



Barry County Central Dispatch - DRAFT

Administrative Board Meeting Minutes- **AMENDED**

June 22, 2020

- A. Forbes called the meeting to order at 2:00 pm.
The Pledge of Allegiance was recited.
- B. Roll call was taken.
Attendance: Forbes, Murphy, Smelker, Dunlap, Cove, Yarger, Wilson, Redman and Vujea
Absent: Leaf and Weeks
Others in attendance: Director Lehman (BCCD), Booth (BCCD)
- C. No Additions/Deletions to the Agenda.
- D. A motion was made by Cove and seconded by Vujea to approve the Agenda as written.
All in favor. Motion carried.
- E. A motion was made by Cove and seconded by Smelker to approve the May 26, 2020 Meeting Minutes as presented. Roll call vote. **All in favor. Motion carried.**
- F. There were no Public Comments.
- G. Committee Reports
 - a. Personnel Committee did not meet. Discussed status of Weeks seat on the Board.
 - b. Finance Committee: Committee met on June 2nd to discuss the 2020 Budget. The finance committee recommends a .85 mill for 2021. A motion was made by Redman and seconded by Wilson to approve the 2021 budget with the levy of .85 mills. Roll call vote.
All in favor. Motion carried.
 - c. Equipment Committee did not meet.
- H. Directors Report was reviewed and discussed.
- I. New Business – Discussed the building renovation. A Building Committee was formed: Weeks, Smelker, Yarger, Lehman and Mulvaine.
A motion was made by Redman and seconded by Cove to approve Tim Spitzley's Architect Proposal in the amount of \$17,800.00. Roll call vote. **All in favor. Motion carried.**
- J. Miscellaneous Items: Discussed COOP Plan to keep the Training Room closed to the public.
- K. May Budget Reports were reviewed. No questions or discussion.
- L. Expenses
 - 1. June 2020 operating disbursements were reviewed. A motion was made by Cove and seconded by Redman an to approve the June operating disbursements in the amount of \$10,066.82. Roll call Vote. **All in favor. Motion carried.**
 - 2. June 2020 state disbursements were reviewed. A motion was made by Cove and seconded by Smelker to approve the May state disbursements in the amount of \$2,705.05. Roll call vote. **All in favor. Motion carried.**
 - 3. July 2020 contingent vouchers were reviewed. A motion was made by Cove and seconded by Redman to approve the July 2020 contingent vouchers. Roll call vote. **All in favor. Motion carried.**

M. Old Business.

- a.** Discussed the Bladder Tank Proposals. A motion was made by Redman and seconded by Cove to accept the Advantage Plumbing & Drain Quote in the amount of \$3,970.00. Roll call vote. **All in favor. Motion carried.**
- N.** No Public Comment
- O.** A motion was made by Redman and seconded by Murphy to adjourn the meeting. **All in favor. Motion carried.** The meeting was adjourned at 2:55 pm.

The next Administrative Board Meeting will be held on Monday, July 27, 2020 at 2:00 p.m.

Respectfully submitted by Vanessa Booth