

Product Receipt Acknowledgement

DC#:

RTE PROJECT NUMBER AND NAME: P-0XXX STORAGE ADDRESS:

RTE PO #: **PO-000XXX**

Name of the person signing:

Date:

Item #	RTE Code	Description	Total Ordered Quantity	Previous Received Quantity	Quantity Shipped	Quantity Received	Initials
1							
2							
3							
4							
5							
		TOTAL Fixtures	0				

Contractor Responsibilities:

RTE will coordinate the delivery of Fixtures to the storage facility that has been pre-approved by RTE. Contractor is responsible for ensuring all components are received in good condition and quantities shipped match the Packing Slip. A scanned copy of all the Packing Slips and Bill of Ladings MUST be emailed to RTE immediately after being received. This form must be completed, signed and sent to **proofofdelivery@realtermenergy.com** within 48 hours of material receipt.

The Contractor shall have complete responsibility for the receiving, verification and inventory control of the Fixtures and all other supplied items from time of delivery acceptance until installation completion. Discrepancies in inventory are the financial responsibility of the Contractor.

CONTRACTOR:

Company Name

Authorized Signature