



## BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

### MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY APRIL 17, 2021

1. **CALL TO ORDER** –Chairman Shannon Scott called the meeting to order at 10:05 AM.
2. **PLEDGE OF ALLEGIANCE** –Chairman Scott led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS:**  
Board Members present: Larry Lambert, Judy Varns, Cindy Perelli and Shannon Scott and Jack Beale.
4. **REVIEW AND ADOPTION OF AGENDA:**  
Chairman Scott asked for a motion. Mr. Lambert made a motion to approve the Agenda as presented and Mr. Beale seconded the motion. There was no discussion and Chairman Scott asked for a vote. The vote was unanimous in favor of the motion and motion passed.
5. **ANNOUNCEMENTS:** Next Board meeting will be May 15, 2021 at 10AM.
6. **REPORTS AND CORRESPONDENCE**
  - a. Chairman’s Report: None
  - b. Chief’s Report for March 2021:  
Personnel: 46 total - 21 volunteers, 20 paid reserve, 4 full time and 1 part time admin.  
Apparatus Report: All equipment is in service except for U-1 which is in need of a fuel pump.  
Incident Report: call Volume for March total 20 - 11 EMS, 0 fire, 2 MVC, 7 service calls  
Training Report: 300 hours of mostly wildland training in March such as the annual wildland refresher, basis wildland firefighter for some of our recruits, a chainsaw class, and a wildland finance/business administration class. Other miscellaneous training included advanced cardiac life support and difficult airway management.  
Updates to the Board:
    - Flagstaff dispatch IGA will be issued and should be the next Agenda
  - c. Other Reports:  
Board Budget Work Session: Chairman Scott said the Committee has been meeting and he felt that there were just a few items left to discuss. The next Budget Work Session will be held today after the Board Meeting.  
Employment Agreement Committee: no further action has been taken on this project.  
Mogollon Ranch Committee: (this committee report was added to the Agenda by Chairman Scott) Mr. Lambert stated the Mr. Scott had given him all BRFD documentation on previous work with Mogollon Ranch which he has reviewed. He felt that he now needed some direction from the Board and Chief Paine on proceeding. The scope of the project needs to be identified and a plan needs to be put in place.
7. **CALL TO THE PUBLIC**  
There were no members of the public who wished to speak.

**8. OLD BUSINESS**

a. None.

**9. NEW BUSINESS**

a. APPROVAL OF MINUTES - Discussion and possible action to approve minutes from the March 20, 2021 Board Meeting. Chairman Scott asked for a motion. Mr. Beale made a motion to approve the Board Meeting Minutes as presented; Mr. Lambert seconded the motion. There was no further discussion and Chairman Scott asked for a vote. The vote was unanimous in favor of the motion and the motion passed.

b. APPROVAL OF THE FINANCIAL REPORT - Discussion and possible action to approve the Financial Report for March 2021.  
Chairman Scott asked for a motion. Ms. Perelli made a motion to approve the Financial report as presented; Mr. Beale seconded the motion. Chairman Scott waved the reading of the Financial Summary report. There were questions regarding budget items over 100% and Chief Paine and Mrs. Wise provided clarification for Board Members. There was no further discussion Chairman Scott asked for a vote. The vote was unanimous in favor of the motion and the motion passed.

c. Discussion and possible action to approve moving \$100,000 dollars from the County general account to the County Reserve account.  
Chairman Scott asked for a motion. Ms. Perelli made a motion to approve moving \$100,000 from the County Operations Account to the Reserve account. Mr. Beale seconded the motion. There was some discussion regarding the amount the district owed back to the Reserve Account and it was decided to move \$200,000 instead of \$100,000. Ms. Perelli amended her motion to change the amount from \$100,000 to \$200,000. Mr. Beale seconded the amended motion. The motion was passed by unanimous vote.

d. Discussion and possible action to approve the purchase of a new engine (E-One 4x4 urban interface pumper) for the Fire Station.  
Mr. Scott asked for a motion. Mr. Lambert made a motion to approve the purchase of a new engine for BRFD and Ms. Varns seconded the motion. There was discussion regarding the presentation given at the last Budget Work Session, and the three bids received. Highlights of the vehicle selected were durability/longevity along with warranty aspects, and crew safety considerations in cab construction. There was further Board discussion on the purchase price of \$720,821.00 after a prepayment discount of \$14,694.00, and purchase options which will be further discussed at the next monthly Board Meeting. For clarification purposes, Chairman Scott stated that this was a purchase of the E-One Engine only. There was no further discussion and Chairman Scott called for a vote. The motion was passed by unanimous vote.

**10. AGENDA ITEMS FOR THE NEXT BOARD MEETING – None were given**

- Approve moving \$ 100,000 to County general fund for down payment on new engine
- Review and approve payment and financing options of new E-One engine
- Review and approve Flag Dispatch IGA
- Discuss the possibility for implementing out of District Subscriptions for service

**11. ADJOURNMENT**

There was no further business for the Board to conduct and Chairman Scott adjourned the Board Meeting at 10:52 AM

Respectfully submitted: April 17, 2021

Cynthia Perelli  
Clerk of the BRFD Board

Minutes Approved: June 19, 2021

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Clerk of the BRFD Board