

## **Use of Library Field Policy**

Priority use of the field behind the James L. Hamner Public Library is given to events sponsored by the library and/or the Friends of the Library. When otherwise not in use, the field may be reserved on a first-come, first-served basis. All events must be open to the general public with no admission fee. Fees to cover only the cost of materials and supplies may be charged by publicly-funded institutions and accredited educational facilities. No for profit sales are permitted unless they benefit the library or Friends of the Library. The one exception is author readings. An author presenting a program for the library may sell his/her books.

The use of the Library Field is provided as a public service by the library, and does not mean that the library advocates or endorses the viewpoints of the users of the Library Field. The Field may only be reserved if the requested event does not conflict with a county-sponsored activity. However, the following rules must be met:

- The requesting organization must have sufficient insurance to cover any injury that might occur during their event. The Library is not responsible or liable for any injury that occurs at events not sponsored by the county.
- Any damage or changes to the turf, such as holes in the ground, must be restored to the original state.
- All use of county supplies, such as the outdoor water spigot, must be completely turned off after their use and returned to their original placement, if applicable.
- All trash must be removed.
- All equipment must be removed from the property after the event.