



SPRING CREEK ASSOCIATION COMMITTEE OF ARCHITECTURE REGULAR MEETING MINUTES

Spring Creek Association Committee of Architecture
Tuesday, March 10, 2020, 5:30 PM, PST
Fairway Community Center Meeting Room
401 Fairway Blvd, Spring Creek, Nevada

PRESENT: Chairperson Jill Holland, Vice Chairperson Cassandra Banuelos and Members: Randy Hesterlee, Diane Parker and Stefanie Sisk

STAFF MEMBERS PRESENT: SCA Vice President Kerr and SCA Treasurer Austin-Preston

CALL TO ORDER: Chair Holland called the meeting to order at 5:30 PM.

PLEDGE OF ALLEGIANCE

NOTICE:

- 1. Items may be taken out of order**
- 2. Two or more items may be combined**
- 3. Items may be removed from agenda or delayed at any time**
- 4. Restrictions regarding Public Comment:** Pursuant to N.R.S. 241.020(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. Comments during this public comment period are limited to items NOT listed on the agenda, and shall be limited to not more than three (3) minutes per person unless the Committee of Architecture elects to extend the comments for purposes of further discussion. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Chair may prohibit comment, if the content of that comment is a topic that is not relevant to, or within the authority of, the Spring Creek Association or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

COMMENTS BY THE GENERAL PUBLIC

ACTION SHALL NOT BE TAKEN

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

Vice President Kerr stated that a PO from the 200 Tract called in regards to the Scoreboard sign and it shining into his home at night. Po asked if there was anything SCA could do. Vice President Kerr mentioned that a Dark light standard could be looked into for a solution.

NEW BUSINESS

- 1. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH/WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 584 DUNES DRIVE (202-033-004). *FOR POSSIBLE ACTION***

Vice President Kerr stated this property has been in violation since July 2019. There has been no contact from PO.

Member Sisk moved/Vice Chair Banuelos seconded to uphold the \$200.00 fine and refer the property at 584 Dunes Drive to the Board of Directors for further action. Motion carried (5-0)

- 2. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF STORAGE OF TOOLS AND TRASH AT 306 RUSTIC DRIVE (202-007-008). *FOR POSSIBLE ACTION***

Vice President Kerr stated this property has been in violation since November 2019. There has been no contact from PO. All mail has been returned.

Member Sisk moved/Member Hesterlee seconded to uphold the \$200.00 fine and refer the property at 306 Rustic Drive to the Board of Directors for further action. Motion carried (5-0)

- 3. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A TEMPORARY RESIDENCE IN A TRAVEL TRAILER AT 535 SPRING VALLEY PLACE (201-003-009). *FOR POSSIBLE ACTION***

Vice President Kerr stated this PO is asking for their daughter to live in their travel trailer on their property for a period of 6 weeks,

PO Christina Foster was present along with her daughter Crystal Cantu. Mrs. Cantu stated that they wanted to move the trailer as soon as the freezing stops and they can permanently get it to their property without any worries.

Chair Holland proposed that Mrs. Cantu continues to be off property as much as possible and to remove trailer by August 30, 2020.

Member Hesterlee asked to consider removing the trailer before August 30, 2020.

Member Parker moved/Vice Chair Banuelos seconded to allow property owner's daughter to remain living in the travel trailer on their property until the end of June 2020. Property owners are to contact COA Secretary Shields with any changes. Motion carried (5-0).

4. **REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A LIVESTOCK PERMIT AT 780 PARKRIDGE PKWY (403-018-011). *FOR POSSIBLE ACTION***

Vice President Kerr stated this PO is requesting approval of a livestock permit for 3 goats.

The property owner was not present at the meeting.

Member Hesterlee moved/Chair Holland seconded to approve livestock permit for three (3) goats. Motion carried (5-0)

5. **REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A BOUNDARY LINE ADJUSTMENT AT 350 & 354 THOROUGHBRED DRIVE (103-009-016 & 017). *FOR POSSIBLE ACTION***

Vice President Kerr stated the property owner is requesting an approval of a boundary line adjustment between the properties at 350 & 354 Thoroughbred Drive.

The property owner was not present at the meeting.

Tom Hannum with Summit Engineering was present at the meeting. Mr. Hannum stated the reasoning for the boundary line adjustment is previous owner owned both parcels and built into the adjoining property and the property line needs to be moved to include all of those improvements.

Vice Chair Banuelos moved/Member Sisk seconded to approve the boundary line adjustment at 350 & 354 Thoroughbred Drive as both parties are in approval. Motion carried (5-0)

6. **REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A HOME OCCUPATION PERMIT AT 385 LAKEPORT DRIVE (106B-005-012). *FOR POSSIBLE ACTION***

Vice President Kerr stated the property owner is requesting approval of a home occupation permit.

The property owner was not present at the meeting.

Member Hesterlee questioned the traffic coming in.

Chair Holland moved/Vice Chair Banuelos seconded to approve the home occupation permit. Motion carried (5-0)

7. **REVIEW AND DISCUSSION REGARDING PAGE #3 ITEM #3, NOTICE OF NON-COMPLIANCE, AND POSSIBLE CHANGES TO THE WORDING. *NON-ACTION ITEM***

Staff made mention that the wording in the paragraph states that each letter would come with a fine. COA needs to decide if they want to keep wording, change wording or re-write the whole paragraph.

Member Hesterlee mentioned it needed to be changed that we are not currently doing what it states.

COA agreed that the wording needs to be changed from “will” to “may”.

8. REVIEW AND DISCUSSION REGARDING MONTHLY UPDATE ON PROPERTIES AT MCCONNELL LAW. **NON-ACTION ITEM**

SCA Vice President Kerr provided the SCA/COA Legal Account Status Report for the COA members to review.

Member Parker asked what SC meant? It was clarified that it means summons & complaint.

9. APPROVE MINUTES FROM THE FEBRUARY 11, 2020 COA REGULAR MEETING. **FOR POSSIBLE ACTION**

COA committee inquired about the status of properties that were to come back to the March COA meeting.

Vice Chair Banuelos moved/ Member Hesterlee seconded to approve the February 11, 2020 COA Regular Meeting Minutes as presented. Motion carried (4-0-1) Chair Holland abstained.

10. APPROVE COMMITTEE OF ARCHITECTURE REVENUE AND VIOLATION REPORTS FOR JANUARY 2020. **FOR POSSIBLE ACTION**

Member Parker moved/ Chair Holland seconded to approve the Committee of Architecture Revenue and Violation Reports for February 2020. Motion carried (5-0)

11. PUBLIC COMMENT

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

ACTION SHALL NOT BE TAKEN

Member Parker asked that rule #12, inoperative/unregistered/unlicensed vehicles is placed on the April agenda to review wording.

Vice President Kerr asked that rule #13, exterior condition of structures be placed on the April agenda to review wording.

Vice President Kerr asked that rule #15, auxiliary outdoor lighting is placed on the April agenda to review wording.

Member Hesterlee asked that rule #6, metal storage containers be placed on the April agenda to review wording.

12. **THE NEXT REGULAR MEETING OF THE COMMITTEE OF ARCHITECTURE IS SCHEDULED FOR TUESDAY, APRIL 14, 2020 AT 5:30 PM.**

NON-ACTION ITEM

13. **ADJOURN MEETING**

The meeting adjourned at 6:32 p.m.