

Minutes of the November 16, 2020 meeting of the Board of Trustees of the Village of Newark held in the 2<sup>nd</sup> floor courtroom of the Municipal Building at 6:00 PM.

PRESENT

Mayor Jonathan Taylor - Excused (30); Trustees: Robert Bendix (31), Stuart Blodgett (29), Alan Schober (27), and Rebecca Vermeulen (25).

Police Chief Mark Thoms, Superintendent of DPW Bob Hutteman, Village Clerk/Treasurer Steve Murawski, Code Enforcement Officer Mark Peake, Fire Chief Kevin Velte, and Attorney Art Williams (Excused – Monday meeting with Village of Palmyra).

General Public: 3

WELCOME BY  
MAYOR

At 6:00 P.M., Deputy Mayor Blodgett led the gathering in the Pledge of Allegiance to open the meeting.

APPROVAL OF  
MINUTES

Motion Trustee , seconded Trustee and carried unanimously 4-0 (Mayor Taylor Excused – MTE) to approve the following minutes:

- Regular Board Meeting October 20, 2020.
- Special Board Meeting November 10, 2020.

CONSENT  
AGENDA

Motion Trustee Vermeulen, seconded Trustee Bendix and carried unanimously 4-0 (MTE) to approve the November vouchers and invoices Trustee Schober reviewed for reasonableness and which were submitted for payment approval. Payments totaling \$1,202,702.30 were authorized for all funds.

The Board thanked the department heads for their monthly reports.

MAYOR

Bonadio & Co. Audit Partner Randy Shepard presented the audit report for FY 2020 for the Village of Newark, and provided a brief overview of the audit reports provided to the Board. He stated that the Village received an Unmodified Opinion on the audit.

CHIEF  
KEVIN VELTE

Chief Velte spoke on the following:

- 461 Calls for Service YTD.
- Noted the efforts of Jamison Colacino, Paul Rushloe, and Joshua Washburn in the rescue event of the contractor who had fallen into a structure at the DDSO facility on E. Maple Ave. He stated that the three will be honored at the Annual Banquet to be held at the Clifton Spring CC on February 6, 2021.

Motion Trustee Schober, seconded Trustee and carried unanimously 4-0 (MTE) to approve the Newark Fire Department Annual Breakfast

With Santa event. No date has been set as of yet due to COVID-19.

CODE  
ENFORCEMENT/  
ECONOMIC  
DEVELOPMENT

Mr. Peake spoke on the following:

- Habitat for Humanity will be constructing another house on West Pearl St.
- Code Enforcement Dept. continues to go through training on the new software they will be utilizing.
- The two car washes being renovated on W Union St. continue to progress, with one set to open this week potentially.
- Economic Development Office received two communications this week from developers looking for potential medical sites within the Village.

CLERK  
TREASURER

Motion Trustee Bendix, seconded Trustee Vermeulen and carried unanimously 4-0 (MTE) to authorize the Village of Newark to relevel the delinquent 2020-2021 Newark Village Property Taxes and penalties totaling \$153,477.91 to Wayne County for collection.

Motion Trustee Bendix, seconded Trustee Vermeulen and carried unanimously 4-0 (MTE) to acknowledge receipt of the 30 Day Advance Notice Liquor License renewal form from Crosspark of Newark, Inc. for the restaurant located at 1121 East Union Street.

MAYOR

Tabled any action on accepting dedication of Garfield St. and Adams St.

Motion Trustee Vermeulen, seconded Trustee Schober and carried unanimously 4-0 (MTE) to accept the proposal from Paradigm Environmental Services to perform the limited Asbestos Survey for the old Town of Arcadia Office space located at 100 E. Miller St., First Floor at a cost not to exceed 2,090.00

Motion Trustee Schober, seconded Trustee Bendix and carried unanimously to authorize the Mayor to sign the Agreement for Services contract with Ontario County Soil and Water Conservation District as a participating member of the Canandaigua Lake Watershed Commission for the period of January 1, 2021 through December 31, 2023.

The Board discussed and rejected the request to place “No Parking” signs on Heath Street.

Motion Trustee Bendix, seconded Trustee Vermeulen and carried unanimously to approve the following Travel Policy due to COVID-19 until further notice:

New York State (“NYS”) Governor Andrew Cuomo issued Executive Order 205.2 to take effective November 4, 2020, which provides, in

part: new guidelines allowing out-of-state travelers to New York to "test out" of the mandatory 14-day quarantine. Travelers from states that are contiguous with New York will continue to be exempt from the travel advisory; however, covered travelers must continue to fill out the Traveler Health Form.

For any traveler to New York State from out of state, exempting the contiguous states, the new guidelines for travelers to test-out of the mandatory 14-day quarantine are below:

- **For travelers who were in another state for more than 24 hours:**
  - Travelers must obtain a test no less than three days prior to departure from that state.
  - The traveler must, upon arrival in New York, quarantine for three days.
  - On day 4 of their quarantine, the traveler must obtain seek another COVID test. If both tests come back negative, the traveler may exit quarantine early upon receipt of a second negative diagnostic test.
- **For travelers who were in another state for less than 24 hours:**
  - The traveler does not need a test prior to their departure from the other state, and does not need to quarantine upon arrival in New York State.
  - However, the traveler must fill out the traveler information form upon entry into New York State, and take a COVID diagnostic test on the fourth day after their arrival back in New York.

The employee must utilize their own accrued sick time to receive any pay while going through any mandatory quarantine periods

Motion Trustee Schober, seconded Trustee Vermeulen and carried unanimously 4-0 (MTE) to send out a Request for Proposals for the external auditing services for Fiscal Year 2021.

Motion Trustee Vermeulen, seconded Trustee Bendix and carried unanimously 4-0 (MTE) to accept the Unmodified Audit Opinion on the FY 2020 Financial Statements from Bonadio & Co.

LEGAL

Attorney Williams excused due to his attendance at the Palmyra Village Board meeting, which is normally held on the third Monday of the month.

POLICE CHIEF

Chief Thoms noted the following:

MARK THOMS

- Halloween uneventful this year.
- Police Department assisting Code Enforcement with animal control issues in the Village at a specific location.

Motion Trustee Schober, seconded Trustee Bendix and carried unanimously 4-0 (MTE) to approve the attendance of Officer Salerno at the Evidence Technician training to be held from December 7<sup>th</sup>-18<sup>th</sup> at the FLLEA in Hopewell, NY at a cost of \$300.00, with transportation provided through a Village vehicle.

SUPERINTENDENT DPW BOB HUTTEMAN

Superintendent Hutteman spoke on the following:

- The three culverts on W Miller St., Blue Cut Rd., and Peirson Ave. that the Village submitted to be considered for grant applications have been approved to submit the application.
- The Ontario Midland RR crossing at Murray St. is settling due to the new sanitary sewer main that was installed during the WWTP upgrade. The DPW is working to mitigate the issue.

MAYOR

Deputy Mayor Blodgett read the following prepared statement from Mayor Taylor:

“Good Evening. I am sorry I was unable to attend tonight’s board meeting. I wanted to thank both Al and Rebecca for their service to our community. It is never easy to serve in public office and put yourself out there to serve. There are high and lows that you experience in this arena. Both Al for six years and Rebecca for four years have served the Village of Newark admirably. You both always had the best interest of the community at heart and were never afraid to make decisions to benefit it, even if they were unpopular at times. It was an honor to serve with both of you. On behalf of our entire community, a big THANK YOU for your time and commitment that you gave to the Village of Newark.”

TRUSTEES

Both Trustee Vermeulen and Schober expressed their pleasure in having had the opportunity to serve the Village of Newark in their capacity as Trustees. They stated their enjoyment in working with the people that serve every day as a team in their different positions as Village employees.

TIME FOR THE PUBLIC

No one from the public expressed a desire to address the Board.

EXECUTIVE SESSION

Motion Trustee Bendix, seconded Trustee Schober and carried unanimously to go into Executive Session at 6:53 P.M. to discuss a specific individual within the Village Court, and a specific position in the Village Office staff.

ADJOURNMENT

The meeting adjourned at 7:21 P.M.

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Stephen Murawski  
Village Clerk-Treasurer