

**Summit Lake Paiute Tribe  
Special Council Meeting  
Saturday, August 10, 2019  
Primary Administrative Office, Sparks, Nevada**

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**CALL TO ORDER:** Chairwoman Randi DeSoto called the Special Council Meeting of Saturday, August 10, 2019 to order at 8:49 am.

**ROLL CALL:** Secretary/Treasurer Eugene Mace, Sr. called the roll: Chairwoman Randi DeSoto, present; Vice-Chairwoman Nedra Crane, present; Secretary/Treasurer Eugene Mace Sr., present; Council Member Philip Frank, present; and Council Member Steven Crane, present.

**STAFF:** Tribal Coordinator Donna Komar

**Reports:**

**Chairwoman Randi DeSoto** said she had nothing to report. She will go into detail at the Regular Meeting on August 17, 2019.

Ms. DeSoto presented Ms. Quinn's Financial report as of August 10, 2019.

1. The 2018 audit has been completed by BlueBird CPAs. A report was passed out. There was one finding regarding late reporting. The financial findings response was attached. BlueBird CPAs will meet with the Council to review the 2018 Audit at a later date. The Council will be informed when BlueBird is ready to provide the closing statements.
2. EPA Grants: 135 and 136 have been modified as the project direction has changed. These grants will be closing on September 30, 2019. Ms. Quinn's report noted and explained her concern about purchasing any large items on a grant without the grantee's approval. Ms. Quinn explained what a modification entails. Ms. Quinn made a suggestion that any grant presented to Council for approval should include a one page summary of the grant purpose with the proposed budget on the other side of the page. This will give the Council the tools to refer to for all ongoing projects. The Council can see that all future purchases are justified and approved for each project. Requests for the purchase of large items can be verified by all Council members. Ms. DeSoto wants Ms. Quinn and Ms. Youmans to be on the same page. Ms. Youmans will be notified that modifications must be approved before requesting purchase of items in the modification.
3. August 9, 2019 a letter was received from BlueBird CPA, regarding SLPT schedule of findings and question costs for the year ending Dec. 31, 2018 and Summit Lake's Correction action plan. The finding for 2018 was the reporting. The management's response and correction action was that the Tribe accepts the factual finding. The Tribe filed the fourth quarter SF-425 financial report on January 4, 2019, which is four days late. Also due to assignment misunderstanding the 4<sup>th</sup> Quarter/Annual narrative reports were not completed. The Council has a plan to ensure timely reporting which assigned

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tasks to specific people and diligent monitoring of deadlines. Other details of the plan were reported.

**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for Personnel Interviews. Secretary/Treasurer Eugene Mace Sr. seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 9:01 am.**

Council went into Executive Session.

Council returned from Executive Session at 11:32 am.  
The meeting resumed at 11:36 am.

Council selected Daniel Crawford for the position of Enrollment Coordinator.

The next meeting is Saturday, August 17, 2019 from 8:00 am to 5:00 pm at the Sparks, Nevada office. Jennifer Rovenpera of Applegate BLM will be attending the September Regular Meeting at 1:00 pm.

Mr. Mace Sr. asked about the response to his son's letter. Ms. DeSoto will send him a response.

**MOTION: Vice-Chairwoman Nedra Crane moved to adjourn. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. The Meeting was adjourned at 11:40 am.**

I, Eugene Mace, Sr., Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the August 10, 2019, Council Meeting were approved by the Council during a duly held meeting September 21, 2019 at which there was a quorum present, the Council voted: 4 - FOR; 0 - AGAINST; 0 - ABSTAINING; Chairwoman Randi DeSoto did not vote because there was not a tie vote.

9/24/2019  
Date

Eugene Mace  
Eugene Mace, Sr.  
Secretary/Treasurer  
Summit Lake Tribal Council