

January 22<sup>nd</sup>, 2020

Minutes of the Regular Meeting of the Council of the Town of Preeceville held on Wednesday, January 22<sup>nd</sup>, 2020 in the Preeceville Town Office Council Chambers, Preeceville, Saskatchewan.

In Attendance: Mayor - Garth Harris  
Councillors - Chris Balyski  
- Welma Bartel  
- Sheldon Luciw  
- Darin Newton  
- Stacey Strykowski  
CAO - Lorelei Karcha

Mayor Garth Harris called the meeting to order at 7:03 pm.

Agenda 001-20 Balyski/Luciw: That the agenda as added to be approved. CARRIED.

Minutes 002-20 Bartel/Strykowski: That the minutes of the last regular meeting of Council held Wednesday, December 11<sup>th</sup>, 2019 be approved. CARRIED.

7:22 pm – Councillor Darin Newton joined the meeting.

7:37 pm – Town Foreman Ashley Ward joined the meeting.

Water Works System Assessment 003-20 Balyski/Strykowski: That the proposal provided by MPE Engineering Ltd. to provide engineering services to complete the Town's Waterworks System Assessment -Round 4 as required by the Water Security Agency and to complete a review and update of the Town's Water Treatment Plant Facility Upgrades for a total cost of \$9,000.00 plus taxes be accepted as presented. CARRIED.

Sweeper Broom 004-20 Luciw/Newton: That the Town of Preeceville purchase a new Sweepster 60" Sweeper attachment for the JD 1575 from Brant Tractor for \$11,925.00 plus GST. CARRIED.

Foreman's Report 005-20 Balyski/Newton: That the Foreman's Report be acknowledged and filed. CARRIED.

Accounts 006-20 Newton/Luciw: That the accounts listed on the attached "List A - Accounts Approved As Paid" and dated January 22<sup>nd</sup>, 2020 be approved as paid. CARRIED.

7:48 pm – Councillor Darin Newton declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers.

007-20 Strykowski/Luciw: That the account of Preeceville Shop Easy in the amount of \$1,163.26 be approved and paid. CARRIED.

7:50 pm – Councillor Darin Newton was invited back into the Council Chambers as the matter he had declared a pecuniary interest in had been dealt with.

008-20 Balyski/Strykowski: That the accounts listed on the attached "List B – Accounts Approved & To Be Paid" and dated January 22<sup>nd</sup>, 2020 be approved and paid. CARRIED.

7:54 pm – Town Foreman Ashley Ward left the meeting.

Doctor Incentives 009-20 Strykowski/Balyski: That the Doctor Incentive Agreement between the Town of Preeceville and Dr. Ali Amin Lari be approved as presented and further that the Mayor and Administrator be authorized to sign the agreement on behalf of the Town and it be attached to and form a part of these minutes. CARRIED.

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- 010-20 Newton/Strykowski: That in accordance with the Doctor Incentive Agreement between the Town of Preeceville and Dr. Ali Amin Lari, the first incentive payment of \$5,000.00 be issued to Dr. Ali Amin Lari. CARRIED.
- 011-20 Strykowski/Balyski: That the Town of Preeceville provide an Incentive Payment to Dr. Catharina Meyer in the amount of \$1,500.00, to assist with fees associated with the Doctor's attendance at a Medical Conference that will benefit the Health Services provided in the community. CARRIED.
- By-Election 012-20 Strykowski/Bartel: That it be acknowledged that the Returning Officer for the Town's 2020 By-Election is Chief Administrative Officer, Lorelei Karcha. CARRIED.
- 013-20 Newton/Balyski: That for the 2020 By-Election, to be held on March 18<sup>th</sup>, 2020, the Polling Place, if needed, be the Preeceville Community Legion Hall, Preeceville, Saskatchewan and further, that if ballots are required, they be printed in rotational order, divided equally by the number of nominees. CARRIED.
- 014-20 Luciw/Bartel: That it be acknowledged that if an Advance Poll is required for the 2020 By-Election the Returning Officer has set the date to be March 14<sup>th</sup>, 2020 at the Preeceville Community Legion Hall, Preeceville, Saskatchewan from 2:00 p.m. to 4:00 p.m. CARRIED.
- Sask Water 015-20 Luciw/Bartel: That it be acknowledged that Sask Water will be holding a presentation and discussion meeting on a potential regional potable water system on January 30<sup>th</sup>, 2020 at 6:30 pm at the Preeceville Community Legion Hall and further that approval be given for all Town Council Members available, the Chief Administrative Officer and the Town Foreman to attend the meeting. CARRIED.
- Trailer License & Lot Rent 016-20 Luciw/Bartel: That the trailer occupants and lot renters of 703 Railway Avenue SE, 619 1<sup>st</sup> Avenue SE, 529 1<sup>st</sup> Avenue SE, 634 Railway Avenue SE, and 702 & 708 Railway Avenue SE be written a letter informing them that their 2019 lot rent and trailer license fees are in arrears and they are to be given until the February, 2020 regular meeting of Council to clear the 2019 amounts owing or their files will be sent to the Town Solicitor for collection and they will also be responsible for all costs associated with the collection action. CARRIED.
- Outstanding Utility Accounts 017-20 Strykowski/Luciw: That approval be given to the addition of the September 30<sup>th</sup>, 2019 outstanding utility accounts to those properties' tax roll accounts on December 31<sup>st</sup>, 2019. CARRIED.
- Outstanding Custom Work 018-20 Newton/Bartel: That approval be given to the addition of unpaid Custom Work Accounts as of December 31<sup>st</sup>, 2019 to those properties' tax roll cards. CARRIED.
- Mayor's Report 019-20 Bartel/Newton: That the Mayor's Report be acknowledged as presented. CARRIED.
- Arena Board 020-20 Strykowski/Bartel: That \$10,000.00 be issued to the Preeceville Arena Board as a portion of their 2020 operating grant allotment. CARRIED.
- Legion Hall Committee 021-20 Balyski/Newton: That the 2019 Budgeted amount of \$7,500.00 be issued to the Preeceville Community Legion Hall Committee for the Hall's Dining Area Flooring Project. CARRIED.

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Rec Director Report	022-20	Luciw/Newton: That the Recreation Director's Report be acknowledged and filed.	CARRIED.
First Aid Kits	023-20	Newton/Luciw: That the Town replace and bring up to date all of the required First Aid Kits in the Town owned buildings and equipment at an estimated cost of \$720.00	CARRIED.
HR Committee	024-20	Strykowski/Luciw: That Councillor Chris Balyski be appointed to the Town Council Human Recourses Committee and a meeting of this Committee be held in March 2020, to review the Town's Human Resources policies and procedures.	CARRIED.
LGA Course	025-20	Luciw/Bartel: That it be acknowledged that Office Assistant Tammy Descalchuk has successfully completed the Local Government Authority Course and further that she be provided a wage increase of \$0.75 per hour, retroactive to January 1 <sup>st</sup> , 2020.	CARRIED.
UMAAS Membership	026-20	Newton/Luciw: That the Town pay the 2020 Urban Municipal Administrators Association membership fee, an amount of \$210.00, including GST, for Chief Administrative Officer Lorelei Karcha.	CARRIED.
Election Workshop	027-20	Luciw/Balyski: That approval be given to Chief Administrative Officer Lorelei Karcha and Office Assistants Elaine Simpson and Tammy Descalchuk to attend the Election Workshop and Dealing with Difficult Conversations Workshop to be held on March 27 <sup>th</sup> , 2020 in Melville, Saskatchewan, with all costs associated with attending the training be paid for by the Town; and further that the Town Office be closed that day to accommodate this training.	CARRIED.
Council Meeting	028-20	Newton/Bartel: That the February 2020 regular meeting of Town Council be rescheduled to Wednesday, February 19 <sup>th</sup> , 2020.	CARRIED.
CAO Report	029-20	Luciw/Strykowski: That the Chief Administrative Officer's Report be acknowledged and filed.	CARRIED.
Financial Activities	030-20	Luciw/Balyski: That the Statement of Financial Activities - Detailed (Draft) and Bank Reconciliation for the period ending December 31 <sup>st</sup> , 2019, be accepted as presented.	CARRIED.
Building Permit Extension	031-20	Strykowski/Newton: That the requests of the following property owners to have their Building Permits extended, be approved as follows: 1) 527 & 619 Railway Avenue SE, Permit #25-2017, 6-month extension; and 2) 620 2 <sup>nd</sup> Street NE, Permit #2-2019, 6-month extension.	CARRIED.
Town Solicitor	032-20	Newton/Luciw: That the Law Firm of Leland Campbell Kondratoff Persick LLP of Yorkton, Saskatchewan be appointed as the Town Solicitor Firm for 2020.	CARRIED.
Bond	033-20	Luciw/Balyski: That the Fidelity Bond for the Municipal Employees as covered by Aon Reed Stenhouse Inc. through the SUMAssure Insurance Program as a part of the Town's General Insurance Policy, be approved.	CARRIED.
Insurance Policy	034-20	Newton/Bartel: That the Town of Preeceville's general insurance policy with Aon Reed Stenhouse Inc. provided through the SUMAssure Insurance Program be renewed for the policy period of December 31 <sup>st</sup> , 2019 to December 31 <sup>st</sup> , 2020 and the premium of \$49,858.00 be paid.	CARRIED.

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SUMA Membership	035-20	Strykowski/Newton: That the Town of Preeceville's membership in the Saskatchewan Urban Municipalities Association be renewed for 2020 and the fee of \$1,784.96 plus GST be paid. CARRIED.
Fire Department	036-20	Strykowski/Luciw: That the Volunteer Fire Fighter's Insurance and the VFF – Employee Family Assistance Program Coverage through the Saskatchewan Urban Municipalities Association be renewed for 2020-2021 and the fee of \$1,548.80 plus GST be paid. CARRIED.
NEATPC	037-20	Newton/Balyski: That the Town of Preeceville's membership in the North East Area Transportation Planning Committee be renewed for 2020 and the fee of \$350.00 be paid. CARRIED.
PRWMA	038-20	Bartel/Strykowski: That the Town of Preeceville nominate Councillor Sheldon Luciw as a Board Member of the Parkland Regional Waste Management Authority and further that all Councillors be authorized to attend the Authorities Annual General Meeting in April or May of 2020 when the elections are to be held. CARRIED.
Community Legion Hall	039-20	Bartel/Newton: That it be acknowledge that the Title Transfer of the Preeceville Community Legion Hall properties of Lots 2 & 3, Block 8, Plan CC5869, to the Town of Preeceville was completed on January 15 <sup>th</sup> , 2020 by the Town Solicitor and as such the operating agreement formed with the Royal Canadian Legion, Preeceville Branch #188 on November 2 <sup>nd</sup> , 2007 be cancelled. CARRIED.
Preeceville Pats Novice	040-20	Luciw/Newton: That a donation of \$50.00 be made to the Preeceville Pats Novice Hockey Tournament being held on February 1 <sup>st</sup> , 2020. CARRIED.
Studio Dance	041-20	Balyski/Luciw: That a donation of \$50.00 be made to the Studio Dance One Club's Magician Fundraising Event to be held on February 29 <sup>th</sup> , 2020. CARRIED.
Watershed Association	042-20	Bartel/Newton: That the Town of Preeceville's membership in the Assiniboine Watershed Stewardship Association be renewed for 2020 and the fee of \$1,100.00 be paid. CARRIED.
Snowmobile Club	043-20	Balyski/Luciw: That a donation of \$2,000.00 be made to the Rough Riders Snowmobile Club for 2020. CARRIED.
Correspondence	044-20	Strykowski/Luciw: That the correspondence listed below be acknowledged and filed: - SUMA Urban Updates - Good Spirit School Division -From the Board Report & In Focus Report - RM of Hazel Dell – Committee Appointments - Sturgis Archery Club – Thank you - Saskatchewan Assessment Management Agency – AGM April 9 <sup>th</sup> , 2020 CARRIED.
Adjourn	045-20	Balyski: That the meeting be adjourned. Time: 11:33 pm. CARRIED.

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER