

**SEBI CIRCULAR ON COMMON AND SIMPLIFIED NORMS FOR PROCESSING INVESTOR'S SERVICE REQUEST BY RTAS AND NORMS FOR FURNISHING PAN, KYC AND NOMINATION**

Dear Shareholder (holding Physical Share Certificate),

Attention of the Holders of Securities in Physical Mode is invited to **Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 3, 2021** read with **SEBI/HO/MIRSD/MIRSD\_RTAMB/P/ CIR/2021/687 dated December 14, 2021,**

SEBI vide these Circulars have mandated furnishing of details of PAN, KYC details including email address, mobile number, bank account and nomination by holders of physical securities.

**Effective from January 1, 2022, shareholders will not be eligible to lodge their grievance or avail service request from the RTA unless PAN, KYC and Nomination documents/details are received.**

Further, it is stated that folios wherein any one of the cited document / details are not furnished or made available **on or after April 01, 2023**, the relevant folio(s) shall be frozen by the Registrars and Transfer Agent of the Company (RTA).

All shareholders who have not furnished the documents/details viz., PAN, E-mail address, mobile number, bank account and nomination are requested to send the documents given below:

- PAN, Address, Email Address, Mobile Number, Demat account details and Bank Account details should be furnished in Form No. ISR 1;
- Nomination details should be furnished in Form SH-13

Link for all forms in downloadable and fillable format:  
<http://www.mpagroindustries.in/furnishing-of-pan--kyc-details-and-nomination-by-holders-of-physical-securities.html>

The hard copies of the duly executed forms along with relevant documents/details should be sent to our RTA at the following address:

**Link Intime India Pvt. Ltd,**

**Unit: M. P. Agro Industries Limited**

B-102 & 103, First Floor, Shangrila Complex,

Nr. Radha Krishna Char Rasta, Akota,

Vadodara, Gujarat - 390020

**Tel:** +0265-2356573, 0265 - 2356 791 **E-mail:** [vadodara@linkintime.co.in](mailto:vadodara@linkintime.co.in)

Alternatively, you can submit the e-signed forms and relevant documents/details through your email id.

As required by the Income Tax Authorities, please link your PAN and Aadhaar by **March 31, 2022 or any other date as may be specified by the Central Board of Direct Taxes**, if not linked earlier, to avoid freezing of your folio.

**Please also note that after December 31, 2025, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and / or Prevention of Money Laundering Act, 2002.**

You may get in touch with our RTA for any queries or assistance in this regard.

For M. P. Agro Industries Limited  
Sd/-  
Ishita Kapure  
Company Secretary and Compliance Officer