



CITY OF MORRIS

DEPARTMENT OF POLICE
200 E. CHAPIN STREET
MORRIS, IL 60450

CHIEF OF POLICE
ALICIA STEFFES
PHONE: (815) 942-2131
FAX: (815) 942-2853
www.morrispolice.org

Date: _____

Business Name: _____

Business Type: _____

Address: _____

Business Phone: () - Secondary Phone: () -

Keyholders (listed in the order to be called)

Name	Home #	Cell #

Any special hazards or concerns?

Ex. Watch dog, hazardous materials, guns on premises, alarms, etc.



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The Morris Police Department checks your business for security as frequently as possible when you are closed. There are times when we may find your doors or windows unsecure. If this occurs, the officers will check for evidence of forced entry. In the absence of forced entry, it is not lawful for officers to make a search of your property without your permission. The department will call you or a designated keyholder in any event if your business is unsecure.

Please indicate by your signature whether or not officers have permission to search your business if found unsecure. If we do not have permission to search, upon finding the business unsecure, dispatch will call to notify you that an officer will await your arrival for a reasonable amount of time.

Please check one:

- I give the Morris Police Department permission to search my business if it is found unsecure.

Or

- I do not give the Morris Police Department permission to search my business if it is found unsecure.

Business Name

Authorized Person (please print)

Authorized Signature

Title

Date

SERVICE



PRIDE



INTEGRITY