

## UNION VALE TOWN BOARD MEETING MARCH 19, 2025

249 DUNCAN ROAD, UNION VALE, NEW YORK

UNION VALE TOWN HALL 7:30 PM

**PRESENT:** Supervisor Steve Frazier

**Town Council:** Kevin Harrington, Kevin Durland, Kevin McGivney, John Welsh

**Town Clerk:** Andrea Casey

**Highway Superintendent:** Ed Kading

**Town Attorney:** Ian Lindars

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Supervisor Frazier opened the meeting with a Salute to the Flag and a moment of silence for past Supervisor, Peter Bonk who passed away this week.

**Motion Approve Minutes:** Councilman Welsh made a motion to approve February 19, 2025 meeting minutes, seconded by Councilman Harrington and all were unanimously in favor.

Councilman Durland motioned to add library report to agenda, as the motion was not seconded, the motion failed.

### Supervisor Report

- Supervisor Frazier asked for an Attorney client meeting to discuss a property to be exempt from Town Center Zoning & executive session to discuss a litigation issue.
  - Finance Report: General Checking: \$656,686.00 MSC Receipts: \$7,645.00, General MM: \$130,614.00 General NYCLASS: \$2,668,281.00, General NYCLASS-Reserve: \$5,019.00 General NYCLASS-ARPA \$843.00 Total \$3,469,087.00
  - Highway Checking: \$898,965.00, Highway MM: \$1,048.00, Highway NYCLASS: \$71,594.00, Highway New Acct for W. Clove Mtn Bridge: \$592,866.00, NYCLASS-Reserve \$151,163.00, total \$1,715,636.00
- Grand Total: \$5,184,723.00**

Over the past month there have been emails circulated and today a news article published on my experiences with my former employer. I spent 15 dedicated years there as a department head and gave my best effort to meet the expectations of my employer with the limited resources they provided. I'm proud of the work we accomplished there during my employment. Within a few months of a new Supervisor taking office in where I was employed I found myself targeted with charges of workplace violence and racism. After being pressured to resign I chose to have a hearing on the matter because I knew these allegations to be false. I fully expected to be exonerated but unfortunately that's not how the hearing went. A hearing officer was assigned who knew nothing about me, my accusers or any of the circumstances that led to the hearing. My attorney advised the method of questioning was very limited in this type of hearing and I could not introduce any information that would discredit the testimony against me. As a result, I did not prevail. I have spent my entire life helping others when the opportunity has presented itself without regard to race or status. No one who knows me can truthfully say they've ever heard me make a racist statement or slur because it has not happened. I respectfully ask that I not be judged based on this incident. Those who know me will tell you this is not in my character, many people in town have known me since I was a child. I invite any of our residents to schedule to meet with me if you have concerns you'd like answered. Of this I am certain, NONE of this would have happened had I not been elected Town Supervisor.

### Board Member Reports

*Councilman Harrington* – working on setting up a schedule for vehicle maintenance and for the Town buildings to prevent major issues and expense.

*Councilman Welsh*- reviewing Town Center Zoning in preparation for attorney meeting.

*Councilman McGivney*- working with Peter Poltrack from the recycling center to change the flow and will have more later.

*Councilman Durland*- Has been reviewing town center zoning and read a letter from the Union Vale Library Trustees regarding the budget amendment.

### Town Clerk Report

Clerk Casey wished former Town Clerk, Mary Lou DeForest a Happy Birthday. Document Shredding day is scheduled for Wednesday, June 4<sup>th</sup>. April is the start of Fishing season, please visit to buy your NYS license or Tymor Park.

Supervisor Frazier added that there is a text update service and to scan the QR code to receive updates about recreation, town hall, and the recycling center closing and other important messages.

### **Town Highway Report**

Superintendent Kading reported they are putting plow trucks away hopes not prematurely, prepping for next year, drainage issue on north side and installing underdrains to the ditches, completed the highway 284 document for 2025 and distributed it to the Board members. The 5-year plan may have to deviate to accommodate drainage and resurfacing on Jennifer hill, have 2 bids can go for a 3<sup>rd</sup>. There was discussion if this hits the threshold for public bid.

### **Recreation Report, submitted by Recreation Director Maggie Collins**

Thank you to all of the students who joined us for our annual TGTT St. Patrick's Day Party on March 7th. Seats are already starting to fill up for our dates during the local Elementary School's time off for Spring Break (April 14th-18th). Registration for these dates can be found on our Parks and Recreation website. Volunteer hours for egg stuffing for the Egg Hunts for All event is officially scheduled on Saturday April 5th from 10am-1pm in the Town Hall conference room. Volunteers can come help for any amount of time; this is a great opportunity for students and adults looking for volunteer hours for school, clubs, or to just be a part of helping a community event! We ask that volunteers register on our Parks and Recreation website so that we can keep them up to date on any important information leading up to the day. If you require a signature on any paperwork please bring it with you that day. They are in full prep mode for summer camp and will have general pool hours up by months end.

**Parks Report:** No report, out on sick leave.

### **Animal Control Report, submitted by ACO, Mary Jean Calvi**

February 2025: During the month of February there were 2 found dogs.

### **Public Comment on Agenda Items**

Pat Cartalemi, Rose Court, spoke about the budget amendment, section 109, noted that once a budget is approved, funds are appropriated to a department, they need to stay in the department until after the end of the year if unspent. A lot of these amendments are going to personnel, pointed out that the salaries were approved by town board in January and feels this should have been addressed then. Another issue it addresses, being below minimum wage for camp employees, which is only .05 cents an hour short. This town was served with a lawsuit from the library trustees and mentioned that in less than a week and feels it is a poor choice to take more money.

Darren Sampson, Walsh Road, looked at the approved budget and the budget put forth by the Supervisor. About \$79,000k in salary increases for town employees, the proposal to remove the money was that employees didn't need the raises, \$77,000 was given to the library which was voted down by the public, he feels the town should be investing in things such as their employees. He has no opposition about removing funds in budget lines around legal fees, and project management fees, but feels taking away from employees and code enforcement was a mistake, especially after having input from the departments. He asks residents to view both budgets on the website.

### **RESOLUTION 23 of 2025 AUTHORIZING HOME RULE REQUEST TO AUTHORIZE THE TOWN OF UNION VALE TO ALIENATE AND DISCONTINUE USE OF CERTAIN PARKLANDS (see attachments)**

Councilman Welsh motioned to enter an Attorney Client privilege meeting Welsh at 7:56pm which was seconded by Councilman McGivney .

Table RD10 Resolution as it is not ready, this was motioned by Councilman Welsh and seconded by Councilman Harrington and all were unanimously in favor.

### **RESOLUTION 24 of 2024 AMENDING THE 2025 ADOPTED TOWN BUDGET (see attachments) Discussion:**

Councilman Durland stated the library also has obligations and this will effectively defund the library so the library cannot operate legally, this needs to be per capita funding. This action will reduce the states requirement and make the library in violation of its provisional charter.

Supervisor Frazier noted that the treasurer of the Library Trustees stated in a report that they do not need more than \$150,000.00 in their budget line to operate.

Councilman Harrington noted the vote on the ballot was what the residents wanted. Councilman Durland stated that this is a veiled resolution to abolish the Library. Councilman Harrington replied that although it is not, it may have that effect, but what this does is restore the budget to what it should have been and on the advice of Town Counsel.

**RESOLUTION NO. 25 OF 2025 HIRING MAINTENANCE HELPER FOR PARKS DEPARTMENT (see attachments)**

**RESOLUTION NO. 26 OF 2025 RESOLUTION AUTHORIZING PURCHASE OF DUMP TRUCK FOR PARKS DEPARTMENT (see attachments)**

**RESOLUTION NO. 27 OF 2025 RESOLUTION AUTHORIZING CONTRACT FOR TOWN OF UNION VALE WEBSITE REDESIGN AND HOSTING SERVICES (see attachments)**

**Public Comment on Town Issues**

Wesley Joseph, Wisseman Road, referenced an article that was published today and cited that this article stated the Town Supervisor, Steve Frazier was fired from his job in Wappingers for making violent and threatening statements and using racist language. He cannot know this independently if this is true but feels it is unlikely this would go through if this has no basis in fact. He would like to discuss this further with the town supervisor and town board. Supervisor Frazier noted this is unrelated to Town of Union Vale business.

Jean Moore, Darren Road, read the article and feels this is due to Betsy Maas and her agenda to discredit Supervisor Frazier due to his view on the town library as she noted similar treatment was done to her. Although he was released she is suspicious after 10 years of employment after never having an incident. She appreciates the Supervisor's demeanor and transparency and feels newspapers sensationalizing to sell papers. A similar indecent happened to her during her teaching career with false accusations, she explained how this was front page news however, her exhortation was much further back showcasing her innocence weeks later doing unfair damage.

Darren Samson, Walsh Road, heard about the article did not read it, and he has observed a lot of patience from Supervisor Frazier, he has demonstrated this in town hall and at many board meetings. He has never heard the Supervisor say anything racist and has observed the opposite. Urged the residents to stop criticizing those who are trying to do the best for our community.

Pat Cartalemi, Rose Court, asked about the discrepancy with \$22.00 vs \$22.45 asked if this was an error.

Leah Struzzi, Wingdale Mtn Road, commended the town board for dedication to responsible governance, physical accountability and upholding the will of the people.

Kaye Saglibene, N. Parlman, spoke about the passing on Peter Bonk and passed her condolences and her feelings, wished a happy birthday to Councilman Welsh. She noted her family has deep roots and her family has known and respected Supervisor Frazier for many years. Thought the article was a disturbing political stunt.

**Motion to Use Town Attorney**

Councilman Welsh motioned to use Town Attorney, Ian Lindars, as litigation leader to defend the town in the article 78 that was filed by the library trustees, seconded by Councilman Harrington and all were unanimously in favor.

**Approve Budget Adjustments, Transfers, Warrants, Pay Bills**

Councilman Welsh made a motion to pay the bills and which was seconded by Councilman Durland and all were unanimously in favor.

Next meeting is April 2<sup>nd</sup> 2025 at 7:30pm

**Motion to Adjourn** At 8:53 PM Supervisor Frazier made a motion to adjourn the meeting which was seconded by Councilman Harrington and all were unanimously in favor.

Respectfully Submitted,



Andrea Casey, Town Clerk



**TOWN OF UNION VALE TOWN BOARD  
RESOLUTION NO. 23 OF 2025**

**RESOLUTION AUTHORIZING HOME RULE REQUEST TO AUTHORIZE  
THE TOWN OF UNION VALE TO ALIENATE AND DISCONTINUE USE OF  
CERTAIN PARKLANDS**

**WHEREAS**, the Town Board of the Town of Union Vale believes that leasing space on Town lands for telecommunications purposes would enhance the general prosperity and economic welfare of the residents of the Town of Union Vale; and

**WHEREAS**, the Town desires to alienate and discontinue the use of certain parklands and lease at fair market value to Homeland Towers, LLC for a term not to exceed 40 years for the purpose of operating a radio transmission tower facility; and

**WHEREAS**, the lands to be alienated consists of an approximate .121 acre parcel to be leased for the tower placement and an approximate .129 acre parcel for an easement to provide access to the tower which are described in detail and annexed hereto and made a part hereof; and

**WHEREAS**, the request has been forwarded to the New York State Assembly and the New York State Senate; and

**WHEREAS**, pursuant to Assembly Bill A5851 and Senate Bill S5224, the proposed legislation has been submitted to the New York State Legislature for the purposes of adopting the enabling legislation to permit the Town of Union Vale to alienate and discontinue the use of certain parklands and lease at fair market value to Homeland Towers, LLC for a term not to exceed 40 years for the purpose of operating a radio transmission tower facility, copies of which are annexed hereto and made a part hereof; and

**WHEREAS**, the revenues generated from said leasing would be used solely for the acquisition of new parklands and/or towards capital improvements to existing parkland and recreational facilities.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Union Vale hereby issues this Home Rule Request, effective March 19, 2025, in support and passage of Assembly Bill A5851 and Senate Bill S5224.

3. The Town Clerk is hereby authorized to transmit a Home Rule Request form and a certified copy of this Resolution to the Home Rule Counsel of the New York State Legislature requesting the introduction and adoption of the aforementioned Bills.

INTRODUCED Councilman Harrington

SECONDED Councilman Welsh

The foregoing resolution was put to a vote which resulted as follows:

Supervisor Frazier	Aye
Councilmember Durland	Aye
Councilmember Harrington	Aye
Councilmember McGivney	Aye
Councilmember Welsh	Aye

Dated: Union Vale, New York  
March 19, 2025

  
\_\_\_\_\_  
ANDREA CASEY, TOWN CLERK

I, Andrea Casey, Town Clerk of the Town of Union Vale DO, HEREBY CERTIFY that the foregoing is a true copy of a resolution offered by Councilman Harrington seconded by Councilman Welsh and adopted at the meeting of the Town Board, held on March 19, 2025.

  
\_\_\_\_\_  
Andrea Casey, Town Clerk

**LEASE AREA**

**BEEKMAN II 43 DEFOREST LANE, BEEKMAN, NY**

A certain Lease Area located East of Deforest Lane in the Town of Beekman, County of Dutchess, New York; containing 5,250.00 square feet (0.121 acre) more or less of land. Located within land of the grantors described in book 1377 page 66. Said parcel is described as follows:

Beginning at the Northwestern Corner of a Lease Area herein described; said point being S 46°54'51"E 395.94 feet from a Northwest corner of the Parent Parcel; thence along the bounds of said lease area the following four (4) courses and distances:  
S 80°09'23" W 75.00 feet to a point, thence;  
S 09°05'37" E 70.00 feet to a point, thence;  
N 80°09'23" E 75.00 feet to a point, thence;  
N 09°05'37" W 70.00 feet to the point of beginning;

Parcel Contains: 5,250.00 square feet (0.120 acre) more or less of land

**EASEMENT AREA A -**

**BEEKMAN II 43 DEFOREST LANE, BEEKMAN, NY**

A 12-foot-wide by 470 foot easement for vehicular and pedestrian access to Lease Area A and for utilities to service the structures in Lease Area A along the existing roadway which runs from DeForest Lane to the Lease Area A, said easement area being described as follows:

A certain Access Drive located East of Deforest Lane in the Town of Beekman, County of Dutchess, New York; containing 5621.637 square feet (0.129 acre) more or less of land. Located within land of the grantors described in book 1377 page 66. Said parcel is described as follows:

Beginning at a point on the west bounds of a Lease Area, said point being N 09°50'37" E a distance of 26.86 feet from the southwest corner of said Lease Area; running thence westerly along the southerly bounds of said Access Drive the following nine courses and distances:

- 1) on a curve to the left, with a radius of 10.00 feet, an arc length of 15.71 feet and a Delta angle of 89°59'46";
- 2) N 80°09'23" W 11.41 feet to a point, thence;
- 3) on a curve to the left, with a radius of 94.00 feet, an arc length of 9.52 feet and a Delta angle of 05°48'13";
- 4) N 85°57'35" W 101.13 feet to a point, thence;
- 5) on a curve to the left, with a radius of 150.00 feet, an arc length of 49.82 feet and a Delta angle of 19°01'44";
- 6) S 75°00'40" W 165.12 feet to a point, thence;
- 7) on a curve to the left, with a radius of 33.08 feet, an arc length of 25.82 feet and a Delta angle of 44°43'07";
- 8) S 30°17'21" W 39.62 feet to a point, thence;
- 9) on a curve to the right, with a radius of 77.45 feet, an arc length of 49.96 feet and a Delta angle of 36°57'24";

To a point on the easterly edge of Deforest Lane; running thence N 14°04'26" W along the easterly edge of Defroest Lane a distance of 12.09 feet to a point; continuing thence easterly along the northerly bounds of said Access Drive the following nine courses and distances:

1) on a curve to the left, with a radius of 65.45 feet, an arc length of 40.85 feet and a Delta angle of  $35^{\circ}45'39''$ ;

2) N  $30^{\circ}17'21''$  E 39.16 feet to a point, thence;

3) on a curve to the right, with a radius of 45.08 feet, an arc length of 35.18 feet and a Delta angle of  $44^{\circ}43'13''$ ;

4) N  $75^{\circ}00'38''$  E 165.12 feet to a point, thence;

5) on a curve to the right, with a radius of 162.00 feet, an arc length of 53.80 feet and a Delta angle of  $19^{\circ}01'44''$ ;

6) S  $85^{\circ}57'35''$  E 101.13 feet to a point, thence;

7) on a curve to the right, with a radius of 106.00 feet, an arc length of 10.74 feet and a Delta angle of  $05^{\circ}48'13''$ ;

8) S  $80^{\circ}09'23''$  E 11.41 feet to a point, thence;

9) on a curve to the left, with a radius of 10.00 feet, an arc length of 15.71 feet and a Delta angle of  $90^{\circ}00'00''$ ;

To a point on the west bounds of said Lease Area; running thence South  $09^{\circ}50'37''$  West along the west bounds of said Lease Area a distance of 32.00 feet to the point of beginning;

Parcel Contains: 5,621.637 square feet (0.129 acre) more or less of land

**A08297 Summary:**

BILL NO	A08297
SAME AS	SAME AS <del>S06501</del>
SPONSOR	Lalor
COSPNSR	
MLTSPNSR	

Authorizes the town of Union Vale, county of Dutchess, to alienate and discontinue the use of certain parklands.

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**A08297 Memo:**

**NEW YORK STATE ASSEMBLY  
MEMORANDUM IN SUPPORT OF LEGISLATION  
submitted in accordance with Assembly Rule III, Sec 1(f)**

**BILL NUMBER:** A8297

**SPONSOR:** Lalor



**TITLE OF BILL:** An act to authorize the town of Union Vale, county of Dutchess, to alienate and discontinue the use of certain parklands

**PURPOSE OR GENERAL IDEA OF BILL:**

To authorize the Town of Union Vale to alienate a parcel of parkland in Tymor Park for the purpose of leasing the parkland for a cell phone tower for the revenue to be invested back into Tymor Park.

**SUMMARY OF PROVISIONS:**

Section 1 authorizes the town of Union Vale, in the county of Dutchess, acting by and through its governing body, and upon such terms and conditions as determined by such body, is hereby authorized to discontinue as parklands and to lease at fair market value to Homeland Towers for an initial term of ten years with the right to extend up to six five-year renewals the lands more particularly described in section three of this act for the placement and operation of a wireless communication tower. The authorization provided in section one of this act shall be effective only upon the condition that the town of Union Vale dedicate an amount equal to or greater than the fair market value of the parklands being discontinued towards the acquisition of new parklands and/or towards capital improvements to existing parkland and recreational facilities.

Section 2 states that the authorization granted in section one of this act shall take effect only upon the condition that the town of Union

Vale dedicates an amount equal to or greater than the fair market value of the parklands being discontinued towards the acquisition of new parklands and/or towards capital improvements to existing parkland and recreational facilities.

Section 3 describes the legal description of the lands being discontinued and leased.

Section 4 states that the lands described in section three ceased to be used for the purposes described in section one of this act, the lease shall terminate and those lands shall revert back to the town of Union Vale for public park and recreational purposes. At the time of such reversion, the removal of such wireless communication tower shall take place and the property shall be returned to its previous state, consistent with park and recreational purposes.

Section 5 states that if the town of Union Vale received any funding support or assistance from the federal government to purchase, maintain or improve the parklands set forth in section three of this act, the discontinuance and alienation of the parkland authorized by the provisions of this act shall not occur until the town of Union Vale has complied with any federal requirements pertaining to the alienation or conversion of parkland including satisfying the secretary of the interior that the alienation or conversion complies with all conditions deemed necessary to assure the substitution of other lands shall be equivalent in fair market value and usefulness to the parkland being alienated or converted.

**JUSTIFICATION:**

The Town of Union Vale, in the County of Dutchess, passed a resolution requesting New York State legislature to introduce legislation authorizing the Town of Union Vale to alienate 5,250 square feet of parkland in Tymor Park by entering into a ground lease for a cell tower.

**PRIOR LEGISLATIVE HISTORY:**

New bill.

**FISCAL IMPLICATIONS FOR STATE AND LOCAL GOVERNMENTS:**

No fiscal note.

**EFFECTIVE DATE:**

This shall take effect immediately.

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**A08297 Text:**

**STATE OF NEW YORK**

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8297

2019-2020 Regular Sessions

**IN ASSEMBLY**

June 13, 2019

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Introduced by M. of A. LALOR -- read once and referred to the Committee  
on Local Governments

AN ACT to authorize the town of Union Vale, county of Dutchess, to  
alienate and discontinue the use of certain parklands

**The People of the State of New York, represented in Senate and Assembly, do enact as follows:**

1 Section 1. Subject to the provisions of this act, the town of Union  
2 Vale, in the county of Dutchess, acting by and through its governing  
3 body, and upon such terms and conditions as determined by such body, is  
4 hereby authorized to discontinue as parklands and to lease at fair  
5 market value to Homeland Towers for an initial term of ten years with  
6 the right to extend up to six five-year renewals the lands more partic-  
7 ularly described in section three of this act for the placement and  
8 operation of a wireless communication tower necessary to the operation of recreation and  
nature conservancy programs.

9 § 2. The authorization provided in section one of this act shall be

10 effective only upon the condition that the town of Union Vale dedicates  
11 an amount equal to or greater than the fair market value of the park-  
12 lands being discontinued towards the acquisition of new parklands and/or  
13 towards capital improvements to existing parkland and recreational  
14 facilities.

15 § 3. The lands authorized by section one of this act to be discontin-  
16 ued as parklands and leased are described as follows:

17 **LEASE AREA A -**

18 Said Lease Area A containing approximately 5,250 square feet or .120  
19 acres of land within a parcel, located East of Deforest Lane in the Town  
20 of Beekman, County of Dutchess, New York. Located within the land of  
21 grantors described in book 1377, page 66. More particularly described  
22 as follows:

23 Beginning at the Northwesterly Corner of Lease Area A herein  
24 described; said point being S. 46° 54' 51" E, 395.94 feet from a north-  
25 west corner of the parent parcel to the place and point of beginning;

EXPLANATION--Matter in **italics** (underscored) is new; matter in brackets

[ ] is old law to be omitted.

LBD13276-01-9

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1 Thence S 80° 09' 23" W for 75 feet to a point; Thence S 09° 05' 97" E  
2 for 70 feet to a point; Thence N 80° 09' 23" E for 75 feet to a point;  
3 Thence N 09° 05' 97" W for 70 feet to the point of beginning.

4 **EASEMENT AREA A -**

5 BEEKMAN II 43 DEFOREST LANE, BEEKMAN, NY

6 A 12-foot-wide by 470-foot easement for vehicular and pedestrian  
7 access to Lease Area A and for utilities to service the structures in

8 Lease Area A along the existing roadway which runs from Deforest Lane to  
9 the Lease Area A, said easement area being described as follows:  
10 A certain Access Drive located East of Deforest Lane in the Town of  
11 Beekman, County of Dutchess, New York; containing 5621.637 square feet  
12 (0.129 acre) more or less of land. Located within land of the grantors  
13 described in book 1377 page 66. Said parcel is described as follows:  
14 Beginning at a point on the west bounds of a Lease Area, said point  
15 being N 09°50'37" E a distance of 26.86 feet from the southwest corner  
16 of said Lease Area; running thence westerly along the southerly bounds  
17 of said Access Drive the following nine courses and distances:  
18 1) on a curve to the left, with a radius of 10.00 feet, an arc length  
19 of 15.71 feet and a Delta angle of 89°59'46";  
20 2) N 80°09'23" W 11.41 feet to a point, thence;  
21 3) on a curve to the left, with a radius of 94.00 feet, an arc length  
22 of 9.52 feet and a Delta angle of 05°48'13";  
23 4) N 85°57'35" W 101.13 feet to a point, thence;  
24 5) on a curve to the left, with a radius of 150.00 feet, an arc length  
25 of 49.82 feet and a Delta angle of 19°01'44";  
26 6) S 75°00'40" W 165.12 feet to a point, thence;  
27 7) on a curve to the left, with a radius of 33.08 feet, an arc length  
28 of 25.82 feet and a Delta angle of 44°43'07";  
29 8) S 30°17'21" W 39.62 feet to a point, thence;  
30 9) on a curve to the right, with a radius of 77.45 feet, an arc length  
31 of 49.96 feet and a Delta angle of 36°57'24";  
32 To a point on the easterly edge of Deforest Lane; running thence N  
33 14°04'26" W along the easterly edge of DeForest Lane a distance of 12.09  
34 feet to a point; continuing thence easterly along the northerly bounds  
35 of said Access Drive the following nine courses and distances:  
36 1) on a curve to the left, with a radius of 65.45 feet, an arc length

37 of 40.85 feet and a Delta angle of 35°45'39";  
38 2) N 30°17'21" E 39.16 feet to a point, thence;  
39 3) on a curve to the right, with a radius of 45.08 feet, an arc length  
40 of 35.18 feet and a Delta angle of 44°43'13";  
41 4) N 75°00'38" E 165.12 feet to a point, thence;  
42 5) on a curve to the right, with a radius of 162.00 feet, an arc  
43 length of 53.80 feet and a Delta angle of 19°01'44";  
44 6) S 85°57'35" E 101.13 feet to a point, thence;  
45 7) on a curve to the right, with a radius of 106.00 feet, an arc  
46 length of 10.74 feet and a Delta angle of 05°48'13";  
47 8) S 80°09'23" E 11.41 feet to a point, thence;  
48 9) on a curve to the left, with a radius of 10.00 feet, an arc length  
49 of 15.71 feet and a Delta angle of 90°00'00";  
50 To a point on the west bounds of said Lease Area; running thence South  
51 09°50'37" West along the west bounds of said Lease Area a distance of  
52 32.00 feet to the point of beginning;  
53 Parcel Contains: 5,621.637 square feet (0.129 acre) more or less of  
54 land  
55 § 4. Should the lands described in section three of this act cease to  
56 be used for the purposes described in section one of this act, the lease  
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1 shall terminate and those lands shall revert to the town of Union Vale  
2 for public park and recreational purposes. At the time of such rever-  
3 sion, the removal of such wireless communication tower shall take place  
4 and the property shall be returned to its previous state, consistent  
5 with park and recreational purposes.  
6 § 5. In the event that the town of Union Vale received any funding  
7 support or assistance from the federal government for the purchase,

8 maintenance or improvement of the parklands set forth in section three  
9 of this act, the discontinuance and alienation of such parkland author-  
10 ized by the provisions of this act shall not occur until the town of  
11 Union Vale has complied with any federal requirements pertaining to the  
12 alienation or conversion of parkland, including satisfying the secretary  
13 of the interior that the alienation or conversion complies with all  
14 conditions which the secretary of the interior deems necessary to assure  
15 the substitution of other lands shall be equivalent in fair market value  
16 and usefulness to the lands being alienated or converted.  
17 § 6. This act shall take effect immediately.

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**A08297 LFIN:**

NO LFIN

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[Sitemap](#)

[Reques](#)



# STATE OF NEW YORK

5224

2025-2026 Regular Sessions

## IN SENATE

February 19, 2025

Introduced by Sen. ROLISON -- read twice and ordered printed, and when printed to be committed to the Committee on Local Government

AN ACT to authorize the town of Union Vale, county of Dutchess, to alienate and discontinue the use of certain parklands

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

1 Section 1. Subject to the provisions of this act, the town of Union  
2 Vale, in the county of Dutchess, acting by and through its governing  
3 body, and upon such terms and conditions as determined by such body, is  
4 hereby authorized to discontinue as parklands and to lease at fair  
5 market value to Homeland Towers for an initial term of ten years with  
6 the right to extend up to six five-year renewals the lands more partic-  
7 ularly described in section three of this act for the placement and  
8 operation of a wireless communication tower.

9 § 2. The authorization provided in section one of this act shall be  
10 effective only upon the condition that the town of Union Vale dedicates  
11 an amount equal to or greater than the fair market value of the park-  
12 lands being discontinued towards the acquisition of new parklands and/or  
13 towards capital improvements to existing parkland and recreational  
14 facilities.

15 § 3. The lands authorized by section one of this act to be discontin-  
16 ued as parklands and leased are described as follows:

17 LEASE AREA A -

18 Said Lease Area A containing approximately 5,250 square feet or .120  
19 acres of land within a parcel, located East of Deforest Lane in the Town  
20 of Beekman, County of Dutchess, New York. Located within the land of  
21 grantors described in book 1377, page 66. More particularly described  
22 as follows:

23 Beginning at the Northwesterly Corner of Lease Area A herein  
24 described; said point being S. 46° 54' 51" E, 395.94 feet from a north-  
25 west corner of the parent parcel to the place and point of beginning;

EXPLANATION--Matter in italics (underscored) is new; matter in brackets  
[ ] is old law to be omitted.

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2

1 Thence S 80° 09' 23" W for 75 feet to a point; Thence S 09° 05' 97" E  
 2 for 70 feet to a point; Thence N 80° 09' 23" E for 75 feet to a point;  
 3 Thence N 09° 05' 97" W for 70 feet to the point of beginning.

4 Parcel Contains: 5,250.00 square feet (0.120 acre) more or less of  
 5 land

6 EASEMENT AREA A -

7 BEEKMAN II 43 DEFOREST LANE, BEEKMAN, NY

8 A 12-foot-wide by 470-foot easement for vehicular and pedestrian  
 9 access to Lease Area A and for utilities to service the structures in  
 10 Lease Area A along the existing roadway which runs from Deforest Lane to  
 11 the Lease Area A, said easement area being described as follows:

12 A certain Access Drive located East of Deforest Lane in the Town of  
 13 Beekman, County of Dutchess, New York; containing 5621.637 square feet  
 14 (0.129 acre) more or less of land. Located within land of the grantors  
 15 described in book 1377 page 66. Said parcel is described as follows:

16 Beginning at a point on the west bounds of a Lease Area, said point  
 17 being N 09°50'37" E a distance of 26.86 feet from the southwest corner  
 18 of said Lease Area; running thence westerly along the southerly bounds  
 19 of said Access Drive the following nine courses and distances:

20 1) on a curve to the left, with a radius of 10.00 feet, an arc length  
 21 of 15.71 feet and a Delta angle of 89°59'46";

22 2) N 80°09'23" W 11.41 feet to a point, thence;

23 3) on a curve to the left, with a radius of 94.00 feet, an arc length  
 24 of 9.52 feet and a Delta angle of 05°48'13";

25 4) N 85°57'35" W 101.13 feet to a point, thence;

26 5) on a curve to the left, with a radius of 150.00 feet, an arc length  
 27 of 49.82 feet and a Delta angle of 19°01'44";

28 6) S 75°00'40" W 165.12 feet to a point, thence;

29 7) on a curve to the left, with a radius of 33.08 feet, an arc length  
 30 of 25.82 feet and a Delta angle of 44°43'07";

31 8) S 30°17'21" W 39.62 feet to a point, thence;

32 9) on a curve to the right, with a radius of 77.45 feet, an arc length  
 33 of 49.96 feet and a Delta angle of 36°57'24";

34 To a point on the easterly edge of Deforest Lane; running thence N  
 35 14°04'26" W along the easterly edge of DeForest Lane a distance of 12.09  
 36 feet to a point; continuing thence easterly along the northerly bounds  
 37 of said Access Drive the following nine courses and distances:

38 1) on a curve to the left, with a radius of 65.45 feet, an arc length  
 39 of 40.85 feet and a Delta angle of 35°45'39";

40 2) N 30°17'21" E 39.16 feet to a point, thence;

41 3) on a curve to the right, with a radius of 45.08 feet, an arc length  
 42 of 35.18 feet and a Delta angle of 44°43'13";

43 4) N 75°00'38" E 165.12 feet to a point, thence;

44 5) on a curve to the right, with a radius of 162.00 feet, an arc  
 45 length of 53.80 feet and a Delta angle of 19°01'44";

46 6) S 85°57'35" E 101.13 feet to a point, thence;

47 7) on a curve to the right, with a radius of 106.00 feet, an arc  
 48 length of 10.74 feet and a Delta angle of 05°48'13";

49 8) S 80°09'23" E 11.41 feet to a point, thence;

50 9) on a curve to the left, with a radius of 10.00 feet, an arc length  
 51 of 15.71 feet and a Delta angle of 90°00'00";

52 To a point on the west bounds of said Lease Area; running thence South  
 53 09°50'37" West along the west bounds of said Lease Area a distance of  
 54 32.00 feet to the point of beginning;

55 Parcel Contains: 5,621.637 square feet (0.129 acre) more or less of  
 56 land

S. 5224

3

1     § 4. Should the lands described in section three of this act cease to  
2 be used for the purposes described in section one of this act, the lease  
3 shall terminate and those lands shall revert to the town of Union Vale  
4 for public park and recreational purposes. At the time of such rever-  
5 sion, the removal of such wireless communication tower shall take place  
6 and the property shall be returned to its previous state, consistent  
7 with park and recreational purposes.

8     § 5. In the event that the town of Union Vale received any funding  
9 support or assistance from the federal government for the purchase,  
10 maintenance or improvement of the parklands set forth in section three  
11 of this act, the discontinuance and alienation of such parkland author-  
12 ized by the provisions of this act shall not occur until the town of  
13 Union Vale has complied with any federal requirements pertaining to the  
14 alienation or conversion of parkland, including satisfying the secretary  
15 of the interior that the alienation or conversion complies with all  
16 conditions which the secretary of the interior deems necessary to assure  
17 the substitution of other lands shall be equivalent in fair market value  
18 and usefulness to the lands being alienated or converted.

19     § 6. This act shall take effect immediately.



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**TOWN OF UNION VALE TOWN BOARD  
RESOLUTION NO. 24 OF 2025**

**RESOLUTION AMENDING THE 2025 ADOPTED TOWN BUDGET**

**WHEREAS**, the Town Board of the Town of Union Vale previously authorized the establishment of a Municipal Public Library by Resolution No. 31-2022 and, in consequence thereof, a Provisional Charter was granted by the New York State Education Department on or about July 15, 2024; and

**WHEREAS**, the Town of Union Vale Public Library has not yet been registered as a Public Library by the New York State Education Department; and

**WHEREAS**, the Town Clerk of the Town of Union Vale, on or about July 31, 2024, received a petition of the qualified voters pursuant to Education Law § 268 to place the question of abolishing the Town of Union Vale Public Library on the November 5, 2024 election ballot; and

**WHEREAS**, with the assistance of the Attorney to the Town, the Town Clerk certified the ballot proposition and filed the same with the Dutchess County Board of Elections on or about August 5, 2024; and

**WHEREAS**, the Dutchess County Board of Elections, on or about December 5, 2024, certified the November 5, 2024 election results in which the voters of the Town of Union Vale voted to not own and operate a Public Library; and

**WHEREAS**, the Town Board adopted the 2025 Town Budget by motion at the November 20, 2024 Regular Town Board Meeting; and

**WHEREAS**, the Town Board, at the same meeting on November 20, 2024, approved multiple last minute budget amendments to provide additional funds to the Town of Union Vale Public Library in derogation of the vote of the Town of Union Vale electorate; and

**WHEREAS**, in order to provide additional funds for the Library, the Town Board also defunded budget lines, reducing certain operating budgets below levels sufficient to meet the Town's obligations for calendar year 2025; and

**WHEREAS**, reducing budget lines below what is necessary to meet current obligations is not permitted under the law; and

**WHEREAS**, the Town Board has no authority to invalidate, ignore or by-pass the certified election results on the ballot proposition; and

**WHEREAS**, the Town Board now desires to amend the budget to restore moneys required to meet its obligations for calendar year 2025 and to comply with the vote of the electorate not to own and operate the Town of Union Vale Public Library.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.

2. The Town Board of the Town of Union Vale hereby amends the 2025 Adopted Budget as follows:

**Appropriations:**

**Increase**

<b>Account</b>	<b>Department</b>	<b>Amount</b>
A.1310.1	Finance Personnel	\$11,955.00
A.3120.1	Constable Personnel	\$10,050.00
A.7110.1	Parks	\$11,710.00
A.7020.1	Recreation Personnel	\$ 7,440.00
A.7141.1	Summer Camps Personnel	\$25,938.00
<b>Total</b>		<b>\$67,093.00</b>

**Decrease**

<b>Account</b>	<b>Department</b>	<b>Amount</b>
A.7410.4	Library Contractual	\$67,093.00
<b>Total</b>		<b>\$67,093.00</b>

3. The Town Board of the Town of Union Vale, in making the above budget amendments, has left sufficient funds in the Library lines to meet its 2025 obligations based upon prior years' spending and to wind-up the affairs of the Library.

INTRODUCED Supervisor Frazier

SECONDED Councilman Harrington

The foregoing resolution was put to a vote which resulted as follows:

Supervisor Frazier	Aye
Councilmember Durland	Nay
Councilmember Harrington	Aye
Councilmember McGivney	Aye
Councilmember Welsh	Aye

Dated: Union Vale, New York  
March 19, 2025

  
\_\_\_\_\_  
ANDREA CASEY, TOWN CLERK

Ayes 4

Nays 1

I, Andrea Casey, Town Clerk of the Town of Union Vale DO, HEREBY CERTIFY that the foregoing is a true copy of a resolution offered by Supervisor Frazier seconded by Councilman Harrington and adopted at the meeting of the Town Board, held on March 19, 2025.

  
\_\_\_\_\_  
Andrea Casey, Town Clerk

**TOWN OF UNION VALE TOWN BOARD  
RESOLUTION NO. 25 OF 2025**

**RESOLUTION HIRING MAINTENANCE HELPER FOR PARKS DEPARTMENT**

**WHEREAS**, the Town of Union Vale has a need for a Maintenance Helper for the Parks Department; and

**WHEREAS**, the position of Maintenance Helper is a non-competitive position pursuant to the Rules for the Classified Civil Service of Dutchess County; and

**WHEREAS**, the Town Board of the Town of Union Vale has determined it is necessary and appropriate to hire a Maintenance Helper for the Parks Department.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Union Vale hereby hires Michael Demilio to the position of Maintenance Helper at a salary of \$22.00 per hour, 40 hours per week.
3. Michael Demilio's salary will be paid from the Parks Personnel Budget Line No. A.7110.1.
4. The Town Board hereby authorizes and directs the Town Supervisor and the Town Bookkeeper to file any and all documentation necessary to effectuate the intent of this Resolution.

INTRODUCED Councilman Durland

SECONDED Councilman Welsh

The foregoing resolution was put to a vote which resulted as follows:

Supervisor Frazier	Aye
Councilmember Durland	Aye
Councilmember Harrington	Aye
Councilmember McGivney	Aye
Councilmember Welsh	Aye

Dated: Union Vale, New York  
March 19, 2025

  
\_\_\_\_\_  
ANDREA CASEY, TOWN CLERK

**TOWN OF UNION VALE TOWN BOARD  
RESOLUTION NO. 26 OF 2025**

**RESOLUTION AUTHORIZING PURCHASE OF DUMP TRUCK FOR PARKS  
DEPARTMENT**

**WHEREAS**, the Town of Union Vale Parks Department is in need of a new dump truck;  
and

**WHEREAS**, the Town Supervisor, with the assistance of New York State Office of General Services (“NYS OGS”), obtained four state bids for a (One) Class 6 Chassis with Dump Body or equivalent; and

**WHEREAS**, the Town Supervisor has reviewed the bids and has determined that the lowest responsible bidder for a 2025 Ford F600XL Dump Truck, or equivalent is Metro Ford Sales, Inc. in the amount of \$100,232.00.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Supervisor is hereby authorized to purchase a 2025 Ford F600XL Dump Truck for the total sum of \$100,232.00 as set forth in the NYS OGS Mini-Bid from Metro Ford Sales, Inc., a copy of which is annexed hereto.
3. The Town Supervisor is authorized and directed to execute any documentation necessary to register the title of the new Dump Truck and to effectuate this Resolution.
4. The Town Supervisor is directed to submit a purchase order for the purchase of the new Dump Truck.
5. This Resolution is effective immediately.

INTRODUCED Councilman McGivney

SECONDED Councilman Harrington



The foregoing resolution was put to a vote which resulted as follows:

Supervisor Frazier	Aye
Councilmember Durland	Aye
Councilmember Harrington	Aye
Councilmember McGivney	Aye
Councilmember Welsh	Aye


Dated: Union Vale, New York  
March 19, 2025

  
\_\_\_\_\_  
ANDREA CASEY, TOWN CLERK

Ayes 5

Nays 0

I, Andrea Casey, Town Clerk of the Town of Union Vale DO, HEREBY CERTIFY that the foregoing is a true copy of a resolution offered by Councilman McGivney seconded by Councilman Harrington and adopted at the meeting of the Town Board, held on March 19, 2025.

  
\_\_\_\_\_  
Andrea Casey, Town Clerk

## Group 40500-23166, VEHICLES, Class 1-8

### Form B (Chassis/Body): Mini-Bid Response (Item 1)

Revision Date: 10/17/23

See the "Instructions and Definitions" worksheet for general form instructions. The Contractor business name in Row 3 and Mini-Bid Request Number in Row 7 will automatically populate based on responses on the "Response Summary" worksheet. Use the drop-down menu to complete Question 1.1 in Row 8, and then complete the yellow-colored cells that appear in Parts A through D below. Failure to enter a response in a yellow-colored cell may result in rejection of your Mini-Bid response.

Contractor: METRO FORD SALES, INC

#### Part A: Mini-Bid Information

1.0	Mini-Bid Questions	Contractor Response
1.0	Mini-Bid Reference Number from Form A (Chassis/Body Combination): <i>Mini-Bid Request</i> (e.g. 15060001)	OGS 23166-2025-1
1.1	Item Number for this Mini-Bid	Item 1
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
2.0	Vehicle Questions	
2.1	What type of Vehicles were requested in the Mini-Bid, and are being offered in this Mini-Bid Response? <i>[click on yellow box and use drop-down menu]</i> (Note: Contractor input cells below will be black until this question is answered. The Contractor answer to this question will result in corresponding cells on this worksheet turning to yellow for Contractor input. A Complete Vehicle is defined as the Product that is the result of the Chassis and Body being joined together to form a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function.)	Complete Vehicle (Contractor will provide a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function)
2.2	Is the Chassis, Body, or Complete Vehicle offered in this Mini-Bid Response to be Built to Specifications, Pre-Existing Inventory (i.e., off the lot), or a combination? <i>[click on yellow box and use drop-down menu]</i>	Built to Specifications
2.3	Can the Vehicles offered for the Mini-Bid be delivered by the delivery date specified? <i>[Note: A Mini-Bid response may be deemed non-responsive and be rejected if the Vehicles cannot be delivered by the delivery date specified]</i>	Yes
2.4	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: See Form A (Chassis/Body): Mini-Bid Request and the "Additional Vehicle Specifications Document" included with the Mini-Bid Request, if applicable]</i>	Yes
2.5	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	120-180
2.6	Enter the Final Order Date for the Vehicles offered for the Mini-Bid (Enter "TBA" if the date has not been announced by the manufacturer, or "N/A" if there is no Final Order Date).	TBA

#### Part B: Vehicle(s) Offered for Mini-Bid

*[Enter the requested information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below]*

1.0	Chassis Information	Contractor Response
1.1	Chassis Model Year	2025
1.2	Chassis Make (e.g., Ford, International, Freightliner)	FORD
1.3	Chassis Model (e.g., F450, DuraStar, M2-106)	F-600 XL
1.4	Chassis Model Code (the OEM code used to identify a particular subset of a Model)	F6L
1.5	Chassis provider business name (i.e., Contractor or third-party).	METRO FORD SALES, INC
1.6	Chassis Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	N/A
2.0	Body Information	

2.1	Body Model Year	2025
2.2	Body Make (e.g., Viking, Gallion)	RUGBY
2.3	Body Model (e.g., Proline, 450U)	9'
2.4	Body Model Code (the OEM code used to identify a particular subset of a Model)	STAINLESS STEEL
2.5	Body provider business name (i.e., Contractor or third-party).	CHARLES STAHL
2.6	Body Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	N/A

### Part C: Additional Information

1.0	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".
-----	--

### Part D: Vehicle Request Price Worksheets

Enter the requested pricing information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below in the "Chassis Price Worksheet," and "Body Price Worksheet". Complete the pricing worksheets for each type of Vehicle request as follows:

**Complete Vehicle:** If the Mini-Bid is for a Complete Vehicle in which the Chassis and Body are sold and marketed by different OEMs, complete both the "Chassis Price Worksheet" and "Body Price Worksheet" for the Vehicles offered.

**Chassis Only:** If the Mini-Bid is for a Chassis only, with no Body, complete the "Chassis Price Worksheet" for the Chassis offered. If the Authorized User is supplying the Body for a Complete Vehicle, then enter the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Body)" field in the "Body Price Worksheet."

**Body Only:** If the Mini-Bid is for a Body only, with no Chassis, complete the "Body Price Worksheet" for the Body offered. If the Authorized User is supplying the Chassis for a Complete Vehicle, then include the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Chassis)" field in the "Chassis Price Worksheet."

1.0	Chassis Price Worksheet	Price
1.1	NYS Base MSRP (Chassis)	\$64,680.00
1.2	NYS Discount (Chassis) [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].	10.00
1.3	NYS Base Price (Chassis) [Automatically calculated: NYS Base MSRP (Chassis) minus NYS Discount (Chassis)].	\$58,212.00
1.4	NYS Aftermarket Components Price (Chassis) [If there are no Aftermarket Components, leave blank]	\$0.00
1.5	NYS Price For Vehicle (Chassis) [Automatically calculated: NYS Base Price (Chassis) plus the NYS Aftermarket Components Price (Chassis)].	\$58,212.00
1.6	Number of Vehicles (Chassis) [This quantity must match the Number of Chassis specified by the Authorized User in the Mini-Bid Request]	1
1.7	Total Price For Mini-Bid (Chassis) [Automatically calculated: the NYS Price For Vehicle (Chassis) multiplied by the Total number of Chassis].	\$58,212.00

2.0	Body Price Worksheet	Price
2.1	NYS Base Price (Body)	\$42,020.00
2.2	NYS Aftermarket Components Price (Body) [If there are no Aftermarket Components, leave blank]	
2.3	NYS Price For Vehicle (Body) [Automatically calculated: NYS Base Price (Body) plus the NYS Aftermarket Components Price (Body)].	\$42,020.00
2.4	Number of Vehicles (Body) [This quantity must match the Number of Bodies specified by the Authorized User in the Mini-Bid Request]	1
2.5	Total Price For Mini-Bid (Bodies) [Automatically calculated: the NYS Price For Vehicle (Body) multiplied by the Total number of Bodies].	\$42,020.00

3.0	Grand Total Price For Mini-Bid for Item	Price
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<b>Grand Total Price For Mini-Bid for Item</b> <i>[Automatically calculated as the sum of the following]:</i> 1) Total Price for Mini-Bid (Chassis), if applicable; and 2) Total Price for Mini-Bid (Bodies), if applicable	<b>\$100,232.00</b>
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**TOWN OF UNION VALE TOWN BOARD  
RESOLUTION NO. 27 OF 2025**

**RESOLUTION AUTHORIZING CONTRACT FOR TOWN OF UNION VALE  
WEBSITE REDESIGN AND HOSTING SERVICES**

**WHEREAS**, the Town of Union Vale maintains a website which requires frequent updates to provide the most current information to Town residents and other interested persons; and

**WHEREAS**, the Town of Union Vale does not currently have staff available with the technical expertise to design and maintain the website; and

**WHEREAS**, the Town Board received a proposal from Cirrus Digital Technology LLC for the redesign and hosting of a new website; and

**WHEREAS**, the services to be provided by Cirrus Digital Technology LLC constitute professional services which are exempt from the bidding requirements under General Municipal Law § 103 and the Town of Union Vale's Procurement Policy; and

**WHEREAS**, the Town Board determines that it is in the best interest of the Town to enter into a contract with Cirrus Digital Technology LLC for website redesign and hosting services.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Union Vale hereby authorizes a contract with Cirrus Digital Technology LLC for website redesign and hosting services.
3. The Town Board hereby authorizes and directs the payment for such services to be paid from the Contingency Budget Line No. 1989.4 in accordance with the proposal annexed hereto.
4. The Town Board hereby authorizes the Town Supervisor to execute the contract for website redesign and hosting services, after review by the Attorney to the Town, and in accordance with the annexed proposal.

INTRODUCED Councilman Welsh

SECONDED Councilman Harrington

The foregoing resolution was put to a vote which resulted as follows:

Supervisor Frazier	Aye
Councilmember Durland	Aye
Councilmember Harrington	Aye
Councilmember McGivney	Aye
Councilmember Welsh	Aye

Dated: Union Vale, New York  
March 19, 2025

  
\_\_\_\_\_  
ANDREA CASEY, TOWN CLERK

## **CIRRUS DIGITAL TECHNOLOGY LLC.**



### **WEBSITE PROPOSAL FOR THE TOWN OF UNION VALE, NEW YORK**

#### **OVERVIEW**

Cirrus Digital Technology, LLC is pleased to submit this proposal for services to support the Town of Union Vale, New York in achieving its goals of updating and hosting a new website.

#### **The Objective**

1. Design, build and launch a new website to replace the existing site at [http:// www.unionvaleny.us/](http://www.unionvaleny.us/)
2. Design site in accordance with Web Content Accessibility Guidelines (WCAG) 2.1 AA that aligns with ADA Section 508 for compliance.
3. Review with Town Officials' information necessary to publish items and maintain compliance with WCAG 2.1 AA
4. Site design to meet all additional requirements identified in the Request for Proposal Town of Union Vale Website Design dated January 20, 2025
5. Work with Town Officials to identify, remove, or update information to be placed on the new site.
6. Assist with obtaining .gov extension and pointing to the hosting server.

## **SCOPE OF SERVICES AND MILESTONES**

### **Scope of Services**

- Design and build a new website using open-source Word Press CMS (Content Management System) and a selected template.
- Design will be fully responsive and display properly across Desktops, Tablets, and Mobile Devices.
- The site will be designed to WCAG 2.1 AA specifications
- The site will be deployed to a cloud-hosted platform
- The site will be backed up on a regular basis.
- Identified Town staff members will be trained in the use of the CMS, allowing them to publish and update information on the site.
- Provide continuing support for software updates and technical issues and for website accessibility or publishing problems.

### **Milestones**

- Agreement signed by all parties
- Initial meeting to discuss project and review template designs
- Coordinate material to be updated or added to new site
- Initial site design to be reviewed by the Town
- Full Testing of Site
- Final Review of the site by the Town
- Final review and written approval of the site by the Town
- Staff training on the CMS
- Site Live



## TASKS

- Setup initial meeting to discuss site details
- Identify information from Old Site to be retained/updated
- Identify new information to be added to the new site
- Organize and refine content
- Site build
- Initial review by town
- Content review and setup for SEO (Search Engine Optimization)
- Configure Google Analytics to measure site traffic and performance
- Train Town staff in Word Press CMS to allow for editing and publishing information to the site.
- Provide on-going information and technical training during the site build
- Maintain site software/updates and technical standards
- Set up meetings as necessary to discuss published content and any development issues.
- Site reviews and content information to be provided in a timely manner.

## **DELIVERABLES**

1. A fully operational website designed to specifications with the following features and capabilities.
  - a. Responsive website that displays across all standard platforms. Desktops, Tablets and Smartphones
  - b. Site designed to meet WCAG 2.1 AA standards.
  - c. Site designed on Open-Source Word Press CMS allowing for updating, editing, and publishing without knowledge of programming languages.
  - d. Site design includes, or provides links to required information such as Contacts, Calendar of Events, News Releases, Printable or form fillable PDF's and other items as specified in the request for proposal.
2. The site will be Cloud-Hosted and managed by the Cirrus Digital Server Team.
3. Ongoing support will be provided for the website, server, and any third-party applications that may be employed now or in the future.
4. Cirrus Digital can also provide, if requested, one three-hour drone photography session to provide arial photography or video that can be used on the site.

## PRICING

The following table details the pricing for delivery of the services outlined in this proposal. This pricing is valid for 45 days from the date of this proposal:

Services Cost Category #1	Price
Website Design and Build	\$7,500.00
Total Services <b>Category #1</b> Costs	\$7,500.00
Services Cost Category #2	
Hosting Fees (Annual)	\$2,500.00

### Terms:

The Website Design and Build can be paid over 36 months at \$209.00 per month with the Annual Hosting Fees paid at \$209.00 per month. 0% Interest

Months 1-36 \$418.00 per month

Months 36+ \$209.00 per month

## CONCLUSION

We look forward to working with the Town of Union Vale, New York and supporting your efforts to reach the town residents with vital information.

We are confident that we can help you meet the challenges and stand ready to partner with you in delivering an effective IT support solution.

If you have any questions on this proposal, or require any additional information please feel free to contact me at [rjmaines@cirrusdigital.net](mailto:rjmaines@cirrusdigital.net) or by phone at 914.213.4594.

Thank you for your consideration.

Robert J. Maines Jr.  
Cirrus Digital Technology, LLC