

BANK RECONCILIATION _____

ACCOUNT: _____

AS OF _____ - _____

BOOK/ QUICKEN BALANCE - BEFORE CORRECTIONS \$ _____

DEPOSITS IN TRANSIT _____

BANK CHARGES, OTHER DEBITS _____

ADJUSTED BOOK BALANCE - AFTER CORRECTIONS \$ _____

BANK STATEMENT AMOUNT \$ _____

LESS: O/S CHECKS _____

+/- OTHER ITEMS _____ \$
_____ \$
_____ \$
_____ \$

ADJUSTED BANK BALANCE \$ _____

LIST OF OUTSTANDING CHECKS

CHECK # AMOUNT

_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____	_____

<u>CHECK #</u>	<u>AMOUNT</u>				