

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Tuesday, January 12, 2021
6:00 P.M.**

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: December 8, 2020
- c. Approval of Special Meeting Minutes: December 21, 2020
- d. Approval of Payment of Purchase Order Invoices-\$989,575.78
- e. Financial Reports

III. Regular Agenda

1. Review, discussion and consideration of proposal to pay in full, a 2001 loan originally totaling \$2,760,00.00 (FAP-01-0013-L) with the Oklahoma Water Resources Board, which loan balance presently totals approximately \$200,000.00. The reserve account balance for this loan totals approximately \$212,826.26, and if the Board approves this Agenda item, this reserve account balance will be applied to the loan balance, resulting in the loan being paid in full, and the remaining balance of the reserve account paid to Stilwell Area Development Authority.
2. Review, discussion and consideration of proposal to grant, or not grant, authority to Chairman Bill C. Garrett to send a request, in writing, to the Oklahoma Water Resources Board, asking that it apply the reserve account balance of \$212,826.26 regarding 2001 loan originally totaling \$2,760,000.00 (FAP-01-0013-L) to the remaining principal balance owed on the loan totaling approximately \$ 200,000.00, and refund the remaining balance of the reserve account to Stilwell Area Development Authority.
3. Swearing in of Ronnie Trentham as Board Secretary for the remainder of the 2020/2021 fiscal year.
4. Discussion and possible action to approve or not approve payment to the Oklahoma Employment Security Commission in the amount of \$3,580.05 for unemployment claims.
5. Discussion and possible action to approve or not approve COVID-19 Paid Sick Leave Policy.
6. Discussion and possible decision to approve or not approve change order #2 for wastewater construction contract with HCCCO, LLC, reducing the contract price by \$133,881.60 for a total reduction of \$ 335,495.76.
7. Discussion and possible decision to approve or not approve final pay application to HCCCO, LLC for balance of wastewater construction from Matching Funds and USDA Grant Funds in the amount of \$282,697.88.

8. Discussion and possible decision to authorize or not authorize Larry Eagleton to solicit quotes for directional boring and water and sewer line construction at Wingfield Crossing.
 9. Discussion, consideration, and possible decision to approve, or not approve, Workers Compensation Insurance provided by OMAG for a term starting 1-01-2021 and ending 7-01-2021, for a base cost of \$16,180.00. Accepting this bid would result in an internal labor savings cost of an estimated \$6,912.00.
 10. Discussion regarding all rural water district contracts.
 11. Discussion and possible action to approve or not approve pay application #1 for flow equalization basin floor with Rick Williams in the amount of \$142,500.00.
 12. Discussion and possible action to approve or not approve pay application #1 for water tower rehab with Trumble Construction in the amount of \$75,343.46.
 13. Discussion and possible action to hire or not hire two (2) Full-Time Electric/Water/Sewer Construction people at the starting wage of \$10.50. Possible Executive Session Oklahoma Statutes Title 25 Section 307.B.1.
 14. Status report by Larry Eagleton.
 15. Status report by Shelldon Miggetto.
 16. Audit Committee Report.
 17. Policy Committee Report.
 18. Budget Committee Report.
- IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

V. Adjournment

Posted: 2:00 P.M. January 8, 2021
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer



Bill Garrett

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