

Village of Milan  
Regular Council Meeting

March 22, 2017

The March 22, 2017 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Steven Rockwell.

Roll call: Barber-yes, Maloney-yes, Brown-Absent, Crosby-yes, Gilliam-Absent, Glovinsky-Yes. Also present- Mayor Steven Rockwell, Interim Fiscal Officer Julie Stelzer and Administrator Brian Rospert.

Motion by Glovinsky, seconded by Crosby to excuse Brown and Gilliam from tonight's meeting. Vote-all yeas, motion carried.

Motion by Barber, seconded by Crosby to approve the Minutes of the February 22, 2017 Council Meeting with one correction under civic contact new, where Chris Gilliam abstained from voting due to him being a member of the Milan Bicentennial Committee. Roll call: Barber-yes, Maloney-yes, Crosby-yes, Glovinsky-yes, motion carried.

Motion by Barber, seconded by Maloney to approve the Council Bills for January, 2017: Unknown at this time. Vote-all yeas, motion carried.

Motion by Maloney, seconded by Barber to approve the Utility Bills for January, 2017: Unknown at this time. Vote-all yeas, motion carried.

### **Citizen Participation**

The Bicentennial Committee introduce the four winners from their contest for the upcoming Bicentennial celebration. These students from Edison High School art class are, Time Stone design winner Jacob Grant, Bicentennial Ceremony program cover winner Clay Cooper, T-shirt front design winner Johanna Cherevon and T-shirt back design winner Joe Malick.

Zach Rospert mentioned his request from Council for the 4<sup>th</sup> Annual Holly Run which will be held November 11<sup>th</sup>, 2017 and will be working this year with a different organization, the Piggy Back Foundation.

Carla Rospert mentioned her ongoing concern about the property at 76 Edison Drive.

### **OLD BUSINESS**

**Streets, Sidewalks and Storm Sewers** - On February 27, 2017, Administrator Brian Rospert submitted an application for the Safe Routes to School-Infrastructure Improvements for the following area's; sidewalks from Oak Street to Old State Road on the west side of

South Main Street (St. Rt. 601), Crosswalk Improvements at Church Street and Park Street and Pedestrian signals at Main and Church Street. The maximum grant amount is \$400,000 and our certified cost estimates from Richland Engineering for these three projects came in at \$417,360. In May of this year the Village should hear from ODOT on the grant awards.

**Safety – None**

**Finance – None**

**Regional Planning, Building Codes & Inspection** - Update on the property located at 76 Edison Drive, on the pending Notice of Violation and Property Maintenance Code.

Update on 6 Old State Road, on their intentions regarding their accessory building and Zoning Violations.

Temporary Encroachment of Public Right-of-Way language for sidewalk dining/outdoor alcohol consumption. Additional language of "Those serving non-alcoholic beverages may serve from April 1, 2017 through November 1, 2017 must comply with paragraph C above" to be added to the permit, for occupancies that are not required to have fences. Motioned by Maloney, seconded by Barber to allow the date to be extended for outdoor consumption of alcohol beverages from May 1, 2017 to November 1, 2017 Roll call: Barber-yes, Maloney-yes, Crosby-yes, Glovinsky-yes, motion carried.

**Utilities** - Richland Engineering met at the Wastewater Treatment Plant in early March for an initial consultation, prior to design. They stated that they should have something by early April in preparation of sending this project out for bid.

**Civic Contacts** - On March 8th, the Chautauqua Committee held a meeting to discuss and plan for the upcoming event to be held this summer on June 27 – July 1. The next meeting will be on March 29<sup>th</sup> at 2:00 PM. All the preparations and plans seem to be progressing well.

**Parks and Tree** - None

**Records Commission** - None

## **NEW BUSINESS**

**Streets, Sidewalks and Storm Sewer** - On March 15<sup>th</sup> the Street Department along with assistance from the Milan Township Fire Department and the Milan Police Department cleaned up from a soy bean spill that occurred along State Route 113.

**Safety** – Huron County Safety Council meeting held on March 16<sup>th</sup>, the Village of Milan received a certificate from the Ohio Bureau of Workers Compensation for its effort in

preventing accidents and injuries in the workplace. This award is for recognizing companies working the entire year of 2016 without a lost-time injury or illness.

**Finance** – The Village of Milan transferred the CDARS 4 week CD on March 9<sup>th</sup> into the Village of Milan checking account, also transferred was a CDARS 13 week CD on March 15<sup>th</sup> into a CDARS 26 week CD, due to the 13 week CD's are no longer available.

Chief Meister and Hank Soleweig, City of Sandusky Finance Department, assisted with the interviews on March 9<sup>th</sup> and 10<sup>th</sup> for the Fiscal Officers position. Hank was unable to attend on the 10<sup>th</sup>. Twelve candidates were interviewed for the position, four were asked to return for a second interview which was held on March 13<sup>th</sup>. It was recommended to the Mayor that Michael Scott Palmer be hired to the position. Scott is an Edison High School and a Cleveland State University graduate where he earned a Bachelor's in Business Administration, Accounting. Scott has held various jobs in the accounting field over his career, that make him more than capable to perform the duties listed in the job description.

Mayor Steve Rockwell introduced the Village of Milan newly hired Fiscal Officer, Scott Palmer. Scott is hired in at \$26.00 an hour and after 6 months' probation period, Scott will receive a \$2.00 an hour raise. Mayor Rockwell asked for a motion to officially hire Scott Palmer.

Motion by Barber, seconded by Glovinsky to approve the hiring of Scott Palmer as the new Village of Milan Fiscal Officer. Roll call: Barber-yes, Maloney-yes, Crosby-yes, Glovinsky-yes, motion carried.

**Regional Planning, Building Codes & Inspection** - This past month the Zoning Department took in two Building Permits. One for a new home located at 60 S. Main Street and the other for the awnings and electrical lighting at the Wonder Bar.

On March 9, 2017 at the Board of Zoning Appeals meeting for 128 Center Street, the property owners were asking for a ten foot side yard variance on a corner lot for a new attached garage to be in line with the house. The Board of Zoning Appeals approved this variance.

**Utilities** – The Electric Department attended a Safety Training with AMP, in Monroeville. The topic was high voltage insulating equipment.

On March 8<sup>th</sup>, during the high wind, a yard pole snapped and fell across South Main Street by Landsdown Drive. The pole replaced and power restored in less than three hours and one resident was effected by this outage.

On March 12<sup>th</sup>, there was a power outage problem with our primary lines to the south. We discovered that a primary line was down just south of Broad Street on Main Street. As a result of this we had to shut down our southern electrical feed for the repairs. The issue was corrected and power restored to the effected residents within two hours. Subsequent to the issue a contactor coil which runs one of the high service pumps at the

water plant was burnt out. A replacement part was delivered, repaired and up and working by March 20<sup>th</sup>.

The Water Department finished their lead mapping requirement from the EPA and have sent this report to the EPA, Department of Health and Jobs and Family Services. They also cleaned up the fence line at the water plant by trimming trees and removing brush.

The Water Department had their 3 year Water Plant and Distribution survey on March 17<sup>th</sup> with the EPA. Dan Hipp stated that everything went well with the survey and the Village should receive a written report sometime soon.

Ehove Adult Education Electric program inquired about a possible internship with the Village Electric Department again this year. Motion by Glovinsky, seconded by Crosby to approve the unpaid internship to begin on May 1, 2017 for 124 hours with proper paperwork and insurance in place prior to start date. Vote-all yeas, motion carried.

**Civic Contacts – None**

**Parks and Trees** - The Village of Milan was named 2016 Tree City USA by the Arbor Day Foundation in honor of the commitment to effective urban forest management. This is the 14<sup>th</sup> year in a row that the Village has been honored with this distinction.

**Records Commission - None**

**Citizens Property Maintenance Commission – None**

**Unfinished Business**

**Legislation**

Ordinance – Next number will be 713-03-17

Resolution – Next number will be 588-03-17

**AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CALENDAR YEAR 2017 FOR THE VILLAGE OF MILAN, OHIO, AND DECLARING AN EMERGENCY.** Motion by Barber, seconded by Glovinsky to suspend the rules. Roll call: Barber yes, Maloney yes, Crosby yes, Glovinsky yes, motion carried. Motioned by Barber, seconded by Glovinsky to adopt by title only as an emergency. Roll call: Barber yes, Maloney yes, Crosby yes, Glovinsky yes. Ordinance no. 711-03-17

**AN ORDINANCE AMENDING THE RATES TO BE CHARGED BY THE ELECTRIC SYSTEM OF THE VILLAGE OF MILAN, OHIO, AND**

**REPEALING ANY AND ALL ORDINANCES OR PARTS THEREOF INCONSISTENT HEREWITH.** Motion by Barber, seconded by Crosby to bring this reading to its second reading by title only. Roll call: Barber yes, Maloney yes, Crosby yes, Glovinsky yes.

**AN ORDINANCE AMENDING RATES TO BE CHARGED BY THE SEWER SYSTEM OF THE VILLAGE OF MILAN, OHIO, REPEALING ANY AND ALL ORDINANCES OR PARTS THEREOF INCONSISTENT HEREWITH.** Motion by Barber, seconded by Crosby to bring this reading to its second reading by title only. Roll call: Barber yes, Maloney yes, Crosby yes, Glovinsky yes.

**Questions for next meeting – Special Council Meeting next Wednesday, March 29, 2017 at 7:00 P.M. to discuss the following: AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TO EXPEND NOT MORE THAN \$150,000.00 FROM CAPITAL IMPROVEMENT FUND TO PAY FOR UPGRADES AND REPAIRS TO THE WASTEATER TREATMENT PLANT AND DECLARING AN EMERGENCY.**

Motion by Barber, seconded by Crosby to adjourn tonight's meeting. All in favor, motion carried.

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Steven Rockwell, Mayor

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Julie Stelzer, Interim Fiscal Officer