

- CORRECTED AS PER 7/25/22 JOC MEETING -

**Clarion County Career Center
Joint Operating Committee
June 27, 2022 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on June 27, 2022 at 7:00 p.m. by Jill Foys, Chairperson. Members present were: Jim Beary, Mitchell Blose, Chris Boozer, Jill Foys, Todd MacBeth, Lisa Norbert, James Shaftic, Gary Sproul, Jameen Stump, Dwayne VanTassel and Braxton White.

Members absent: Heidi Byers, John Creese, and Corey Sherman.

Administration present were: Traci Wildeson, Director, Joseph Carrico, Superintendent of Record and Linda Skelley, Board Secretary/ Confidential Secretary.

Public Comment Period:

No public was in attendance.

Committee Reports:

The Facilities/Buildings & Grounds committee meeting was held prior to the regular meeting. Traci Wildeson provided the group with a summary of the items discussed at the meeting.

Dwayne VanTassel commented that he had a group of current students reach out to him about the painting and new hallway signage that is taking place this summer. The students thanked him and said they are excited about returning in August to see the new look of their school.

Agenda:

On a motion by James Shaftic seconded by Todd MacBeth with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the June 27, 2022 meeting.

Minutes Approved:

On a motion by Jim Beary, seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the May 23, 2022 regular meeting.

Financial Reports Approved:

On a motion by James Shaftic, seconded by Braxton White, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for June, 2022, the Activity report for June, 2022 and the Treasurer's report for May, 2022.

Executive Session:

On a motion by Jim Beary, seconded by Braxton White, with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel items and the Safety Report (Act 44).

Other Business:

No other business was presented.

Personnel:

On a motion by Braxton White, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve to hire Bridget O'Brien as the Cooperative Education/Adult Education Coordinator, at Step 12 plus per diem for additional days of position (6), with benefits, effective 8/16/2022.

On a motion by James Shaftic, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED to B.** Approve hiring Kevin Burkhardt as the Computer Networking Instructor at Step 1, with benefits, with a start date effective August 23, 2022, pending receipt of all clearances.

On a motion by Jim Beary, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED to C.** Approve hiring Chris Richardson, Police Science Instructor as the mentor for the newly hired Computer Networking Instructor, Kevin Burkhardt, at a rate of \$400/year.

On a motion by Jim Beary, seconded by Chris Boozer, with all members voting in the affirmative, **IT WAS RESOLVED to D.** Approve advertising for a Cosmetology Styling Academy Instructor.

On a motion by Jim Beary, seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED to E.** Approve Employee #7295 for a medical leave starting June 1, 2022 through July 5, 2022.

On a motion by Todd MacBeth, seconded by Braxton White, with all members voting in the affirmative, **IT WAS RESOLVED to F.** Approve Kelly Flick as an Adult Education Nurse Aide Instructor, retroactively as of June 6, 2022.

Travel:

No travel items were presented.

Policy

On a motion by James Shaftic, seconded by Braxton White, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve second reading of Policy 218 – Student Discipline; **B.** Approve second reading of Policy 220 – Student Expression/Dissemination of Materials and 220 attachment; **C.** Approve second reading of Policy 227 – Controlled Substances/Paraphernalia; **D.** Approve second reading of Policy 236 – Student Assistance Program; **E.** Approve second reading of Policy 237 – Electronic Devices; **F.** Approved First reading of Policy 913 – Non School Organizations/Groups/Individuals.

Considerations:

On a motion by Braxton White, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve Network Server renewal (1 year) with Networking Technologies for \$2996.62.

On a motion by James Shaftic, seconded by Braxton White, with all members voting in the affirmative, **IT WAS RESOLVED to B.** Approve Carpet Barn to install cove base to the hallways and lobby for \$3,792.

On a motion by Todd MacBeth, seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED to C.** Approve correction of payment to Amos Rudolph from last month's approval of \$6,800 to \$6,880.

On a motion by James Shaftic, seconded by Braxton White, with all members voting in the affirmative, **IT WAS RESOLVED to D.** Approve the Modular Home Sale contract between Charles & Kimberly Buck and CCCC.

On a motion by James Shaftic, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to E.** Approve the new Clarion County Career Center logo.

On a motion by Jim Beary, seconded by Braxton White, with all members voting in the affirmative, **IT WAS RESOLVED to F.** Appoint Brooks & Rhoads to audit the 2021-2022 year in an amount not to exceed \$15,000.

On a motion by Jim Beary, seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED to G.** Approve Jameen Stump as Treasurer for 2022-2023 school year.

On a motion by Todd MacBeth, seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED to H.** Appoint Dr. Janice Kenneson of Butler Health Primary Care – Marianne Family Medicine as physician of record for the 2022-2023 school year, with a retainer of \$150.

On a motion by James Shaftic, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED to I.** Appoint the following depositories for 2022-2023 school year: Farmer's National Bank, Clarion, PA.

On a motion by Jim Beary, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to J.** Approve Tina Bauer as the sub caller, at a rate of \$500/year beginning July 1, 2022.

On a motion by Todd MacBeth, seconded by James Shaftic, with members M. Blose, C. Boozer, T. MacBeth, L. Norbert, J. Shaftic, G. Sproul, J. Stump, D. VanTassel, B. White and J. Foys voting in the affirmative, and J. Beary voting in the negative, **IT WAS RESOLVED to K.** Approve Beard Legal Group as the Career Center's solicitor for the 2022-23 school year, at an attorney rate of \$165/hr. and Paralegal rate of \$80/hr.

On a motion by James Shaftic, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to L.** Approve the revised 2022-23 school calendar. (Student start and end dates did not change, only the day counts in April and May 2023.) *Gary Sproul asked how the calendars are determined. Traci Wildeson indicated it is a collaborative effort with the sending school Superintendents. Gary*

indicated that Clarion-Limestone may move their calendar for the 23-24 school year to start later, to avoid hot weather for the students in mid-August. Traci stated the CL students would have to be caught up with the start of the year discussions on safety information, handbook content, class information, etc. which are covered in the first few days of instruction. Traci also stated that a school starting later than the Career Center and the other sending schools will result in a loss of instructional hours for the students.

On a motion by James Shaftic, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED to M.** Approve cancelling the July 25, 2022 meeting and authorizing the Business Manager to pay the July bills, if meeting is cancelled.

On a motion by James Shaftic, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED to N.** Approve the Emergency Instructional Time Template for the 2022-2023 school year.

On a motion by James Shaftic, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to O.** Approve MOU between Clarion County Career Center and the Technical Assistance Program (TAP).

Old Business:

Wall Signage: Traci stated the group had previously discussed the designs for the wall decals and it was asked if there was a warranty. She has a written three-year warranty for all defects from their workmanship.

Sale of obsolete equipment: The two hospital beds that had been approved to sell to the highest bidder, one of the beds sold last week for \$250 on municibid.com. The lift was placed on municibid.com, but it did not sell because it did not meet the minimum bid of its \$2500 value. She has a request out to the highest bidder of \$2220 to see if they want to take it at the high. If not, Traci will put it back up on the Municibid website.

22-23 School Budget Vote Recap: Traci informed the group of the voting tally for the 2022-23 CCCC Budget (tally appears at the end of these minutes). There was a majority of the sending schools and board members who voted yes and the budget was approved and passed.

Gary Sproul stated he was not at the last meeting, and was told it was not needed to advertise for the wall decals. He asked if there were local companies who were looked into. Traci stated there were no local companies who offer this type of work/product. Chris Boozer stated that he was against this at the last meeting, and he did go talk to a couple other companies (one in this county and one just out of the county). ~~—in Pittsburgh.~~ “Company A” quoted him \$6100 and “Company B” quoted him \$5400, which would have been a cost savings of \$3100+ and he stated we could have saved money. Traci indicated she was not aware of any local company that provides this type of product and asked that Chris send her the company information for future reference. She stated she will also compare the products to ensure that the products quoted are the same for an appropriate comparison. Dr. Carrico inquired if Chris checked on this information before or after the last meeting. Chris indicated he did this after the May meeting. Once Traci receives the company information from Chris, she will confirm if these companies are offering the same work/product as the company that was approved at the May meeting.

Director of Technical Education Report – Traci Wildeson, Director

Mrs. Wildeson provided her updates with the Old Business segment and had nothing further to add.

Superintendent of Record – Joseph Carrico

- Dr. Carrico reported that discussions are taking place with the Superintendents group on providing shared services, especially with Special Education programming.
- Also had a general conversation about highly specialized programming for high risk, high needs students. The cost is prohibitive because of transportation, so if we could partner with a company or possibly a district could have the space to accommodate this type of program. If we had something in the county, all the schools would benefit. This is something that would not be able to be done until the next school year (23-24). One of the members suggested using the former Practical Nursing building. Dr. Carrico said an outside company would have to be utilized if that kind of scenario was considered.
- He also reminded the group that Mrs. Wildeson's contract has one year remaining and he suggested that the group start on contract reviews with her sometime in January, 2023.
- Superintendent of Record: Dr. Carrico will complete his tenure as Superintendent of Record in June, 2023. Traditionally the rotation goes alphabetically, with Clarion-Limestone being next on the list. With the transition to new Superintendents at both CL and Keystone, the superintendent group is having conversation to possibly have Steve Young at North Clarion filling the S.O.R. role next. David McDeavitt at A-C Valley also offered to come back to that role (he served a 1-year term from July, 2019 through June, 2020). Traci stated that when the Superintendent of Record Guidelines were written two years ago they stated that if a Superintendent is new to their position, the role can be passed to the next school in the rotation.

Announcements

- Committee: Finance, 7/25/22, 6pm (*unless July meeting is cancelled*)
- Regular JOC meeting for July, 2022: 7/25/22, 7pm (*unless July meeting is cancelled*)

Adjournment

On a motion by Dwayne VanTassel seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 8:16 p.m.

2022-23 SCHOOL BUDGET VOTING RECAP

SCHOOL	MTG DATE	YES	NO	ABSENT
ACV	4/19/22	9	0	0
CA	5/10/22	7	0	2
CL (not passed)	5/11/22	3	3	3
KY	4/11/22	9	0	0
NC	4/11/22	9	0	0
RV	4/12/22	6	2	1
UN	4/21/22	5	0	4
TOTALS		48	5	10

- Need 32 Yes votes (majority of 63 members)
- 2/3 of the schools would be 5 (of the 7 schools)

Respectfully submitted,

Linda Skelley
J.O.C. Secretary