



Annunciation  
*of Our Lady*  
EPISCOPAL CHURCH

# Opening for Interim Director of Music

**Job Type:** Part Time (15-18 hours per week)

**Compensation:** \$20,000 annual salary and individual health insurance

## Key Responsibilities

1. Lead music at services, including conducting choir and playing organ and piano.
  - a. Sundays: 8:00 and 10:00 during Program Year, 9:00 during summer. (No choir at 8:00 service.)
  - b. Special Services: Thanksgiving Day, Christmas Eve, Christmas Day, Ash Wednesday, Maundy Thursday, Good Friday, Easter Vigil.
2. Lead rehearsals of the small volunteer adult choir before and after Sunday service.
3. Select choir anthems and collaborate with staff to select hymns and service music.
4. Oversee maintenance of instruments.

## Terms of Interim

Employment for this interim position is offered for one year, starting in September. Annunciation is in the process of calling its new settled Rector (head pastor), which is expected to be completed in early 2020. A search for the permanent Director of Music will begin shortly after the Rector arrives. The Interim Director of Music will be eligible to apply for the permanent position.

## Requirements

1. Bachelor's in music or 3 years experience in choral conducting.
2. Proficiency in organ and piano. (Candidates proficient in one are invited to apply.)
3. Interpersonal: inspires confidence in others, works well on a team, comfortable participating in mutual feedback processes.

## About the Congregation

Annunciation is a warm and welcoming Episcopal church. The community has a high-church heritage that has broadened to include new liturgical and musical forms. Sunday services are casual and are focused on building community, relatable preaching, and heartfelt singing.

Please send cover letter, resume, and 3 references to Rev. Dan Puchalla:

[rector@annunciationgurnee.org](mailto:rector@annunciationgurnee.org)

Deadline: August 5, 2019