

No Refund Policy for Continuing Education Trainings

Policy Title: No Refunds – Transfer Permitted

Effective Date: January 1, 2025

Applies To: All Continuing Education Training Registrants

Policy Statement:

All registration fees for continuing education trainings offered by OPS Family Care and/or CDS Healthcare Consulting are non-refundable. This policy is in place to ensure the administrative and logistical commitments associated with planning each training session are met.

Transfer Option:

While refunds will not be issued under any circumstances (including but not limited to schedule conflicts, personal emergencies, or no-shows), registrants may transfer their registration to another individual. The following conditions apply:

- **Notification Requirement:**

A written request to transfer a registration must be submitted at least 48 hours prior to the start of the training. Requests should be emailed to cdshealthcareconsulting@gmail.com.

- **Substitute Attendee Requirements:**

The substitute participant must meet all applicable eligibility or credentialing requirements for the training and must agree to the terms and conditions of participation.

- **One-Time Transfer:**

Each registration may only be transferred once. Subsequent changes or transfers will not be permitted.

- **No Transfer After Training Begins:**

Transfers are not allowed after the training has commenced.

Acknowledgment:

By registering for a continuing education training, participants acknowledge and agree to this no refund policy and the outlined transfer provisions set forth by OPS Family Care and/or CDS Healthcare Consulting.