

BOARD OF TRUSTEES

May 6, 2021

Members Present: Kelly Stewart, Daniel Tatro, Terry Brungardt, Bruce Wallace, Ken Schmidt.

Members Absent: None.

Staff Present: Jill Ray – Town Clerk; Drayton Morgan – Police officer; Jimmy Smith – Fire Department Secretary; Margaret Stratton – Treasurer; Joseph Thornton – CPWA supervisor.

Others present: Joe Weaver - Town attorney, Mark Stanke, Katie Stanke, Mary Wallace, Jack Stewart – Canadian County Commissioner.

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday May 5, 2021 @ 12:00 p.m.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. None. No Action.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held April 5, 2021, with action as necessary. Trustee Brungardt made a motion to approve the minutes for the Regular meeting held April 5, 2021. Seconded by Trustee Schmidt. Roll call vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye; Trustee Stewart, aye. Mayor Wallace declared the motion carried.**
- 4. Consider approval or amendment of minutes for the Special Meeting held April 22, 2021, with action as necessary. Trustee Schmidt made a motion to approve the minutes for Special Meeting held April 22, 2021 with the changes suggested by the Town Attorney to show Trustee Stewart and Trustee Tatro included as members present. Seconded by Trustee Tatro. Roll Call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**
- 5. Consider approval of claims, checks, and warrants for the month of April 2021, with action as necessary. Trustee Brungardt made a motion to approve claims, checks, and warrants for the month of April 2021. Seconded by Trustee Stewart. Roll Call Vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**
- 6. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Secretary Jimmy Smith gave a report of the calls, maintenance work and training that was conducted at the fire department. No Action.**
- 7. Consider and discuss report submitted by the Police Chief, with action as necessary. Officer Morgan gave a report of the calls, and updates for the police department. No Action**

8. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Joseph Thornton gave updates on work being done in his department. No Action.
9. Appointment of primary and alternate delegate(s) to ACOG Board of Directors and Garber-Wellington Association Policy Committee, with action as necessary. Trustee Brungardt made a motion to appoint Trustee Tatro as the primary delegate and Trustee Wallace as the alternate delegate for the ACOG Board of Directors and Garber-Wellington Association Policy Committee. Seconded by Trustee Schmidt. Roll call vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
10. Consider and discuss the designation of the Floodplain Administrator, with action as necessary. Trustee Brungardt made a motion to designate Trustee Tatro as the Floodplain Administrator for the Town of Calumet. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
11. Consider and discuss the rate increase of 2.1% that will be reflected on the July 2021 invoice from OEMA, with action as necessary. Trustee Tatro made a motion to pass on the increase of 2.1% to the account holders on the July 2021 billing. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
12. Consider and discuss updating of signature cards for all bank accounts, with action as necessary. Trustee Tatro made a motion to add Trustee Schmidt and Nicole Lawless to the signature cards on the Allnation Bank accounts. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
13. Consider and discuss the overall condition of the municipal-owned building located at 107 S. Calumet Road, with action as necessary. After a lengthy conversation on the overall condition of the building, Trustee Schmidt made a motion to 1. contact and get approval from the previous owners/donors to have the building taken down. 2. Go out to bid for the demolition of the structure of the building located at 107 S Calumet Road. Seconded by Trustee Tatro. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
14. Consider and discuss the proposal presented by Mark Stanke for the Municipality to renovate the building located at 107 S, Calumet Road, and the leasing of said building for his business, with action as necessary. No Action.
15. Consider and discuss the approval of the following quotes for purchases for the Fire Department, with action as necessary.
 - a. Consider the approval for quotes on the purchase of an engine for 2001 Dodge, with action as necessary.

- b. Consider the approval for quotes on the purchase of the installation of the engine for the 2001 Dodge, with action as necessary.
- A. Trustee Tatro made a motion to purchase the engine for BP1, per the quote received from Jasper Engines and Transmission in the amount of \$3644.00 with an additional allowance of \$1000.00 for the radiator, oil cooler or any parts needed. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried
 - B. Trustee Tatro made a motion to accept the bid from J & K Works for the installation of the engine for the BP1 in the amount of \$2000.00 with an additional allowance of \$500.00 if needed for the radiator and oil cooler. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried
16. Consider and discuss the approval of quote to repair/replace front seat interior door panels on the 2017 Dodge Charger for the Police Department, with action as necessary. Trustee Tatro made a motion to accept the quote from Frontier Dodge in the amount of \$942.50 if Brian Stewart is not able to repair with his donation of time and the Town of Calumet buying the material. Seconded by Trustee Schmidt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
17. Remarks and inquiries of the governing body members. Trustee Brungardt stated that the antennas have been repaired at the fire department and are working very well. Trustee Wallace thanked the fellow Trustees for their devotion and volunteered years of service to the Town of Calumet. No Action.
18. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.
19. Adjournment. Trustee Tatro made a motion to adjourn. Seconded by Trustee Brungardt. Roll Call vote: Trustee Brungardt, aye, Trustee Schmidt, aye; Trustee Wallace, aye; Trustee Stewart, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

Bruce Wallace, Mayor

ATTEST:

Jill Ray, Clerk