

Summit Lake Paiute Tribe
Regular Council Meeting
Saturday, November 18, 2017
Primary Administrative Office, Sparks, Nevada

CALL TO ORDER: Vice-Chairwoman Randi DeSoto called the Regular Meeting of Saturday, November 18, 2017 to order at 8:20 am.

ROLL CALL: Secretary/Treasurer Eugene Mace called the roll: Chairwoman Page Linton, present (late); Vice-Chairwoman Randi DeSoto, present; Secretary/Treasurer Eugene Mace, present; and Council Member Jerry Barr, present via phone.

STAFF: Financial Director, Linda Quinn; Natural Resources Department Director, William Cowan; and Contractor Anne Macko

REPORTS:

MOTION: Council Member Jerry Barr moved to do an agenda change to do Staff Reports first and then the Council Reports. Secretary/Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 2 FOR, 0 AGAINST, 0 ABSTAINED Motion passed at 8:21am.

Staff Reports:

Financial Report by Linda Quinn

1. The GSA vehicle is currently at Coach Craft Auto Body. The tow bill from Hanneman Towing Services of Fernley was \$1,090.00. Coach Craft has not completed an estimate and reported they are more than 30 days out on completing our vehicle repair. Council decided the \$1,000 deductible for auto insurance deductible and a portion of the October rent and all of the November rent will be paid with CTGP funds. The Finance Director was assigned the task of getting information needed to end the GSA Contract as soon as possible.

Chairwoman Page Linton entered the meeting at 8:31 am.

2. Council reviewed the amended 2018 Indian Housing Plan (IHP) and Resolution to allocate IHP funding which were both approved.

MOTION: Chairwoman Page Linton moved to approve Resolution SL-24-2017, Amendment of the 2018 Indian Housing Plan to allocate IHBG funds for Selected Eligible Housing Programs Services. Secretary/Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-24-2017 enacted at 8:50 am.

3. Finance is currently working on setting up Ms. Linton as the approving authority so she can then assign the draw and query functions to Finance. Once complete

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they will be able to access the HUD funds for reimbursement of spending. Presently there is no one set up to complete any functions in eLOCCS (electronic Line of Credit Control System).

4. EPA Acting Grants Management Officer, Alexander Kramer, sent an e-mailed letter dated November 9, 2017. The letter states the EPA has officially closed the OIG 2012 Agreed Upon Procedures Review (12-2-0072) with approval of the debt forgiveness request of \$76,713.28 on January 4, 2017 and will not seek recovery of this disallowed costs. Finance Dept. will continue to maintain the manual spreadsheet for leave accrual system for all Natural Resource Department employees.
5. Ms. Quinn presented the Budget Summary Sheet, outlining all expenses to date and balance of available funding by grant. Council had no questions.
6. A review of the AT&T bill shows an increase of 29% from January to November's bill. Ms. Quinn inquired and it is because the Tribe is no longer in a contract which saves businesses money. A proposed plan that would include a Velocity Hot Spot Wi-Fi device would save on the monthly service plan. Currently the Tribe is paying \$400.00 which would be reduced to \$288.00 + taxes for two years and would include the Velocity Hot Spot. Ms. Quinn discussed this device with Victor who thought it was a great idea for Council and also saves money. This would require the Tribe to purchase the unit for \$8.00 via credit card at time of acceptance.

Council discussed seeking further information about other internet provider (Charter) in the office and seeing what they can do for phone service on the four office lines. The idea of consolidation was recommended. Verizon was also mentioned and the cell phones being combined. The Finance Director will research this issue further and let Council know at the next regular meeting.

7. Minor's Ramah Funds inquires: Ms. Quinn did research calling a few investment firms. They do not handle this type of thing. The representative from Merrill Lynch suggested checking with a bank regarding CDs. Ms. Quinn contacted Laurie Baker, Relationship Manager with US Bank. Working with CDs is an involved process. They discussed a money market account as a best option. The Council discussed the various options. Council decided to do a payout to the parents/legal guardians of the seven minor members. The Council will need to approve an Amendment to the original Resolution to authorize the pay out of Ramah funds to all seven minors.

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8. Ms. Quinn sent a letter requesting a refund of a small credit of \$32.00 from DETR bond contribution taxes for 2017. This credit has been carried forward from FY 2016.
9. IRS has charged the Tribe with an unpaid payroll tax for March of 2016. Ms. Quinn will review the documentation to see why the payments in early 2016 were not received. She suspects the paperwork was filled out but not phoned in. It was explained that a letter requesting the IRS waive the additional penalty fees of \$1,466.17 was reviewed and approved by council. The principle due of \$4,277.47 will need to be paid. She will let Mr. Carslaw know as this affects last year's records.
10. The Interior Business Center is currently reviewing the 2018 Indirect Cost Proposal (21.54%) and requested additional explanations. Hopefully they will have an approved rate before the end of the year.
11. Bureau of Reclamation's requests for Tribal policy and the 2018 IDC proposal have been sent which will close the corrective Action Plan items from the 2016 Audit.
12. Council reviewed a plan to purchase calendars for 2018 to be mailed to members for Christmas.

Vice-Chairwoman Randi DeSoto called a break at 9:42 am. Council returned from break at 9:55 am.

The Council chose 100 Wildlife calendars to send out to the membership.

MOTION: Chairwoman Page Linton moved to go into Executive Session for five minutes for Personnel. Secretary/Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 9:59 am.

Council returned from Executive Session at 10:04 am.

The Financial report concluded.

Natural Resources Department Report by William Cowan

Mr. Cowan emailed his report to the Council. He asked if there were any questions.

Ms. DeSoto asked when the deadline for RSVPs for the workshop was. Ms. Youmans asked Mr. Cowan to remind the Council that Wednesday, November 29, 2017 was the deadline to RSVP for the Sage Grouse Workshop on December 2, 2017.

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The 638 Re-contract for Fish, Range and Roads will be sent out next week.

Mr. Cowan asked for an Executive Session.

MOTION: Chairwoman Page Linton moved to go to Executive Session for 20 minutes regarding IPA. Secretary/Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 10:26 am.

Council returned from Executive Session at 10:29 am.

Mr. Cowan presented a proposal for a rate increase from \$15.00/hour to \$18.00/hour in the job description of Natural Resources Technician. This is to help in providing a more consistent workforce. The Natural Resources would like to interview people. Mr. Cowan asked Mr. Barr if he would remain on the Interview Committee. Mr. Barr agreed. Mr. Cowan plans to start interviews in December.

MOTION: Chairwoman Page Linton moved to approve the Position Description for Natural Resources Technician for the Natural Resources Department with the only change being a rate change from between \$13.00 to \$18.00 per hour depending upon experience with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. The change to the Job Description was approved at 10:31 am.

Geoff Smith was invited to attend the meeting to discuss his Last Supper Cave documentary, but was unable to attend. He would be open to meeting with the Council at another time.

Road Maintenance: The roads were just graded. The drive chain and transmission on the grader are worrisome.

When the Natural Resources Department were with the BLM and Soldiers Meadows looking at the Cadastral markers, the ranch boss for Soldiers Meadows mentioned that he had participated with the BLM in the annual transportation coordination meeting. This is a worthwhile topic to discuss with the BLM at the next Council meeting the BLM attends. The MOA addresses road management responsibilities. The Council is hearing things second-hand via neighbors who were invited to a meeting regarding transportation which is an important service affecting the Tribe. BLM and Humboldt County are aware of the Tribe's desire to improve the roads at the lake. He feels that it would be an improvement if the Tribe was invited to these transportation discussions.

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Tractor Mower: In June problems with the mower were realized. The tractor mechanism on the mower head is slowly dropping. Diamond Mowers is working with the Natural Resources Department to identify the defect. They sent new parts but that did not fix the problem. Diamond Mowers proposed several fixes with new parts. Since it is felt to still be in warranty the Tribe's maintenance man went to Renner Equipment in Fallon to talk to the service manager. Diamond Mowers will pay for the cost of the maintenance repair the mechanism for up to two and half hours. Natural Resources Department will pay the time for the mechanic to go to the Reservation and back at \$90.00 per hour. The funds will come from the Fire Resilient Landscape Fund and will cost between \$900 to \$1,200 for travel to and from Fallon, Nevada. The Council approved this.

The plans to finish and close-up the reservation were set back due to weather. There was a planned power outage at the Lake but the notice of this was late. Harney Electric contacted the Administration Office the day before. The Natural Resources Department probably has another week at the Lake.

The Natural Resources Department report concluded.

Council Reports

Chairwoman Page Linton reported there were nine female and three male ICWA cases which were all non-affiliated from California, and Oregon.

Enrollment: There was an inquiry into the minimum qualifications for membership by someone looking to join a Tribe. That person was only 1/8 Paiute and thus does not meet our minimum qualifications.

She had a question on how to get Tribal health insurance. The advice was to go to the Indian Health Clinic and show proof of tribal membership.

Ms. Linton was contacted by Rob Scandland. He said that two deeds which need to be signed. He expects a couple more. He will wait for signature until they are all ready. The Tribe will need to accept them.

Ms. Quinn did research for Ms. Linton on the Modular Capability Statement because they are looking at modular units at the Lake.

The Council needs to determine a Designator for ICWA. Currently she is the designator.

The Council needed to choose a 2020 Census delivery service. The choices were mail, email, or phone. The decision was that mail is the best.

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Ms. Linton thanked Ms. DeSoto for covering for her while she was on vacation.

Secretary/Treasurer Eugene Mace reported that he went to the Enrollment Committee meeting. He also attended the Disenrollment meeting. He felt that the decisions were fair. Every opportunity was given. He went to the EPA teleconference. He was glad the debt was reduced. He also attended the Natural Resources Workshop/Meeting.

He came in and signed payroll checks.

Council Member Jerry Barr reported he attended the EPA conference and was glad of the outcome. He also signed checks.

One Tribal member contacted him to ask for an enrollment packet for a new child. Ms. Quinn was asked to forward one.

Mr. Barr commented on the up-coming elections. He stated that the Council needs to set up for the election since timeframes are involved. They need to get going on it.

Vice-Chairman Randi DeSoto reported she attended the EPA meeting. It was very good. The final debt was decreased to \$56,602. The Council still needs to decide whether to ask for debt forgiveness or to make the payment.

Ms. DeSoto stated that receiving her email is still spotty. She does not have internet at home.

She had Tribal ID inquiries. She told them that Ms. Linton and she would be available Saturday, November 18, 2017 and Sunday, November 19, 2017. There was one request for a new Descendant Card. It was needed due to the original card expiring. Health Clinics now require ID cards. Ms. DeSoto has kept a list of the requested cards. She suggests updating the card design.

Ms. DeSoto stated that she sent Ms. Quinn home early the previous Tuesday because of illness.

She is still receiving many meeting/training notices.

The meeting with the Natural Resources Department was good. The Council needs to make a decision on the IPA agreement.

Ms. DeSoto handled emails, text messages and phone calls. She helped where she was needed.

OPEN FORUM:

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It was asked who was going to the Sage Grouse workshop. Mr. Barr, Mr. Mace and Ms. DeSoto will attend. Mr. Barr and Ms. DeSoto are bringing children. It should be a good learning experience.

Ms. Quinn gave an update on a UNR building that the Council is interested in for a new administration building. It is not certain, but may be up for sale. There should be more information in December. She asked if the Council should send a letter of interest. Mr. Barr said to wait. The Building is being used as temporary housing for the University while new office space was being made ready.

Mr. Barr left the meeting at 11:12 am.

Ms. Quinn stated the roof was leaking again. The office personnel are also experiencing an intermittent smell of gas. The landlord has been contacted. He will send someone over to service the furnace. He will also take care of the roof.

Abila has a training coming up in Albuquerque, New Mexico. It might be better for Ms. Quinn. Ms. Quinn said she would like it, but not now. It would help in keeping budgets updated.

Mr. Mace asked about Elections and expressed a desire to stay on the Council. Ms. DeSoto explained the procedures. A letter of intent from the people wishing to serve must be sent to the Election Committee. First an Election committee must be selected.

At the meeting with Brian Melendez of the BIA they discussed a change of blood quantum requirements. He wanted to do it before elections, but the council feels it will have to wait. Ms. Linton will send an update explaining that the Tribe is still trying to complete an enrollment list.

Things to do:

IPA Decision

Resolution: vote on the Ramah Minors payout decision

Letter to the Bureau of Indian Affairs and Brian Melendez

A notice to recruit Election Committee members

MOTION: Chairwoman Page Linton moved to go to Executive Session for 15 minutes. Secretary/Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 2 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 11:17 am.

Council returned from the Executive Session at 11:31 am.

Ms. DeSoto called lunch at 11:44 am to return at 1:00 pm.

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CALL TO ORDER: Vice-Chairman Randi DeSoto called the meeting to order back to order at 1:20 pm.

ROLL CALL: Secretary/Treasurer Eugene Mace called the roll: Chairwoman Page Linton, present; Vice-Chairwoman Randi DeSoto, present; Secretary/Treasurer Eugene Mace, present; and Council Member Jerry Barr, present via phone.

STAFF: Anne Macko, Contractor

MINUTES

MOTION: Chairwoman Page Linton moved to approve the minutes of the Special Council Meeting of Saturday, September 30, 2017 with a waiving of the reading. Secretary Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 2 FOR, 0 AGAINST, 1 ABSTAINED. Motion carried at 1:28 pm.

MOTION: Chairwoman Page Linton moved to approve the minutes of the Special Council Meeting of Monday, October 16, 2017 with a waiving of the reading. Secretary Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 2 FOR, 0 AGAINST, 1 ABSTAINED. Motion carried at 1:29 pm.

MOTION: Chairwoman Page Linton moved to approve the minutes of the General Council Meeting of Saturday, October 21, 2017 with a waiving of the reading. Secretary Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 2 FOR, 0 AGAINST, 1 ABSTAINED. Motion carried at 1:30 pm.

MOTION: Chairwoman Page Linton moved to approve the minutes of the Special Council Meeting of Friday, November 3, 2017 with a waiving of the reading. Secretary Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 2 FOR, 0 AGAINST, 1 ABSTAINED. Motion carried at 1:31 pm.

MOTION: Chairwoman Page Linton moved to approve the minutes of the Special Council Meeting of Saturday, November 4, 2017 with a waiving of the reading. Secretary Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 2 FOR, 0 AGAINST, 1 ABSTAINED. Motion carried at 1:32 pm.

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Ms. Linton summarized the previous discussion of the proposed amendment of the resolution for the Ramah settlement specifically to pay the minors via the parents.

MOTION: Chairwoman Page Linton introduced Resolution SL-25-2017 Amended Settlement of Ramah Navajo Chapter et al. V. Jewell for approval with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-25-2017 enacted at 1:34 pm.

NEW BUSINESS

EPA

Mr. Barr stated that he would prefer to pay the EPA debt when the final bill comes. Mr. Mace says that the Council should pay it so they can get new grants. It was pointed out that the debt cannot be paid by money from the BIA. Since it is considered general funds, the debt can be paid by settlement money. Ms. Quinn feels that making the payment should clean it up. If they go for debt forgiveness, it would take time. Vice-Chairwoman DeSoto said to pay it.

The Council decided to pay the debt and use the Nez Perce Settlement money. \$18,000 would remain in the Nez Perce Settlement after paying the debt. The remainder of the Ramah settlement could be broken down into \$300,000 for a down payment on future purchases and for payout money for Minor Members. What is left in the Ramah and the Nez Perce Settlements can be used as a Christmas bonus for the members. The Council agrees with this plan.

Election Committee

A notice will be sent out seeking members to fill position on the Election Committee to start the process moving. Also a notice of the Council vacancies will be sent out.

IPA

One of Mr. Cowan's supervisors called and left a message for Ms. Linton. She said that they would pay 100% of Mr. Cowan's salary if he steps down as the Natural Resources Director and Mr. Cowan stay on in a lesser capacity (working with Fisheries and in other specific areas.) He would only be an employee of Fish and Wildlife. The Council decided that this is good, that they should allow the IPA to expire on February 22, 2018. Ms. Linton will write a letter and call Fish and Wildlife. In short, let the IPA lapse and have Fish and Wildlife pay Mr. Cowan as a Technical Advisement Assistant to the Summit Lake Paiute Tribe through the Fish and Wildlife Service. The next step (next year) will be to post the Natural Resources Department Director job position. They hope Rachel Youmans will apply.

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Ms. Quinn typed up the resolution called Second Payout of Settlement Ramah Navajo Chapter et al. V. Jewell. Ms. Linton read the resolution regarding payouts for all currently enrolled members and the legal guardians of minor aged members with notarized acceptance including taxes.

There should a notice to the membership requesting Election Committee members and a notice for the Council vacancy sent out.

MOTION: Chairwoman Page Linton moved to introduce and approve Resolution SL-26-2017 the Second Payout of Settlement (Ramah Navajo Chapter et al. V. Jewell) with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Vice-Chairman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-26-2017 enacted at 2:14 pm.

The next meeting will be Saturday December 16, 2017.

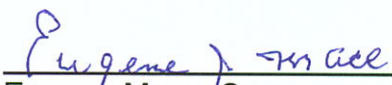
MOTION: Council Member Jerry Barr moved to adjourn. Secretary/Treasurer Eugene Mace seconded the motion. Vice-Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried. Meeting adjourned at 2:16 PM.

CERTIFICATION

I, Eugene Mace, Sr., Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the November 18, 2017, Council Meeting were approved by the Council during a duly held meeting December 17, 2017 at which there was a quorum present, and the Council voted:

2 - FOR 0 - AGAINST 1 -ABSTAINING, Chairwoman Randi DeSoto did not vote because there was not a tie vote.

12/19/2017
Date


Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council