

January 15th, 2025

Minutes of the Regular Meeting of the Council of the Town of Preeceville held on Wednesday, January 15th, 2025, in the Preeceville Town Office Council Chambers, Preeceville, Saskatchewan.

In Attendance: Mayor - Darin Newton
Councillors - Kenton Hull
- Meaghan Nelson
- Taylor Sliva
- Jared Stefanyshyn
- Stacey Strykowski
- Ashley Ward
CAO - Lorelei Karcha

Mayor Darin Newton called the meeting to order at 6:00 pm.

6:00 pm to 8:15 pm – Greg Pohler, Randy Avery and Jim Dickson from Sask Water met with Town Council to discuss the Revised Concept Proposal for the Highway 9 Regional Potable Water Project. Also, in attendance for the delegation was Ries Mansuy of the Water Security Agency and Chris Halkyard, Town Foreman. Sask Water provide a power point presentation on the conceptual plans for a P3 Design, Build, Finance, Operate and Transfer Back approach for the Highway 9 Regional Potable Water Project and the Town of Preeceville’s Water Treatment Plant Project. Discussions were held regarding funding, costs, financing, operations, timelines and regionalization components of the project.

8:25 pm – Ries Mansuy of the Water Security Agency left the meeting.

Agenda	001-25	Sliva/Strykowski: That the agenda be approved.	CARRIED.
Minutes	002-25	Hull/Ward: That the minutes of the last regular meeting of Council held December 18 th , 2024, be approved.	CARRIED.
Operator Certification	003-25	Sliva/Hull: That the \$175.00 renewal fee be paid to the Sask Operator Certification Board for Chris Halkyard to maintain his certification for Level 1 Water Treatment and Distribution and Level 2 Wastewater Treatment and Collection, for the period of March 15 th , 2025 to March 15 th , 2027.	CARRIED.
Foreman’s Report	004-25	Strykowski/Nelson: That the Foreman’s Report be acknowledged and filed.	CARRIED.

8:30 pm – Town Foreman Chris Halkyard left the meeting.

Sask Water	005-25	Strykowski/Hull: That the Town of Preeceville provide to Sask Water the Town’s 2024 Water Treatment Plant Preliminary Design Report for the further development of the proposed Sask Water Revised Highway 9 Regional Potable Water Project; and further, that Sask Water provide the detailed Design, Build, Finance, Operate and Transfer Agreement for this project to the Town by February 28 th , 2025.	CARRIED.
Bylaw Enforcement	006-24	Ward/Nelson: That the Town of Preeceville cancel the appointment of Commissioners South Saskatchewan as the Bylaw Enforcement Officer of the municipality; and further, that the Commissionaires South Saskatchewan be provided 30 days notice that the Town is terminating the Bylaw Enforcement Service Agreement held with them.	CARRIED.
Arena Roof Project	007-25	Sliva/Nelson: That it be acknowledged that MPE Engineering Ltd. has prepared the Tender Documents for release for the Preeceville Skating Rink Lower Roof Insulation and Replacement Project with tender bids to be accepted until February 11 th , 2025.	CARRIED.

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Admin Building Roof Project	008-25	Ward/Hull: That the Project Report provided by Flynn Canada Ltd. for the Administration Building Roof Replacement Project be acknowledged as presented; and further, that the Progress Payment Invoice from Flynn Canada Ltd. for this project in the amount of \$34,948.02.00 including taxes, be approved and paid.	CARRIED.
Town House	009-25	Stefanyshyn/Ward: That the Town of Preeceville purchase the Outdoor Gazebo from the current renter of the Town House located at 542 1 st Street NW for \$1,000.00 for it to remain at the property once it is vacated; and further, that the current renter be given till May 31 st , 2025 to remove the temporary fence located on the property.	CARRIED.
Trailer License & Lot Rent	010-25	Nelson/Ward: That the trailer occupants and lot renters of 733 Railway Avenue SE, 739 Railway Avenue SE and 634 Railway Avenue SE be written a letter informing them that their 2024 lot rent and trailer license fees are in arrears, and they are to be given until the February 2025 regular meeting of Council to clear the 2024 amounts owing or their files will be sent to the Town Solicitor for collection, and they will also be responsible for all costs associated with the collection action.	CARRIED.
Outstanding Utility Accounts	011-25	Sliva/Hull: That approval be given to the addition of the September 30 th , 2024 outstanding utility accounts to those properties' tax roll accounts on December 31 st , 2024.	CARRIED.
Outstanding Custom Work	012-25	Sliva/Ward: That approval be given to the addition of unpaid Custom Work Accounts as of December 31 st , 2024 to those properties' tax roll cards.	CARRIED.
Mayor's Report	013-25	Sliva/Hull: That the Mayor's Report be acknowledged as presented.	CARRIED.
CD&RC Report	014-25	Strykowski/Ward: That the Community Development and Recreation Coordinator's Report be acknowledged and filed.	CARRIED.
Staff Training	015-25	Strykowski/Nelson: That Shop Labourer Justen Strand be approved to attend the First Aid/CPR Certification Course to be held January 28 th , 2025 at the Missing Peace Center in Preeceville, Saskatchewan and further the course registration fee of \$160.00 plus taxes and all other expenses incurred for attending the course be paid for by the Town.	CARRIED.
UMAAS Membership	016-25	Hull/Nelson: That the Town pay the 2025 Urban Municipal Administrators Association membership fees, an amount of \$250.00 including GST, for Chief Administrative Officer Lorelei Karcha.	CARRIED.
February Meeting	017-25	Hull/Nelson: That the February 2025 regular meeting of Council be rescheduled to Wednesday, February 12 th , 2025.	CARRIED.
Council Training	018-25	Hull/Sliva: That Councillor Ashley Ward be approved to attend the Municipal Leadership Development Program – Municipal Leader's Roles and Responsibilities Course to be held January 23 rd , 2025 in Moose Jaw, Saskatchewan and further that the course registration fee of \$100.00 plus GST and all other expensed incurred for attending the course be paid for by the Town.	CARRIED.
CAO Report	019-25	Sliva/Nelson: That the Chief Administrative Officer's Report be acknowledged and filed.	CARRIED.

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| Accounts | 020-25 | Strykowski/Ward: That the accounts listed on the attached “List A - Accounts Approved As Paid” and dated January 15 th , 2025 and the Employee Payroll Summary Report dated December 27 th , 2024 and January 10 th , 2025, be approved as paid. CARRIED. |
| 10:38 pm – Mayor Darin Newton vacated his position as Chair of the Council Meeting and requested the Deputy Mayor Chair the meeting. Deputy Mayor Taylor Sliva took over chairing the meeting. | | |
| 10:39 pm – Mayor Darin Newton and Councillor Jared Stefanyshyn declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers. | | |
| | 021-25 | Hull/Nelson: That the account of Preeceville Shop Easy in the amount of \$451.02 and the account of S-Elect Energy Ltd in the amount of \$1,391.41, be approved and paid. CARRIED. |
| 10:40 pm – Mayor Darin Newton and Councillor Jared Stefanyshyn were invited back into the Council Chambers as the matter they had declared a pecuniary interest in had been dealt with. Mayor Darin Newton resumed chairing the meeting. | | |
| | 022-25 | Strykowski/Nelson: That the accounts listed on the attached “List B – Accounts Approved & To Be Paid” and dated January 15 th , 2025, be approved and paid. CARRIED. |
| Financial Activities | 023-25 | Sliva/Ward: That the Statement of Financial Activities – Detailed (DRAFT) and Bank Reconciliation for the period ending December 31 st , 2024, be accepted as presented. CARRIED. |
| 10:42 pm – Councillor Stacey Strykowski declared a conflict of interest in the next matter to be discussed and vacated the Council Chambers. | | |
| Town Solicitor | 024-25 | Sliva/Ward: That the Law Firm of Shawn Patenaude Legal Prof. Corp of Preeceville, Saskatchewan be appointed as the Town Solicitor Firm for 2025. CARRIED. |
| 10:44 pm – Councillor Stacey Strykowski was invited back into the Council Chambers as the matter she had declared a conflict of interest in had been dealt with. | | |
| Bond | 025-25 | Hull/Sliva: That the Fidelity Bond for the Municipal Employees as covered by Aon Reed Stenhouse Inc. through the SUMAssure Insurance Program as a part of the Town’s General Insurance Policy, be approved. CARRIED. |
| Mileage Rates | 026-25 | Ward/Strykowski: That the Town of Preeceville Mileage Rate be set at \$0.65 per km, effective January 1 st , 2025. CARRIED. |
| Auditor’s Letter | 027-25 | Nelson/Ward: That the Auditor’s Management and Engagement Letters provided by Bakertilly SK LLP for services to be provided for the Town of Preeceville’s 2024 Audit be accepted, and further that the Administrator be authorized to sign the engagement letter on behalf of the Town. CARRIED. |
| Property Service Rates | 028-25 | Hull/Nelson: That the Towns Property Service Rates be changed as follows, effective January 15 th , 2025: Grass Cutting - \$100.00 per hour (minimum charge \$100.00); Street Sweeper Services -no longer provided to other municipalities; and Sewer Router Service Calls - \$80.00 per hour (minimum charge \$80.00) during regular business hours and \$110.00 per hour (minimum charge \$110.00) outside regular business hours and on weekends. CARRIED. |

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Insurance Policy	029-25	Nelson/Strykowski: That the Town of Preeceville’s general insurance policy with Aon Reed Stenhouse Inc. provided through the SUMAssure Insurance Program be renewed for the policy period of December 31 st , 2024 to December 31 st , 2025 and the premium of \$70,299.00 be paid. CARRIED.
SUMA Membership	030-25	Strykowski/Sliva: That the Town of Preeceville’s membership in the Saskatchewan Urban Municipalities Association be renewed for 2025 and the fee of \$1,953.54 plus GST be paid. CARRIED.
FCM Membership	031-25	Nelson/Ward: That the Town of Preeceville’s membership in the Federation of Canadian Municipalities be renewed for 2025/2026 and the fee of \$460.33 plus GST be paid. CARRIED.
Fire Department	032-25	Hull/Stefanyshyn: That the Volunteer Fire Fighter’s Insurance and the VFF – Employee Family Assistance Program Coverage through the Saskatchewan Urban Municipalities Association be renewed for 2025-2026 and the fee of \$1,719.74 plus GST be paid. CARRIED.
Board of Revision	033-25	Ward/Nelson: That the Town of Preeceville hire Nor Sask Board Services for the Town’s Assessment Appeals Board and Secretary Services and the \$250.00 retainer fee be approved to be paid; and further, that Kirby Fesser, Glen Neuert, Sabrina Saccucci and Laurie Pilkey be appointed as the Board of Revision Members and Mike Ligtermoet be appointed as the Secretary of the Board for 2025. CARRIED.
SUMA Convention	034-25	Sliva/Nelson: That approval be given for Mayor Darin Newton and Councillors Kenton Hull and Ashley Ward to attend the Saskatchewan Urban Municipalities Association Convention from April 13 th to 16 th , 2025, in Saskatoon, Saskatchewan and further that the registration fees and all other expenses incurred for attending this event be paid for by the Town. CARRIED.
	035-25	Sliva/Strykowski: That Councillors Kenton Hull and Ashley Ward be designated as the Town of Preeceville Voting Delegates to the 2025 SUMA Convention. CARRIED.
Nursery School	036-25	Hull/Strykowski: That the Lease Agreement with the Preeceville Nursery School for the East Half of the Main Level Area and adjacent Washroom Facilities of the Preeceville Recreation Centre be approved as presented; and further that the Mayor and Chief Administrative Officer be authorized to sign the agreement and it be attached to and form a part of these minutes. CARRIED.
Advertising	037-25	Sliva/Ward: That the Town purchase a 1/3-page colour ad for \$215.00 in the Minor Hockey Feature Booklets to be inserted in the Canora Courier, Preeceville Progress and Kamsack Times news papers on February 14 th , 2025. CARRIED.
Committee Reports	038-25	Nelson/Strykowski: That the following committee reports be acknowledged: Preeceville Community Legion Hall and Preeceville Arena Board. CARRIED.
Correspondence	039-25	Ward/Strykowski: That the correspondence listed below be acknowledged and filed: <ul style="list-style-type: none"> - SUMA - Municipal Updates - Good Spirt School Division – From the Board Report - RM of Hazel Dell – Committee Appointment. CARRIED.

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Adjourn 040-25 Strykowski/Nelson: That the meeting be adjourned. Time: 11:38 pm.
CARRIED.

MAYOR

CHIEF ADMINISTRATIVE OFFICER