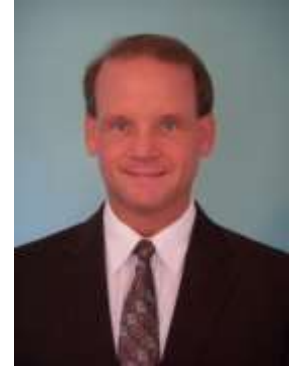


ZAUTCKE CPA, P.L.L.C.TM

Focus On Your Business ... We Will Too

Bartly E. Zautcke CPA, CMA, CFM, CGMA, MAcc.
P.O. Box 767
Sanibel, Florida 33957
(239) 233-3442
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Controller & Accounting Services

If you do not have, or do not need a permanent Controller; leverage the expertise, practices, tools, and programs of **ZAUTCKE CPA, P.L.L.C.** and pick only the services you need to get the best return on your time and investment. Whether you need short-term strategic support with a specific challenge, or general guidance and executive management of the finance and accounting teams, we have extensive experience developing talent, improving processes, generating substantive ideas, optimizing internal controls, managing cash flow, preparing financial reports, and executing the daily responsibilities of the accounting function.

Value Created - By Helping You Do What Needs To Be Done

Controller services add value by enabling your organization to: Increase revenues and reduce costs by making the right decisions based upon good information and reasonable criteria, perform the infrequent accounting and finance functions when your existing staff cannot, and perform those crucial business functions that must be done both right and on time. Whether you need help getting invoices sent to customers, employees paid, taxes filed, books closed, reports run, or just want to supplement your firm's accounting and finance capabilities; we have extensive experience performing all of these functions.

Controller & Accounting Services We Offer -

Our years of Controllership experience, broad skill set, and history of successful executions allow us to offer the Controller level talent you need to perform this key accounting function on an interim or part-time basis.

Financial Reporting & Accounting

Acting as part of your accounting and finance team, we can -

- Prepare month-end, quarter-end, and year-end financial statements including full and correct disclosures
- Keep your company in compliance with Generally Accepted Accounting Principles (GAAP) or the accounting basis used by the organization
- Maintain the process of researching, selecting, implementing, and improving accounting policies and procedures
- Improve financial reporting capabilities, usefulness, timeliness and accuracy
- Resolve significant complex accounting issues for the organization – selection of accounting basis, consolidations, revenue recognition, foreign currency, financial instruments, leases, depreciation, private company, or SEC regulations
- Perform a thorough and timely review of all month-end, quarter end, and year-end closing activities, including general ledger maintenance and entries, bank reconciliations, balance sheet reconciliations, and other key account reconciliations
- Diligently administer all payroll and related tax filings
- Efficiently oversee the accounts payable (A/P) function
- Profitably manage the accounts receivable (A/R) function – orders, billings & collections

CONTROLLER SERVICES LIST CONTINUED ON NEXT PAGE

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Controller Services – Continued

Cost & Management Accounting

Acting as part of your accounting and finance team, we can -

- Support sound decision making throughout the business via activity based costing, customer P&L's, product line P&L's, project P&L's, project/job costing, and insightful use of incremental profitability
- Set standard costs and analyze price and production variances
- Calculate overhead costs and rates
- Review all inventory costing and valuations, and optimize inventory levels

Internal Controls, Compliance & Risk Management

Acting as part of your accounting and finance team, we can -

- Develop and maintain compliance with Sarbanes-Oxley (SOX) Act guidelines for corporate governance
- Implement and improve internal controls
- Heighten the security of your organization's assets
- Boost compliance with all laws, regulations and policies
- Manage customer credit policy, customer credit investigation and analysis, and exception approvals
- Improve your company's purchasing policy and controls to maximize potential savings
- Secure insurance coverage by leveraging cordial and productive relationships with brokers and carriers, to include: commercial property insurance, commercial general and excess liability insurance, business interruption insurance, professional errors & omissions, and automobile insurance
- Execute and boost policy in the areas of: Independent contractor classification, employee expense reimbursement, corporate purchasing/credit cards, customer refunds and credits, intellectual property protection, customer and employee privacy, and workplace security

Tax Accounting & Compliance

Acting as part of your accounting and finance team, we can -

- Provide general oversight and management of all tax accounting activities
- Review, analyze and approve annual corporate income tax return and other tax related filings
- Review and explain income tax to GAAP reconciliation
- Keep you informed regarding state, federal and local tax code revisions
- Identify filing requirements in new places you do business, manage form submission, and recommend ways to reduce entanglement
- Manage the company's use of tax compliance software and services

Why Hire Us?

In addition to all of our proprietary tools, specialized capabilities, and years of hands-on accounting and finance experience working with both large and small companies, we bring you unrivaled: Focus on your needs, value, insight, and compatibility. Work with a locally based firm that delivers confidence, quality, and personal service. **Call now – (239) 233-3442.**