

# APPROVED

## Arrowbear Park County Water District Regular Meeting June 20, 2024 6:00 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held June 20, 2024, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

### Directors in attendance:

President Sheila Wymer  
Vice President Mark Bunyea  
Director Seth Burt  
Director Craig Carpenter  
Director Paul Miller

### Directors who were absent:

None

### Also present were the following:

Board Secretary Rimmer  
Chief Lindley

### Visitors present:

O. Rendelman

### Open Session

President Wymer called the meeting to order. Ouida Rendelman led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call. Directors that were present: Directors Miller, Carpenter, Bunyea, Burt, and Wymer. Directors that were absent: None.

### Approval of Consent Agenda

Director Miller made a motion to accept the consent agenda, second was by Director Burt. Motion passed by unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Burt, and Wymer

Nays: None

Abstain: None

Absent: None

### Public Comments:

There were no public comments.

### **STATEMENT REGARDING THE PURPOSE OF FIRST CLOSED SESSION**

1. Closed session anticipated litigation Significant exposure to litigation pursuant to paragraph 4 of subdivision (d) of Government Code section 54956.9: one potential case.

Adjournment of Open Session: 6:11 PM

Closed Session began: 6:15 PM

Adjournment of Closed Session: 6:25 PM

Open Session began: 6:26 PM

Public announcement of action taken (if any) during Closed Session.

President Wymer announced that the Board had taken no action in Closed Session.

### **STATEMENT REGARDING THE PURPOSE OF SECOND CLOSED SESSION**

1. Closed session was being held pursuant to Government Code section 54957(b)(1) to consider the appointment, employment, ... of a public employee. Position: General Manager

Adjournment of Open Session: 6:26 PM

Closed Session began: 6:26 PM

Adjournment of Closed Session: 7:05 PM

Open Session began: 7:06 PM

Public announcement of action taken (if any) during Closed Session.

President Wymer announced that during the week of August 12, 2024, the Board would reach out to the potential General Manager applicants and arrange for testing and interviews.

#### **Staff Reports:**

1. Interim General Manager Weber was excused, and Secretary Rimmer reported on the monthly repairs and routine services performed in May. Secretary Rimmer also reported that Service person Fernandez passed his T2 Operator Certification test. Secretary Rimmer concluded the report by informing the Board that some minor deficiency repairs were completed from the Sanitary Survey performed by the State Water Resources Control Board.
2. Chief Lindley reported on the Fire Department calls for the month of May, and that the Department was dispatched to the Hesperia Incident.
3. Interim General Manager Weber was excused and Secretary Rimmer combined the Field and Management reports.

President Wymer excused any individuals who were not required for the balance of the meeting.

#### **Discussion / Action Items:**

##### **A) Board**

1. There was a discussion and a motion to amend District Rules and Regulations #2060 Sewer Service Charges & Billing and #3050 Water Service Charges & Billing to reflect the Board approved rates effective for the July 2024 billing cycle. Motion to approve amending District Rules and Regulations #2060 Sewer Service Charges & Billing and #3050 Water Service Charges & Billing to reflect the Board approved rates effective for the July 2024 billing cycle was made by Director Miller. Second was by Director Carpenter and approved by a unanimous vote.  
Ayes: Miller, Carpenter, Bunyea, Burt, and Wymer  
Nays: None  
Abstain: None  
Absent: None
2. There was a discussion and a motion to approve the proposed FY 2024-2025 Master Plan with allocation of FY 2024-2025 Master Plan funds from Unrestricted Asset accounts to master plan expense account specified in FY 2023-2024 Unrestricted Funds Allocation Report (\$393,871.29). Motion to approve the proposed FY 2024-2025 Master Plan with allocation of FY 2024-2025 Master Plan funds from Unrestricted Asset accounts to master plan expense account specified in FY 2023-2024 Unrestricted Funds Allocation Report (\$393,871.29) was made by Director Miller. Second was by Vice President Bunyea and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

3. There was a discussion and a motion to approve the proposed FY 2024-2025 Budget (including Master Plan Project allocation). Motion to approve the proposed FY 2024-2025 Budget (including Master Plan Project allocation) was made by Director Burt. Second was by Director Miller and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

4. There was a discussion and a motion to approve Resolution #2024-06-20 and the Workplace Violence Policy as required by SB 553 and signed into law on September 20, 2023. Motion to approve Resolution #2024-06-20 and the Workplace Violence Policy as required by SB 553 was made by Director Burt. Second was by Director Miller and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Burt, and Wymer.

Nays: None

Abstain: None

Absent: None

5. There was a discussion and a motion to approve the nomination for Jo McKenzie for the CSDA Board of Directors Election Ballot (Term 2024-2026: Seat C – Southern Network. Motion to approve the nomination for Jo McKenzie for the CSDA Board of Directors Election Ballot (Term 2024-2026: Seat C – Southern Network was made by Director Carpenter. Second was by Vice President Bunyea and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Burt, and Wymer.

Nays: None

Abstain: None

Absent: None

### Announcements:

A) The President had no announcements.

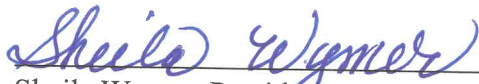
B) The Board members had no announcements.

C) Staff reminded the Board that there would not be a meeting in July 2024.

The next Regular Board Meeting will be August 15, 2024, at 6:00 PM.

### Adjournment of Open Meeting

There being no further business, President Wymer adjourned the meeting at 8:20 PM.

  
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Sheila Wymer, President

  
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Caroline V. Rimmer, Secretary