

Casco Township Board of Trustees
Regular Meeting 4/21/2014 @ 7:00 pm
Casco Township Hall, 7104 107th Ave., South Haven, Mi

Approved 6/16/14

Call to order: Overhiser led in the Pledge of Allegiance and meeting was called to order at 7:00 pm.

Present: Overhiser, Graff, Winfrey, Brenner, Jessup and 7 people present.

Absent: None

Public Comment: None

Reports:

Clerk Brenner presented minutes from the 3/17/14 regular meeting for approval. Judy Graff made motion to approve the 3/17/14 minutes. Josiah seconded.

Presented were minutes from the 3/22/14 special meeting. Judy Graff made motion to to have correction of adding 8:30 am to the time of meeting. Winfrey seconded. All in favor. Motion carried.

3/22/14 9:00am minutes meeting were presented. Judy Graff made motion to approve these minutes and correct the spelling of Allegan. Lu Winfrey seconded. All votes in favor. Motion carried.

Clerk presented amendments to the budget for approval as follows:

Casco General

Revenues

| | | |
|--------------------|------------------------------------|----------|
| Acct.# 101.000.425 | penalties & interests over budget | \$301.09 |
| 101.000.447 | Admin fee over budget | 439.66 |
| 101.000.637 | Cemetery service fees over budget | 1,110.80 |
| 01.000.677 | Misc. Income overbudget | 1,652.0 |
| 101.000.679 | Election reimbursement over budget | .54 |

Expenses

| | | |
|---------------|--|----------|
| 101.209.79900 | Assessor-Misc Supplies not budgeted for | 2,647.31 |
| 101.209.82500 | Assessor-seminars-conventions under budgeted | 158.00 |
| 101.209.85200 | Assessor postage | 1,676.95 |
| 101.215.72000 | Clerk – FICA-Medicare | 780.54 |
| 101.215.80300 | Clerk-Professional Fee-CPA | 139.02 |
| 101.247.71200 | Board / Review Wages | 244.56 |
| 101.247.85200 | oard/Review postage | 97.58 |
| 101.253.90200 | Treasurer - Printing | 26.24 |
| 101.265.82000 | Bldg Dept. Snow Removal | 3,921.50 |
| 101.265.93800 | Bldg Dept. - Equip Maintenance | 386.85 |
| 101.276.92200 | Cemetery-Electricity | 136.81 |
| 101.276.93900 | Cemetery - Misc. Maint. | 1,328.00 |

| | |
|--|----------|
| 101.400.72000 Plan-BD/Appeal-fica-medicare | 68.90 |
| 101.400.79800 Zoning-Misc Expenses | 40.97 |
| 101.400.90100 Zoning-Legal Advertising | 1,320.75 |
| 101.850.96000 Other Activities-Assoc Dues | 125.00 |
| 101.850.96903 Other Activities-Airport Authority | 225.00 |
| 101.850.96904 Other Activities-Hospital | 300.00 |
| 101.850.99012 Other Activities-Water/Sewer Authority | 480.00 |

Park & Recreation

Revenues

| | | | |
|---------------|-----------------|----------------|------|
| 208.000.66500 | Interest Earned | under budgeted | 4.02 |
|---------------|-----------------|----------------|------|

Expenses

| | | | |
|---------------|----------------------|--|-------|
| 208.750.85600 | Recreation - Mileage | | 22.00 |
|---------------|----------------------|--|-------|

Senior Services

Revenue

| | | | |
|---------------|-----------------|--|-------|
| 290.000.66500 | Interest Earned | | 12.35 |
|---------------|-----------------|--|-------|

Expenses

| | | | |
|----------------|-----------------------|--|-------|
| 290.850.800000 | Casco Sr. Hospitality | | 81.45 |
|----------------|-----------------------|--|-------|

Fire Dept-Casco

Expenses

| | | | |
|---------------|-----------------------|--|--------|
| 206.336.95510 | Fire-Protective Equip | | 619.43 |
|---------------|-----------------------|--|--------|

Cemetery Fund

Revenue

| | | | |
|---------------|-----------------|--|------|
| 209.000.66500 | Interest Earned | | 2.74 |
|---------------|-----------------|--|------|

Cheri also requested to set up mileage accounts for depts. that don't already have one. Cheri also mentioned that the set up for wages for Board of Review members needs to be revised.

Judy Graff made motion to approve amendments. Josiah seconded.

Clerk also presented Resolution made by the Allegan County Board of Commissioners proclaims April 2014 Child Abuse Prevention Month. Overhiser read resolution.

Treasurers report-

Balances as follows in all checking accounts:

| | | |
|----------------------|---------|--------------|
| General Fund | Balance | \$610,379.24 |
| Parks Fund | Balance | 41,086.44 |
| Senior Services Fund | Balance | 38,999.58 |
| Fire Dept. Fund | Balance | 596,007.63 |
| Road Fund | Balance | 292,369.56 |
| Cemetery Care Fund | Balance | 129,230.57 |
| Collected Tax Acct | Balance | 517.46 |
| Lakeview Sewer | Balance | 30,611.06 |
| Lakeview Water | Balance | 21,995.60 |
| Pacific Sewer | Balance | 30,848.61 |

Lu made motion to approve anticipated bills in the amount of-

| | | | |
|---------------|---------------------|------------------|--------------|
| General Fund | orders #22554-22605 | in the amount of | \$ 26,363.73 |
| Collected Tax | orders #2934-2955 | in the amount of | 1,202,377.87 |
| Fire Fund | orders #8258 | in the amount of | 12,174.58 |
| Parks Fund | orders #461-474 | in the amount of | 13,253.84 |
| Seniors Fund | orders #417-422 | in the amount of | 3,883.11 |

Judy made motion to approve treasurer's report. Cheri seconded.

All votes in favor. Motion carried.

Lu presented a BS&A Proposal for Software. The proposal was in the amount \$42,780.00 for accounting system with BS&A. Cheri stated she did not want to change to BS&A software, that SAGE works for us and she can't justify \$42,780.00 for new software.

Allan also felt that SAGE was working for the township for what we need.

Seniors- Susan gave report.

Parks- Beach operation recommendations were presented, placement of signs and wording for signs discussed.

A bid was received from Holland Custom Signs in the amount of \$709.00 for 55 signs. (2- 12" x 18" Rip Current signs, 25- 12" x 12" property ID signs, 25- 24" x 24" Beach Rules Signs, 2- 9" x 12" No Wheel signs, and 1- 9" x 12" Water Quality sign.)

There may be more bids to receive yet but the deadline was 4/18/14. Judy Graff made motion to accept bid offers for the beach signage not to exceed \$709.00 for all signs.

Seconded by Josiah Jessup. All votes in favor. Motion carried.

Jeanne VanZoren mentioned that Julie Leavitt, retired science teacher, has volunteered to help at the park in identifying plants and trees.

ZBA Josiah reported that there will be a ZBA meeting on May 8, 2014.

Hospital report- Judy Graff, Casco township representative, reported that the Radiology Dept. is being recognized with the Governor's Award of Excellence for continuous improvements of health care quality.

SHAES- There is a new burn permit process - call 639-fire for a permit. 639-3473.

Old Business

Police enhancement discussion on the need for Casco having their own police officer. The Township Board has chosen to go with Allegan County Sheriff Dept. with one officer at 40 hrs. per week.

Allan presented Law Enforcement Millage Resolution No. 8 reads as follows:

Resolution No. 8

Law Enforcement Millage

WHEREAS, the Board of Trustees of Casco Township, Allegan County, Michigan, has determined to submit to the electors of the Township at the August 5, 2014 primary election a request for the approval of the Police Protection Millage Proposition;

WHEREAS, there has been a steady decline of police response and direct access to the law enforcement system in the past ten years,

WHEREAS, direct calls to the State Police has been eliminated,

WHEREAS, the constitution does not require the Sheriff to provide patrol and they are covering five townships with one deputy resulting in unacceptable response times,

WHEREAS, most townships with tax base similar to ours have contracted with Sheriff for additional coverage,

WHEREAS, since the elimination of the constable, Casco has no authoritative enforcement of the township ordinances,

WHEREAS, The board has actively solicited public input to determine the needs and willingness of the residents for increased police presence,

WHEREAS, Casco has experienced significant growth since the extension of water and sewer, bringing more property and people to protect,

WHEREAS, many part time residents and renters are unfamiliar with local rules and laws have created problems which could be mitigated by more police access,

WHEREAS, the newly developed park and other beach access points will require policing and supervision to insure safety for patrons and neighbors,

WHEREAS, the Blue Star Bike Trail and other planned recreational development in the area will also increase the need,

WHEREAS, the board has determined that more growth is in the future and the need will continue to increase for the entire township,

Now therefore be it resolved; that the Casco Township Board has determined that clearly the need for police enhancement currently exist and will increase in the future,

Further resolved; the Board has determined that the best option for starting out would be to contract with the Allegan County Sheriff for a 40 hour a week deputy,

Further resolved; a millage referendum be placed on the August 5, 2014 ballot requesting up to .65 mills for Law enforcement in Casco Township for 5 years.

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. Pursuant to the Michigan Election Law, the Township Board of the Township of Casco determines to submit to the qualified electors of the Township the following proposal:

POLICE PROTECTION MILLAGE PROPOSITION

Shall the limitation on the total amount of taxes which may be assessed against property in Casco Township, Allegan County, Michigan, as provided in the Michigan Constitution of 1963, be

increased by .65 mill (\$0.65 per \$1,000.00 of taxable value) for the period of 2014 through 2018, inclusive, to provide funds for police services and police equipment for the Township; and shall the Township be authorized to levy this tax?
(ESTIMATE OF REVENUE INCREASE: If approved by the voters, the Township estimates that it will receive \$128,000.00 of additional revenues from this millage in 2014).

2. The foregoing ballot question shall be submitted to the qualified electors of Casco Township at the primary election to be held in August 5, 2014.

3. The Township Clerk shall cause notice of registration for the election referenced above to be published as required by law.

4. The Township clerk shall cause notice of election for the election to be published as required by law.

5. The Township clerk, shall timely submit this ballot question to the Allegan County Clerk by 4:00 p.m. on May 13, 2014.

6. All resolution in conflict with this resolution are revoked to the extent of such conflict.

YES: _____

NO: _____

Resolution declared adopted on April 21, 2014.

_____ Cheryl A. Brenner, Clerk
Casco Township

Cheri made motion to approve Resolution No. 8. Judy seconded.
Roll call vote: Josiah, yes, Allan, yes, Lu, yes, Judy, yes, Cheri, yes.
Judy suggested to have in the news letter for August 5, 2014 election explaining what the millage affects the taxable value.

CERTIFICATE

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Casco, Allegan County, Michigan, certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a meeting of the Township Board held on the 21st day of April, 2014. I further certify that public notice of the meeting

was given pursuant to and in full compliance with Michigan Act 267 of 1976. as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

_____ Cheryl A. Brenner, Clerk
Casco Township

Bike Trail

Allan read letter of support that he wrote for the township to the Allegan County Board of commissioners for the Bike Trail to be considered into the current County Park system. A copy of this letter will be made part of these minutes.

New business-

The board decided that April 29, 2014 at 1:00pm for their meeting to discuss the new budget.

Also, mentioned that May 10, 2014 is free dump day.

Other business

Lu asked if and when there will be a hazardous day collection with the health department?

Public comment: None

Judy made motion to adjourn. Josiah seconded.

Meeting adjourned at 8:38pm.

Minutes prepared by Cheri Brenner, Clerk

Attachments: Copy of letter to County Commissioners

Resolution from County Commissioners (April 2014 Child Abuse Awareness Month)

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Cheri Brenner
Casco Township Clerk

269-637-4441