

**BTM Pest Module Evaluation Report**

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| **Nursery Name**:  **Certification Number**:  **BTM Pest Module Evaluation Report Date:**   |  | | --- | | **General comments** | |  | |

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| **Module Std Section** | **CP Standard Section** | **Title/ information required** | **Complete?**  **Yes/No/NA** | **Comments** |
|  | Intro  App.1 | Clean Plants application form completed |  |  |
| **A.1** |  | **Contact Information** |  |  |
| **A.1** |  | Facility and contact information completed |  |  |
| **A.1** |  | Host plant production locations are provided |  |  |
| **A.4** |  | **Facility Risk Analysis** |  |  |
| **A.4** |  | Geographical region identified (within or outside of the regulated area) |  |  |
| **A.4** |  | All types of production of host plants at the facility are identified |  |  |
| **A.4** |  | Risk analysis for BTM completed, considering all risk factors and points for BTM within their operation. Facilities may use the template within the pest module, the companion document, or create their own. |  |  |
| **A.4** | 3.1 | Nursery map(s) including shipping and receiving areas, border areas is(are) provided to illustrate locations of host plant activities (may be an attachment) |  |  |
| **A.5** |  | **Administrative Controls** |  |  |
| **A.5** | 2.1 | Staff designated, where list can be found, who maintains the list |  |  |
| **A.5** | 2.2 | Staff training details (focus of training, resources available, where resources can be found, frequency, record of training) |  |  |
| **A.5** |  | Details of resources available for training (may refer to separate documents or sources as the list of resources may change over time) |  |  |
| **A.5** | 3.2 | BTM host plants in production identified, along with supplier country/region (propagative origin). |  |  |
| **A.5** | 3.2 | The facility has included their current list of plant suppliers for host plants, along with the details of the host plants sourced. |  |  |
| **A.5** |  | Purchasing risk determination completed (pest specific, based on source location and incoming plant description, host plants in production, location of facility)  Additional measures detail how higher risk sources will be managed. |  |  |
| **A.5** | 3.2 | Method of maintaining propagative origin of all BTM host plants (supplier and in-house), i.e., inventory control measures are detailed |  |  |
| **A.5** | 3.7 | Commitment that all records are maintained for at least 3 years (7 years for traceability records). Administrative records include receiving documentation, training, etc. Additional records are listed in A.7. |  |  |
| **A.6** |  | **Establishing & Maintaining Freedom from BTM** |  |  |
| **A.6** | 3.3 | Method of inspecting incoming BTM host plants (if plants are purchased from external sources) |  |  |
| **A.6** |  | Method of isolating or separating incoming BTM host plants from a regulated area until inspection completed |  |  |
| **A.6** |  | Facilities located in regulated areas include specific details in their scouting program regarding life cycle stages to scout for during production cycle, scouting technique, and may include additional scouting or trapping commitments (e.g., follow BMPs with respect to spacing of traps) |  |  |
| **A.6** |  | System in place for intentional scouting for BTM:  Within regulated areas & grown outdoors every week (at minimum) May 1 to September 30 (incl. outdoor pest exclusion areas)  Within regulated areas & grown indoors every week (at minimum) April 1 to October 15 (incl. cold frames)  Outside regulated areas have similar calendar periods, but inspections can be every other week |  |  |
| **A.6** |  | Pheromone trap program in place between May 1 - Sept 30 for outdoor production, and April 1 - Oct 15 for indoor production  Traps are inspected at least weekly in regulated areas, or every other week in non-regulated areas  Trap deployment (spacing, equipment, maintenance) detailed. Facility can reference the CNCI BMPs. |  |  |
| **A.6** |  | Method of maintaining facility according to good agronomic practices (e.g., weed management, pro-active spray program, plant maintenance, etc.) |  |  |
| **A.6** |  | Method of managing host plant debris. |  |  |
| **A.6** |  | Preventative BTM spray program detailed. |  |  |
| **A.6** |  | Method for safeguarding host plants in regulated areas (or peripheral to regulated areas where pest introduction is possible) prior to shipping during flight windows. |  |  |
| **A.6** |  | Host plant returns: host plants in regulated areas should not be returned to the facility. |  |  |
| **A.6** | 3.5 | Method of inspecting BTM host plants at the time of shipping is detailed. |  |  |
| **A.6** |  | Method for preventing infestation of shipments. Facilities within regulated areas should include inspection of host plants within 48h prior to shipping, safeguarding from pest infestation, and management of cross-docking host plants. |  |  |
| **A.6** |  | For field-grown crops in regulated areas, facilities describe their protocol(s) for ensuring crops are pest-free (e.g., have scouting records from the prior season establishing pest freedom, preventative spray program, harvest and safeguard host plants outside of the flight season, etc.). |  |  |
| **A.7** |  | **Verification of Pest Freedom** |  |  |
| **A.7** |  | Facility maintains records of inbound/receiving inspections |  |  |
| **A.7** |  | Facility maintains records of scouting host plants and pheromone trap program |  |  |
| **A.7** |  | Facility maintains records of outbound/shipping inspections |  |  |
| **A.7** |  | Facility maintains records of pest exclusion barrier/area maintenance |  |  |
| **A.7** |  | Facility maintains records of any external surveys or scouting (e.g., by CFIA or provincial agency, or private company) |  |  |
| **A.8** |  | **Emergency Planning** |  |  |
| **A.8** |  | Protocol for notification of CFIA, CNCI in the case of a BTM suspect/positive find (particularly for finds outside the regulated area, or within pest exclusion areas in a BTM regulated area) |  |  |
| **A.8** |  | Protocol for cessation of shipping in the case of a BTM suspect/positive find |  |  |
| **A.8** |  | Protocol for safeguarding or restricting movement of host plants or people/vehicles through host plant production areas in the case of a BTM suspect/positive find |  |  |
| **A.8** |  | Protocol for treating or isolating host plants in the case of a BTM suspect/positive find |  |  |
| **A.8** |  | Protocol for reviewing the pest module and determining the cause of the system failure |  |  |
| **A.8** |  | Identification of personnel responsible for overseeing emergency measures. |  |  |
| **B.1** |  | **Statement of Management Commitment** |  |  |
| **B.1** |  | Pest Module commitment statement completed by owner/management |  |  |

Facilities joining Clean Plants under the Phase-In program must also complete Section C (BTM-Appendix 4)

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| **Module Std Section** | **CP Standard Section** | **Title/ information required** | **Complete?**  **Yes/No/NA** | **Comments** |
| **C.1** |  | **Staff – Additional Requirements** |  |  |
| **C.1** | 2.1.1 | Certification Manager identified, and list of duties is referenced |  |  |
| **C.1** | 2.1.2 | Crop Protection Manager identified, and list of duties is referenced |  |  |
| **C.1** | 2.1.3 | Internal Auditor identified, and list of duties is referenced |  |  |
| **C.2** |  | **Shipping to CNCP Nurseries** |  |  |
| **C.2** | 3.4 | Facility demonstrates how they determine that their host plants are certified under the Clean Plants Phase-In program (i.e., minimum 30 d residence, inspections & scouting as per the pest module, and meet all requirements of the Clean Plants program; OR host plants are received as certified plants) |  |  |
| **C.3** |  | **Use of the Clean Plants Stamp** |  |  |
| **C.3** |  | Phase-In facilities describe how they will track use of the pest-specific certificate. |  |  |
| **C.3** | 3.6 | The facility provides the details of what information will be included on shipping documents. |  |  |
| **C.4** |  | **Records** |  |  |
| **C.4** | 3.7 | Process for maintaining records is detailed. Note that traceability records must be maintained for 7 years, all other records for 3 years. |  |  |
| **C.5** |  | **Audits** |  |  |
| **C.5** | 4.1 | Internal audit process is detailed, and includes who is responsible, how the audits will be scheduled, and how the findings will be communicated. |  |  |
| **C.5** | 4.2 | External audit process is detailed. Includes who is responsible for arranging them and how the findings will be communicated. |  |  |
| **C.6** |  | **Updates to the Pest Module (Parts A, B and C)** |  |  |
| **C.6** | 6.0 | Facility demonstrates how updates to the Pest Module will be tracked. |  |  |

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| **Other general observations** |  |