

Richwood Village Council Regular Meeting – Agenda 1/22/2024

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y George Showalter X

3. Meeting Minutes from regular meeting 01/08/2024

Motion to approve Minutes:

Motion PM Second DR Vote: RB Y PM Y VB Y DR Y JH Y GS X

4. Warrants

Motion to approve Warrants

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y GS X

5. Introduction of Visitors

- Craig Knapke, Access Engineering

6. Legislation

- **Resolution 01222024** authorizing the tentative award of the Water Treatment Plant Replacement Project contract contingent upon successful approval of OEPA Water Supply Revolving Loan Account (WSRLA) loan financing; authorizing the Village Administrator to sign the contract documents; and declaring an emergency.

RB PM - All approved.

- Motion to enter into executive session to discuss personnel.

Motion RB Second PM Vote: RB Y PM Y VB Y DR Y JH Y GS X time: 7:17

- Motion to return to regular session.

Motion PM Second DR Vote: RB Y PM Y VB Y DR Y JH Y GS X time: 8:13

7. Mayor's Report:

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn

Motion VB Second PM
Vote: RB _____ PM _____ VB _____ DR _____ JH _____ GS X Time: 8:53

Next Council meeting Monday, February 12th @ 7:00 PM

January 8, 2024
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on January 8, 2024 at 7:00 pm.

Mayor Jerew called for attendance. Council members present were Reddy Brown, Pat Morse, Donald Ridgeway, Von Beal, and Jackie Hamilton. George Showalter was absent. Village Administrator Monte Asher, Police Chief Jim Hill, Zoning Officer Marion Bump, Sarah Sellers Fiscal Officer and Solicitor Julie Spain were present.

Julie Spain swore in Mayor Jerew, council members Donald Ridgeway and Reddy Brown for their new 4-year terms.

Mayor present organization and committee charts for 2024. Any corrections will be made.

Pat Morse nominated Reddy Brown as Council President, Donald Ridgeway seconded the vote. Reddy Brown was voted unanimously as Council President for 2024.

Pat Morse moved and Donald Ridgeway seconded a motion to approve the regular meeting minutes from 12/18/23. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants dated 1/8/24. The motion passed unanimously.

Visitors:

Legislation:

- Von Beal moved and Pat Morse seconded the motion to enter into executive session to discuss employee compensation at 7:04 pm. Motion passed unanimously.
- Von Beal moved and Jackie Hamilton seconded the motion to return to regular session at 7:34 pm. Motion passed unanimously.

Mayor's report:

- Mayor Jerew has been working on the Capital Budget applications for the park Pickleball and Dog Park projects.

Street / Utility report read by Village Administrator Monte Asher. Bold items reported.

Police report read by Police Chief, Jim Hill Report attached.

Finance report: read by Fiscal Officer, Sarah Sellers. Report attached

Zoning report by Zoning Officer, Marion Bump. No new items to report this month.

Old Business:

- Street light repairs are done
- Reddy Brown stated he would like to move forward with selling property on N Franklin Street. Mayor suggested Richwood Realty to keep business in town, Monte will take care of talking to them.
- Jackie Hamilton asked for update on the blighted homes. Monte Asher stated it would be spring/summer before we hear back from anyone.
- Reddy Brown announced the town hall meeting will be on January 23rd at 6 pm.

New Business:

- Von Beal requested due to the county wages, the police personnel changes and pay structure be changed to; 2 full time Officers pay \$30.00; 1 Sergeant position \$32.00; 1 Lieutenant position changed to salary and pay \$70,720 annually, and 1 Police Chief position pay \$75,000 annually, Reddy Brown seconded the motion. All approved permanent increases.
- Donald Ridgeway reported the dead-end sign for Blaine Ave has been removed.

Von Beal moved and Pat Morse seconded a motion to adjourn at 8:03 pm. The motion passed unanimously.

Next meeting is Monday, January 18, 2024 at 7pm.

Mayor

Fiscal Officer

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, read meters monthly, spray weeds, banners/flags, trimmed trees as needed replacing water meters as needed.
- 2) Working with EMA on Richwood Community Operation Plan 2024
- 3) Windows will be ordered paperwork sent to PEP
- 4) **Sign for splash pad was ordered.**
- 5) **Listing N. franklin lot is in. waiting for update**
- 6) **Touchless door not working called the door company.**
- 7) **Replaced two rear tires for backhoe**
- 8) **2013 chevy in for plow assembly/salt spreader**
- 9) **Jr. Ross for safety lights on plow truck.**
- 10) **Put up no out let sign at Blaine Street**
- 11) **Pickens jetted sewer line in alley downtown.**
- 12) **street sweep all streets**
- 13) See updated project report attached
- 14)

Village of Richwood

Planned Projects for 2023

Date 22nd of January 2024

- | | |
|-----------------------------------|--|
| 1) <u>Electric Shelter house</u> | <u>Done sensor shut off</u> |
| 2) <u>New Water Plant</u> | <u>Bid came in</u> |
| 3) <u>SRTF 47 sidewalk</u> | <u>will be install July</u> |
| 4) <u>New Well</u> | <u>waiting on EPA for test drills</u> |
| 5) <u>Sewer Plant Up Grade</u> | <u>Bidding 2025</u> |
| 6) <u>Franklin Street Phase 3</u> | <u>Bid opening Feb. 7th</u> |

Richwood Police Department/Council Report 01/22/2024

- **Recommendation to promote Off. Joe North, to Sergeant. Off. North, has been with RPD, since June 2016, and has displayed a high level of performance and has increased his skills and ability. Off. North, is a North Union Graduate, and also served in the U.S. Army, over 6 years completing tours in both Iraq and Afghanistan. Off. North completed a written assessment and interview for the sergeant position.**
- **Chief Hill, Attended Union County MARCS Advisory Board Meeting at Union County S.O.**
- **Received regional grant through Motorola for required MARCS flash upgrades.**
- **Chief Hill, and Lt. Baldwin have been attending Tyler Technology Action Item and Project Status meetings for new RMS (Records Management System).**

Village of Richwood
Finance Report: 1/22/2024

- Payroll (biweekly 2/02; biweekly/monthly 01/19)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (on-going)
- Year-end work (on-going)
- Reminder water rates go up 2% (annual increase): previous rate is \$24.47, now 24.96 for water. This makes the minimum bill go from \$49.48 to \$49.97 (increase of \$0.49)

