb rental with colleagues. She still may receive an SEKLS grant to partially cover the cost of attending the conference.

F. Trustees decided to move monthly meetings from the first Monday of each month to the second Monday of each month beginning in March (Scheibmeir/Yost). Meetings will continue to start at 6PM in the Archer Room.

G. *Taste of the Holidays* was held Wed., 12/11/19 from 11:30-1:30 in the Archer Room. Attendance was down a bit with 40 patrons attending, but the food was great.

VIII. A. The adult reading program kick-off is scheduled for January 20<sup>th</sup> at 7PM. The six-week program concludes on 2/28/20 with a final party in March.

**Remember When Wednesday:** Show and Tell, 1/8/20 at 10:00 in the Archer Room

**Book discussion:** Wednesday, 1/23/20 at 7PM, "Where the Crawdads Sing" by Delia Owen

B. Andrea will attend the SEKLS Director's Meeting at Caney on 1/17/20 if the weather allows.

C. The next meeting will be held Monday, 2/3/20 at 6:00 PM in the Archer Room.

The meeting was adjourned (Sibley/Scheibmeir).

Submitted by Jennifer Sibley, Secretary