



# L.B.J.&C. Head Start

A limited Purpose Agency Serving  
Clay, Cumberland, DeKalb, Fentress, Jackson, Macon, Overton,  
Pickett, Putnam, Smith, Warren and White Counties

1150 Chocolate Drive•Cookeville, Tennessee 38501•Telephone (931) 528-3361•Fax: (931) 528-2409•www.lbjc.org

## MEMO

### Public Service Announcement

**To:** Whom It May Concern  
**From:** Dorothy Pippin  
Head Start Director  
**Date:** April 3, 2018  
**Subject:** Office Supplies Quote

The L.B.J.& C. Development Corporation Head Start Program will be accepting sealed quotes for Office Supplies until 3:00 p.m. on **April 24, 2018.**

Contact Gale Stone at (931) 528-3361, ext. 228 for further information. Mark the envelope "***Sealed Quotes for Office Supplies.***"

L.B.J.& C. reserves the right to reject any and all quotes.

L.B.J.& C. Head Start Program is an Equal Opportunity Employer.

DP/gs

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### AN EQUAL OPPORTUNITY AGENCY

Funded by the U.S. Department of Health and Human Services, Administration for Children, Youth, and Families  
L.B.J.&C. Development Corporation is an Equal Opportunity Agency. The agency does not discriminate on any non-merit reasons  
Such as race, color, religion, sex, national origin, age, marital status, political affiliation, sexual preference, or qualified individuals  
With mental and physical handicaps. The 504/ADA/Title VI Contact Person: Barbara Pendergrass (931) 528-3361