

## **BOARD OF TRUSTEES**

**February 6, 2025**

**Members Present: Jeremy Estep, Terry Brungardt, Daniel Tatro, Ken Schmidt**

**Members Absent: None**

**Staff Present: Nicole Lawless – Town Clerk, Bruce Wallace – Director of Operations/Director of Public Works, Police Chief – Robert Baysinger, Margaret Stratton – Treasurer**

**Others Present: Tandy Walker, Justin Williams, Caleb Meschberger, Mike Estep, Laurie Morris, Coral Gibbins, Trevor Gibbins, Joseph Thornton, Bruce Arnold, Michael Thompson, Aker Jacobs, Kaslin Baros, Lacey Rowell, Jill Ray, Charles Daughety, Allen Arnold.**

1. Meeting called to order and roll call. Mayor Tatro called the Regular Meeting of the Board of Trustees to order. Clerk Lawless called roll and declared a quorum.
2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. None.
3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular Meeting held Monday, January 6, 2025, with action as necessary. Trustee Brungardt made a motion to approve the minutes of the Regular Meeting held Monday, January 6, 2025, Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of January 2025, with action as necessary.

-Trustee Tatro made a motion to remove Invoice #700593 from Frontier in the amount of \$623.75, Seconded by Trustee Schmidt; Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.

-Trustee Estep made a motion to remove item #01-30-5170, Chelino’s, on Invoice #243344 from Arvest Bank in the amount of \$35.92, Seconded by Trustee Brungardt; Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Nay; Trustee Tatro, Nay; Mayor Tatro declared the motion failed 2-2.

-Trustee Schmidt made a motion to approve the claims, checks, and warrants for the month of January 2025 as amended, Seconded by Trustee Brungardt; Trustee Estep, Nay; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 3-1.

5. Consideration of approval, rejection, amendment and/or postponement of ceasing all action regarding the current proposed annexation, with action as necessary. Mayor Tatro advised the board that the Town has not received any signed Consent to Annex Agreements. Trustee Brungardt made a motion to cease moving forward with the proposed annexation, Seconded by Trustee Estep; Roll

**Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**

- 6. Consideration of approval, rejection, amendment and/or postponement of Payment Request #8, from Marsau Enterprises, Inc., for the Calumet 2023 CDBG Water System Improvements Project, with action as necessary. Trustee Tatro made a motion to approve Payment Request #8, from Marsau Enterprises, Inc., for the Calumet 2023 CDBG Water System Improvements Project, Seconded by Trustee Brungardt; Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
- 7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department Secretary, with action as necessary. Fire Chief Brungardt gave his report for the month of January. There was a total of 5 Runs (4 Fire, 1 EMS/Vehicle accident calls). No Action.**
- 8. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Police Chief Baysinger gave his report for the month of January. There was 17 Calls, 11 Traffic, 5 Citations, 3 Case Files, 2 Animal Calls, 1 Arrest, and 2 Agency Assists. Body Camera's have been received and are in the process of being set up for the server. OMAG suggested 68 more policies for the Police Policy Manual. Discussed Animal Control Contract with the Geary Police Department. Unit #4 has a new transfer case and sensor installed. Unit #1 is having wiring/radio issues. Working on the Budget and will complete the initial attempt of it soon.**
- 9. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Director of Public Works, with action as necessary. Director Wallace gave his report for the month of January. There were 25 Okie Locates and 1 Water Leak. Continued normal daily checking of wells, pumps, lift stations and chlorine levels twice daily in town and well 4. Performed Lift Station and Lagoon chemical maintenance, read meters, post cut-off notices and after expiration of time allotted, cut off water as necessary. Perform maintenance on and rebuild the sodium hypochlorite pump and transferred sodium hypochlorite barrels for use in system. Performed DEQ monthly water samples for E. Coli and Coliforms, results reported as passed. The CDBG Waterline Project is almost complete. All water lines have been installed, treated, Bac-T test taken and passed. Marsau will most likely have the project completed by week ending 2/14/2025. Performed hydrant flushing and clean up after reports of dirty water. Worked on main line sewer issue, flushing selected lines to clear. High winds blew over the Christmas Tree on main street causing that area of the street to be closed for several days. Used man lift donated by EnLink to take Christmas Tree, Lights and all Decorations down. Performed maintenance on chainsaws then cut down trees into manageable lengths for disposal. Clean up debris and level area. Working to complete DEQ/FDA mandated system wide inventory of components. Continue reviewing the Town Code of Ordinances. PW#2 suffered mechanical issues. It was taken to J&K Works, Parts ordered, picked up and delivered. Hoping to have the vehicle back in the next couple of days. Attended the OML Budget workshop with Nicole Lawless and Robert Baysinger on January 16<sup>th</sup>, held in Guthrie. No Action.**
- 10. Consideration of approval, rejection, amendment and/or postponement of passing Ordinance 2025-01 allowing the Canadian County Election Board to continue to conduct the Town of Calumet Municipal Elections, with action as necessary. Trustee Brungardt made a motion to pass Ordinance 2025-01 allowing the Canadian County Election Board to continue to conduct the Town of Calumet**

**Municipal Elections, Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**

**11. Consideration of approval, rejection, amendment and/or postponement of discussion with Mr. Walker, regarding Proposed Annexation, with action as necessary. No Action**

**12. Consideration of approval, rejection, amendment and/or postponement of discussion concerning progress on the 2025-2026 Town Budget, with action as necessary. Clerk Lawless updated the board on where they are in the Budget process. No Action.**

**13. Consideration of approval, rejection, amendment and/or postponement of entering into executive session for the purpose of the following:**

**Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1). In reference to the following:**

**a. Robert Baysinger**

**Trustee Brungardt made a motion to enter into executive session, Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**

**14. Consideration of approval, rejection, amendment and/or postponement of reconvening into open session. Trustee Brungardt made a motion to reconvene into open session, Seconded by Trustee Estep; Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**

**15. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:**

**Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1). In reference to the following:**

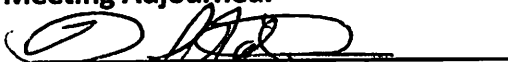
**a. Robert Baysinger**

**No Action.**

**16. Remarks and inquiries of the governing body members. No Action.**

**17. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action.**

**Meeting Adjourned.**

  
**Daniel Tatro, Mayor**

  
**Attest: Nicole Lawless, Clerk**

