



LATAH COUNTY PLANNING & BUILDING

Latah County Courthouse

PO Box 8068, 522 South Adams

Moscow, ID 83843

(208) 883-7220 ♦ FAX (208) 883-7225 ♦ E-Mail: pb@latah.id.us

PLAN SUBMITTAL REQUIREMENTS

1. Two sets of plans are required. Plans must be sized so the plans examiner can easily review them. *Please do not ask this office to make plan copies for you.*
2. The following drawings **must be included**:
 - a. All face elevations, scaled.
 - b. Footing/foundation elevation, scaled.
 - c. Plan view for each level showing room designations, scaled.
 - d. Plan view showing floor framing, scaled.
 - e. Plan view showing roof framing, scaled [may be omitted for trusses].
 - f. Electrical/Mechanical plan view showing smoke detectors and all mechanical fans, ducts, etc.
 - g. Footing through roof elevation providing all details, including reinforcement in concrete, vapor barriers, sill sealer, anchor bolts, sill plates, clearance to ground/grade, size and type of lumber, spacing on exterior wall framing, insulation values, etc.
 - h. Roof covering type
3. The following information must be provided **with** the plans:
 - a. Furnace type, fuel, and efficiency rating.
 - b. Window schedule showing window type, size and U-values.
 - c. Door schedule showing type and U-values.
 - d. Manufacture's specifications for any wood stoves, fireplaces, or other mechanical/fuel burning equipment you plan to install.

If you have any questions, please call the above number. Complete plans will be scheduled for plan review, incomplete plans will be put on hold until all the required information is received.