

Highland Lakes PTSO Board Meeting-Minutes

August 25, 2015

Attendees: Anndi, Kris, Stephanie, Kate

- 1) General Meeting Dates/Speakers
  - a) September—IS&T??  
**Checking if Sept date works for Mr. Anderson**
  - b) October—Jim Migliorino  
**Confirmed. Rather than Forum for override will promote this meeting and request questions to be answered and then later published.**
  - c) November??  
**No special guest, Bearathon instead.**
- 2) Bank Change—put on General Meeting Agenda  
**Put on Agenda for Sept meeting!**
- 3) Committees
  - a) Character Cart—Hilari Jackson & Julie Stallman  
**New day, time and process!**
  - b) Birthdays—Susanne Roberts  
**Thank you**
  - c) Fundraising—Brea Lee is sending out letters  
**Sent out several and it's all logged, we love Brea!**
  - d) Grant Writing—Kelli & Heather  
**Discussed a training session with teachers on programs such as Go Fund and a teacher resource page or flyer with programs. We are still missing out on these benefits!**
  - e) Talent/Variety Show—Ashley Plum  
**Discussed dates and possible helpers for this, wait and see.....**
  - f) Volunteers—Teresa  
**Will she be our volunteer coordinator for Bearathon and Spring Fling? Kate's going to ask**
  - g) Spring Fling  
**Date move to celebrate Stephanie's Birthday ☺**
  - h) Holiday Shop—  
**Looking for a chair to make sure setup, daily staffing, stocking, and tear down happens. Kate working on this. Emailed shop and we can pick items, put on to do list to look over stock store and what we want to add/delete.**
  - i) Teacher/Staff Appreciation Monthly Treats—Wendy Murtagh
    - i) Budgeted \$100/month  
**Thank you Wendy**
    - ii) September, November, December, January, February OR March, April  
**Budget: Last year we spent \$1121.83 that included the week and breakfast. Add \$318 for Valley Luna (really \$636) and \$659 for the monthly. This year \$600 for monthly and for the week we are looking to do Zuppas Lunch, Raffle, and Lottery Tickets with is about \$1000.**

**Stephanie will lead Fall and Spring Conference Dinners with Kate's assistance.**

**We probably don't need a chair for the week appreciation unless they want to go beyond what we've planned to do.**

- 4) Schedule Events for the Year
  - a) Drink Drive—**Stephanie will get carts, signs, sharpies, ready Thursday and ask for NJHS. Anndi ask for student volunteers.** Looking for a few more for the South curb at the least. In preparation for this **Kate is working on the bulletin board to display the raffle for the parking spot. Anndi creating the raffle.** Stop by and get a ticket from Stephanie (or Jennifer) when you volunteer for PTSO only
  - b) Monthly Family Nights
    - i) August—Peter Piper Pizza Night  
**Bring: sample spirit wear and order forms, Fry's flyer and or computer, Meeting reminder/buy out flyer, raffle tickets and container, cash box, signs and a frame for by token machines,**
    - ii) September—Bingo Night? **Looking for Chair**  
**On hold, Freddy's for sure Kris will set up Freddy's**
    - iii) October—Stargazing? **Looking for Chair**  
**Smashburger or Family Dance Super Hero theme, Stephanie will ask about dance, stargazing possibly January.**  
**Chipotle Jan 8<sup>th</sup> Stephanie setting up**
  - c) Bearathon—first planning meeting?  
**Early Oct. Goal to double the amount of sponsors this year (\$3000.00). Voted to implement some kind of back end database for tracking like FMP or SQL. Looking for a DJ solution, we all agreed to inviting Mrs. Nicks Heroes, OK with keeping the same running format, Eric working on logo. Incorporate Ben's Bells-community give back, prizes like character cart, teacher rally, and assembly.**
  - d) Holiday Shop—sent contract for Gingerbread House  
**See above**
  - e) Spring Fling—New Date of March 4<sup>th</sup>  
**See above**
  - f) Variety/Talent Show  
**See Above**
  - g) Do we want to do Walk to School Day again??  
**Maybe, Stephanie will check with Lori to see if there are any plans to have special guests this year.**
- 5) Budget for 2015-2016--Kris
  - a) Wish list of purchases
    - i) Computers  
**Grrr computers still at district missing a form (we filled out).**
    - ii) ALEX??  
**Waiting to hear if they want to use this or something else.**
  - b) Earmarked Funds  
**We didn't get to this ☹**

c) Operating Expenses

**Less this year due to no incorporation fees YEAH**

6) Community Service

a) Clothing Drive for Vista Peak??

**Yes in Spring**

b) Adopt-a-Family

**Yes**

7) OTHER???

**All voted to purchase 100 cushions for rental/sale for events. Bear Butts was suggested as a logo. Voted on Mini Grant approval for Mrs. Brown and Mr. Shoop who attended gifted training over the summer**

**Password change agreement for gmail.**