



Kensington Nursery School

WHERE PARENTS AND CHILDREN PLAY AND GROW TOGETHER

Kensington Cooperative Nursery School is seeking a School Director, two Classroom Teachers, and a floating classroom aide beginning in the 2018-2019 school year. Our ideal candidates will project a positive, upbeat, open attitude, and a genuine love for children. Our new director and teachers must demonstrate highly effective organizational, time management, and multitasking skills, and strong commitment to education.

KNS (www.knscoop.org) is a parent-teacher cooperative program for children ages 2 to 5 in Kensington, Maryland. We offer a play-based curriculum, with half-day classes meeting between two and five times per week. The sense of community fostered by our dedicated parents and experienced teachers is a wonderful environment for young children. The classroom atmosphere encourages freedom of expression, as well as the importance of respecting the rights and feelings of others. KNS is an equal opportunity school. We welcome students and families of any race, religion, orientation, and national or ethnic origin. KNS is accredited by the Maryland State Department of Education. Competitive salary based on education and experience.

Teacher responsibilities include

- Teach the afternoon 3s/4s class (approximately 12 hours/week) or afternoon 2s/3s class (approximately 6 hours/week), with the possibility of extended day hours, implementing curriculum that is consistent with the philosophy and goals of teaching in a cooperative setting
- Annual preparation of age-appropriate curriculum
- Arrive at least 30 minutes before class starts and remain in the building until 15 minutes after class ends
- Attend KNS general membership meetings, Open House, monthly teacher administrative meetings and any other meetings required by the Director or President of KNS

- Maintain regular communication with parents regarding child adaptation and classroom planning
- Provide direction and guidance to classroom aides and co-oping parents at mandatory co-op training meeting as well as daily during class
- Regularly assess each child's progress, and report this information to parents at the parent-teacher conferences at least once per year
- Completion of at least two professional development workshops during each school year in conjunction with the school director (Continuing Education – 12 hours – min. 6 Core of Knowledge, max. 6 Elective)
- Complete and/or maintain CPR/First Aid training and Medical Administration Training

Additional Director responsibilities (approximately 12 hours/month) include:

- Overseeing school operations including human resources, quality assurance, and compliance with state licensing regulations
- Development and Support of Play-based Cooperative Preschool Program
- Fostering strong family relationships and a sense of community
- Professional Staff Development
- Fiscal Management
- Marketing and Sales Support
- Regular attendance to Potomac Association of *Cooperative* Teachers(PACT) Directors' Group meetings monthly during the school year
- Classroom observation and evaluation of teachers



Position Requirements

- Bachelor's degree or equivalent experience in education, child development, or related area
- 90 hour child-care certification
- Experience in both a leadership role and an instructional role at a preschool
- Excellent interpersonal, organizational, verbal and written communication skills
- Working knowledge of Maryland State and Montgomery County child-care facility requirements

Classroom Aide/ Substitute Teacher (approximately 20-25 hours/ week) responsibilities include:

- Provide classroom support for teachers and co-oping parents
- Complete and/or maintain CPR/First Aid training and Medical Administration Training
- Complete a minimum of 6 hours of continuing education each year

Position Requirements

- Arrive at least 30 minutes before class starts and remain in the building until 15 minutes after class ends
- Complete and/or maintain CPR/First Aid training and Medical Administration Training
- Experience working with preschool aged children

Benefits

Paid leave is accumulated over time.



Level of Language Proficiency

English

Professional Level

Professional

Minimum Education Required

Other

How To Apply

knscoopjobs@gmail.com

<http://www.knscoop.org>

Please send cover letter and resume indicating which the position(s) you would like to be considered for, along with why you would be a good fit for KNS. Interviews will take place in February 2018.

