



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Chair Sorensen called the meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:01 p.m. EST Tuesday, June 8, 2021 via a Zoom Meeting due to the COVID-19 pandemic. Public notice of the meeting had been duly made to local media by email transmission and hard copy notices had been placed in all the usual places.

Mrs. Bovenschen called the roll of the board of trustees to determine members present, absent, and to identify others present.

Those present were as follows: Vicky Sorensen, Chair
Mark Kruzan, Vice Chair
C. Ed Brown, Fiscal Officer arrived at 6:09pm
Dan Vest, Trustee

Those absent were as follows: Christina Courtright, Trustee

Others present were as follows: Dustin Dillard, Chief, MFD
George Cornwell, Deputy Chief, Operations, MFD
Steve Coover, Deputy Chief, Community Risk MFD
Bill Tusing, Deputy Chief Logistics MFD
Joel Bomgardner, Assistant Chief, Administration, MFD
Tammy Bovenschen, Administrative Assistant MFD
Lorie Robinson, Financial Assistant MFD
Christine Bartlett, Attorney, Ferguson Law
Rita Barrow, Van Buren Township Trustee

CHANGES OR AMENDMENTS TO THE AGENDA

Chair Sorensen asked if there were any amendments or changes to the agenda. There were no changes or amendments.

**HEADQUARTERS
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)**

PUBLIC COMMENT

Chair Sorensen explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda.

Mrs. Bovenschen read the policy for public comment.

MINUTES OF PREVIOUS MEETING

Minutes from the May 11, 2021 regular meeting, were presented to the board for approval. Chair Sorensen ask if there were any questions or comments concerning the minutes. Seeing none, Chair Sorensen called for a motion to approve the minutes.

Vice-Chair Kruzan made a motion to approve the minutes of May 11, 2021 regular session as presented

Mr. Brown 2nd

Motion passed 4-0

OLD BUSINESS

a. Legal Updates

Mrs. Bartlett informed the board that the Van Buren transfer is now complete. Mrs. Bartlett also informed the board that they are watching carefully what the State is doing concerning Zoom meetings as the Governor opens up the State. Mrs. Bartlett stated that a resolution by the board should be considered for ongoing meetings with Zoom.

b. Monroe Fire District Future

Chief Dillard stated there are no ne updates for the Board at this time.

c. COVID-19 Information

i. Homebound Hoosiers

Deputy Chief Coover informed the board that we have given 110 remote vaccines with the Hoosier Homebound project. We also participated in the IVY Tech Clinic where we assisted with 100-150 vaccinations. We were the only department to help out with the IVY Tech clinic. Deputy Chief Coover stated that he is discussing with the Health Department and EMA possible drive-thru vaccinations at three of our stations (Station 21, 25, 29) as well as having a vaccination night at the upcoming county fair. Deputy Chief Coover stated that the rate of individuals requesting vaccines is going down.

d. Engine 22 Updates

Deputy Chief Cornwell explained that a committee consisting of three officers, the mechanic and himself attended the pre-inspection build at the E-One facility located in Ocala Florida. During their visit, the entire specs were looked through again and some changes were made, but overall the truck is ready to be built. Barring no catastrophes, we should go down in February 2022 for final inspection.

e. ISO Review

Chief Dillard explained that we have heard back from ISO and have answered the few questions that they had. Chief Dillard stated that this at least lets us know they are working on our review. Chair Sorensen asked if ponds in rural areas were considered a water source and could we draw water from those ponds if needed. Chief Dillard stated that for this review we cannot use individual ponds however in the next review we may look at some. Chief Dillard also stated that we are working with Indiana Limestone in setting up a suction point at their Victor Road facility.

NEW BUSINESS**a. Department Update****i. Community Risk Reduction**

Deputy Chief Coover gave an update no Community Risk for the district. He is also currently working on a Fire Protection Ordinance. The district beginning in July will be doing pre-plan of businesses within the district. Two investigations that he is currently working on. One we are working with Indiana Department of Emergency Management (IDEM) and the other we are assisting a family with getting Adult Services assistance.

Deputy Chief Coover discussed the upcoming disaster drill on August 13 & 14 in Muscatatuck Training Center. This is a local, state and national partnership drill. August 14 will be distinguished visitor's day.

Deputy Chief Coover informed the board of a recent interaction with a FORD technician who thanked the department for saving his uncles life, as the district arrived almost 30 minutes before an ambulance was on scene. Chair Sorensen stated that many times she sees our trucks in her neighborhood before ever seeing the ambulance arrive.

ii. Statistics

	<u>May 2021</u>
TOTAL Emergency Calls	357
Fire Calls	23
Over Pressure Rupture, Explosion, Overheat	0
EMS Calls	272
Hazardous Conditions	6
Service Calls	5
Good Intent Calls	29
False Alarms	21
Severe Weather	0
Special Incidents	1
Incidents by Township	285
Bloomington	50
Clear Creek	51

Indian Creek	10
Perry	82
Van Buren	92

Incidents – Contracted Townships 55

Benton	21
Polk	4
Salt Creek	16
Washington	14

Incidents by Aid Given 17

Bean Blossom	2
Bloomington City	3
Ellettsville	1
Richland Township (EFD)	6
Greene County	4
Lawrence County	0
Owen County	1

Average Response (dispatch to arrival on scene)	7 min 20 sec
Average Turnout (dispatch to enroute)	1 min 05 sec
Average Time on Scene	27 min 56 sec

b. Ordinance 02-2021 – Special Donation Fund

Mrs. Robinson explained that this Ordinance will allow for the district to accept donations. This will allow us to collect and deposit funds into the general fund and appropriate later, if the individual is not specific about their donation. Some donations we receive are very specific, and money collected would be used for that purpose only.

After much discussion it was decided to table this item until the next month and the ordinance can be written more clearly.

c. Township Fire Protection Services Contracts

Chief Dillard explained that these contracts are ongoing and are for the current year. The contracts were presented and amended per Vice-Chair Kruzan’s motions. Amendments were to delete the first two lines of the contract and to amend the signatures to the current board members.

Fiscal Officer Brown made a motion to approve the Polk Township contract with the amendments presented by Vice-Chair Kruzan

Vice-Chair Kruzan 2nd

Motion passed 4-0

Vice-Chair Kruzan made a motion to approve the Salt Township contract with the amendments presented.

Fiscal Officer Brown 2nd
Motion passed 4-0

Fiscal Officer Brown made a motion to approve the Washington contract with the amendments presented.
Vice-Chair Kruzan 2nd
Motion passed 4-0

d. Turn Out Gear Purchase

Deputy Chief Tusing explained to the board that we need to purchase 10 sets of gear. This will come from the CUMM Fund. DC Tusing explained that we only purchase gear from one company so we do not have multiple quotes. The quote for 10 sets is \$57,661.80 and is for 10 coats and 10 pants. Fiscal Officer Brown asked what the wording “tails” means on the quote. It was explained that is just the type of coat that we purchase. It has a longer “tail” on the bottom of the coat, normally where the firefighters last name is listed. Chief Dillard explained that this brand of gear gives the personnel more mobility and flexibility when moving. Mr. Vest asked who will receive the new gear. Chief Dillard explained that gear is good for a 10-year period and we rotate gear purchasing based on whose gear will be out-of-date.

Fiscal Officer made a motion to approve the purchase of 10 sets of gear for a total of \$57,661.80.
Vice-Chair Kruzan 2nd
Motion passed 4-0

e. Lawn Mower Purchase

Deputy Chief Tusing went over the three estimates for a lawn mower purchase for Station 39. DC Tusing recommends purchasing the Hustler Fastrak 54” for \$5,666.26 DC Tusing brought his personal mower like this one in so that personnel could try out the mower. He stated this mower works very well on hills.

Vice Chair Kruzan thanked DC Tusing for letting the personnel at Station 39 try his mower out prior to purchasing one.
Vice Chair Kruzan made a motion to approve the quote for \$5,666.26 for a 54” Hustler Fastrak mower from Richard’s Small Engines.
Fiscal Officer Brown 2nd
Motion passed 4-0

f. Aladtec/Emergency Reporting Integration

Chief Dillard explained that currently we use two programs, one is Aladtec, which is used for all scheduling, documents and software. Emergency Reporting is the new software purchased last year to use for all call reporting. It has been determined that Emergency Reporting can do many other things as well and that we may not need to continue with Aladtec as Emergency Reporting has a payroll module available. The current quote will allow the programs to talk to each other and gather information to integrate into one program only (ER). The cost for integration for one year is \$2218.

With that, beginning in 2022 we would no longer use Aladtec or have costs associated with it. The normal annual fee is \$3,336, so we are receiving a discount from Emergency Reporting.

After lengthy discussion this item has been tabled until the August meeting.

CLAIMS AND FINANCIAL REPORT

Claims:

a. Monroe Fire Protection District Claims:

Mrs. Robinson went over the claims for Monroe Fire Protection District. Monroe Fire Protection District Claims dated May 10, May 11, May 20 and May 26, 2021 were presented for approval.

Payroll: Included the semi-monthly payrolls for May 2021.

Chair Sorensen called for a motion to approve claims for May 2021.
Fiscal Officer Brown made a motion to approve claims dated May 10, May 11, May 20 and May 26, 2021
Vice-Chair 2nd
Motion passed 4-0

b. District 8 Claims:

There were no District 8 claims.

c. Financial Report:

Mrs. Robinson went over the May 2021 financial reports.

Fiscal Officer Brown made a motion to approve the Financial Statement dated May 31, 2021.
Chair Sorensen 2nd
Motion passed 4-0

NEXT MONTHLY BUSINESS MEETING

Chair Sorensen reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be held on July 13, 2021 at 6:00pm via Zoom.

Vice-Chair Kruzan has a conflict beginning in September and asked if the board who consider moving the meetings to Wednesdays. We will have this on the Agenda next month.

ADJOURN

Chair Sorensen called for a motion to adjourn.
Fiscal Officer Brown made a motion to adjourn at 7:16pm
Vice-Chair Kruzan 2nd
Motion passed 4-0

Dated: July 13, 2021

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Vicky Sorensen

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Vicky Sorensen, Chair

DocuSigned by:

Mark Kruzan

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Mark, Kruzan, Vice-Chair

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C. Ed Brown

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C. Ed Brown, Fiscal Officer

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Christina Courtright

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Christina Courtright, Trustee

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Dan Vest

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Daniel Vest, Trustee

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Vicky Sorensen, Chair

Mark Kruzan, Vice-Chair

C. Ed Brown, Fiscal Officer

Christina Courtright, Trustee

Daniel Vest, Trustee

Copy furnished:

- Mrs. Vicky Sorensen, Chair
- Ms. Christina Courtright, Trustee
- Mr. Daniel Vest, Trustee
- Mr. George Cornwell, Deputy Chief
- Mrs. Christine Bartlett, Legal Counsel
- Station No. 21, Bulletin Board
- Station No. 24, Bulletin Board
- Station No. 29, Bulletin Board

- Mr. C. Ed Brown, Fiscal Officer
- Mr. Mark Kruzan, Vice-Chair
- Mr. Dustin Dillard, Fire Chief
- Mr. David Ferguson, Legal Counsel
- Station No. 22, Bulletin Board
- Station No. 23, Bulletin Board
- Station No. 25, Bulletin Board
- Station No. 19, Bulletin Board