

**Notice of Board Meeting**  
**Regular Meeting**  
**Stilwell Utility Department**  
**925 West Hickory, Stilwell Oklahoma**  
**Tuesday, July 9, 2019**  
**6:00 P.M.**

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**I. Call Meeting to Order**

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: June 11, 2019
- c. Approval of Payment of Purchase Order Invoices: \$720,214.45
- d. Financial Reports

**III. Regular Agenda**

1. Discussion and possible action to renew Memorandum of Understanding between Stilwell Utility Department/Stilwell Area Development Authority and the City of Stilwell with regard to leasing the building and equipment for maintenance of the Edna M. Carson-Stilwell Community Park for 2019-2020.
2. Discussion, consideration and review of Stilwell Area Development Authority/Stilwell Utilities (SADA/SU) tree trimming needs and requirements, present and future, including but not limited to use of independent contractors to satisfy needs, or, in the alternative use of SADA/SU assets and personnel to achieve such goals.
3. Discussion and possible decision to award bid from ETI and Altec on a new diesel powered cab and chassis truck with a minimum GVWR ranging from 15,000 pounds to 19,500 pounds, along with a 40 foot top mount aerial device handler.
4. Discussion and possible decision to award bid on a 36 K W generator and miscellaneous materials to install at the Stilwell Area Development Authority/Stilwell Utilities administrative office for communication and emergency command center purposes in an amount not to exceed \$15,000.00.
5. Discussion with possible decision to approve pay application # 6 from HCCCO, LLC in the amount of \$163,374.54 for wastewater treatment plant construction using CDBG-EDIF grant funds.
6. Discussion, consideration and review of proposal to retain Shelldon Miggetto to review and analyze existing Stilwell Area Development Authority/Stilwell Utilities Emergency Management Plan, with Shelldon Miggetto actually drafting a new plan for consideration by the Board at a later date, at a rate of \$35.00 per hour, not to exceed a total charge of \$1,500.00, without subsequent Board approval.

7. Discussion and possible action to hire a Full-Time Electric/Water/Sewer Construction person at the starting wage in the approved pay scale. Possible Executive Session Oklahoma Statutes Title 25 Section 307.B.1
8. Status report by Larry Eagleton
9. Audit Committee Report.
10. Policy Committee Report.
11. Budget Committee Report.

**IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

**V. Adjournment**

Posted: 4:00 P.M. July 5, 2019  
925 West Hickory-Utility Office  
503 West Division-City Office  
SUD Board Secretary, Vice-Secretary or Chief Executive Officer



*Bill Barrett*

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*Bill Sanett*

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