

Richwood Village Council Regular Meeting – Agenda 09/11/2023

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y George Showalter Y

3. Meeting Minutes from regular meeting 8/28/2023

Motion to approve Minutes:

Motion DK Second RB Vote: RB Y PM Y VB ABSTAIN DR Y JH Y GS Y

4. Warrants

Motion to approve Warrants

Motion PM Second VB Vote: RB Y PM Y VB Y DR Y JH Y GS Y

5. Introduction of Visitors

6. Legislation

7. Mayor's Report:

- 8. Administration Report
 - Street/Utility
 - Police
 - Finance
 - Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion GS Second PM
Vote: RB GS PM PM VB _____ DR _____ JH _____ GS _____ Time: 7:26pm

Next Council meeting Monday September 25th @ 7:00 PM

August 28, 2023
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on August 28, 2023 at 7:00pm

Mayor Jerew called for attendance. Council members present Reddy Brown, Pat Morse, Jackie Hamilton, Donald Ridgeway, and George Showalter, Village Administrator Monte Asher, Fiscal Officer Sarah Sellers, Police Chief Jim Hill, Zoning Officer Marion Bump, and Solicitor Julie Spain, (virtual). Council member Von Beal, absent.

Pat Morse moved and Donald Ridgeway seconded a motion to approve the regular meeting minutes from 08/14/23. Motion passed unanimously.

Reddy Brown moved and George Showalter seconded a motion to approve the warrants dated August 28, 2023. The motion passed unanimously.

Visitors:

- Karen from Union County Tourism spoke to council regarding a new definition branding and business plan for design development. Karen discussed a new project, Wayfinding & Signage Program with Merje that they would love to see Richwood involved in. The committee is proposing to their board to commit at a minimum of \$20,000.00 up to potentially \$47,900.00 and asked council if they can/would like to add to the funding. Council member Jackie Hamilton stated that council would like to have more time to think about it and is concerned about the perception of residents. Council member Reddy Brown and Pat Morse voiced interest in knowing what data or resources there are available for increase of traffic or revenue the new signage will bring to Richwood. Karen will be gathering information from a previous presentation made in 2019 or 2020 and share that information with council. No motion was made.
- Savannah Allen from Union County Economic Development gave a county update. Avalon Theatre will host a speaker on Workforce Challenges on September 20th at 5:30pm. The speaker series will also be available online. Allen also discussed an interest in creating a committee for Residential and Commercial growth for Richwood. She would be open to have a conversation and will be available to provide leadership and guidance.
- Glenn Gratz, a resident from N Clinton St asked council for guidance on cars parking partially in the alley and easement along a fence. Mayor suggested that he find his property stakes, where that means getting the land surveyed or finding them himself and then we can go from there. This will help determine where his property ends and the alley begins as well as if there is a criminal issue that the police can help with.
- Peggy Jamison requested the first parking spot in front of the pharmacy on Ottawa street be blocked off to make the turn from Fulton Street safer. The mayor will look into it. She also was concerned about larger extended cabs parking on Blagrove St and possibly making it parallel parking. After discussion, this would eliminate too many parking spaces. Jamison also asked if the splash pad was a reason for the water issues. Mayor Jerew stated the splash pad had nothing to do with the water main breaks.

Legislation:

- Reddy Brown moved and Pat Morse seconded the motion and Village Council hereby finds that an emergency exists requiring **Ordinance 08142023** to be passed without the second reading, third reading, or thirty day waiting period until such Ordinance is officially enacted. This ordinance which pertains to the National Flood Insurance Program, benefits the health, safety, and welfare of the residents of Richwood. Due to this emergency, the effective date of this Ordinance shall be August 28, 2023. All voted yes, motion passed.
- Pat Morse moved and Jackie Hamilton seconded the motion for **Resolution 08282023** to approve Consent Legislation between ODOT and Village of Richwood to resurface SR 37 within the Village of Richwood along with other associated work within the Village limits. (Franklin Street Phase 3). All voted yes, motion passed.

Mayor's report:

- Fair grand opening is Wednesday August 30th at 7:30 am at the new sheep barn.
- Water main breaks in the Village over the weekend. Village had to be without water for a couple hours due to draining the water tower to be painted, pressure valves, and old pipes. Thank you to the village workers and Craig Moran for all the hard work. This could've lasted a lot longer.
Jackie Hamilton expressed concerns of communication in an emergency for the business owners. Further discussion will be made.

Street/ Utility report read by Village Administrator, Monte Asher. Bold items reported.

Police report read by Village Administrator, Monte Asher, Report attached

Finance report read by Fiscal Officer, Sarah Sellers. Bold items reported.

Zoning report. Read by Zoning Officer, Marion Bump. Report attached

Old Business:

- Pat Morse spoke on behalf of business owner, Mr. Goodwin. Morse stated Goodwin does not own the land for the sidewalk or parking spaces that was previously mentioned in a past council meeting. He would still like to have a handicap parking space in front of his business. He is still concerned about the parking during business hours.

New Business:

- Reddy Brown mentioned road work signs. Mayor explained, Bomford to Gill will be grind and paved, then to the corporation limit on Rt 4.
- Mr. Bump requested a flag disposal box to be placed at the village. He will be responsible for disposal. All in favor.

George Showalter moved and Pat Morse seconded a motion to adjourn. The motion passed unanimously. Time 8:51 pm. Next meeting is Monday September 11th at 7pm.

Mayor

Fiscal Officer

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, read meters monthly, spray weeds, banners/flags, trimmed trees as needed replacing water meters as needed.
- 2) Motherboard went out on clock tower. Trying to get bells working. Met with Nick and Reddy, in for repair right now. Bell Co worked on clock bell. They are working to give us an estimate on a 110 powered striker.
- 3) **See updated project report attached**
- 4) **Working with Marion on blighted homes – 3 ready for LUC**
- 5) **Called to get estimate on painting lines on streets – have not heard back, will add handicap parking space in front of the barber shop.**
- 6) **14 loads of dirt for new park restrooms**
- 7) **Property clean up on West Ottawa St for zoning officer**
- 8) **Met with Craig Moran on electric for new bathrooms**
- 9) **Will be spreading gravel around concrete approach for new bathrooms**
- 10) **Did survey for emergency mitigation plan for EMA**

Finance Report:

- Payroll (biweekly 09/01 **and 09/15**; biweekly/monthly 09/29)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (on-going) submitted both 2018 and 2019; waiting for auditor to review audits
- StarOhio: August interest: **\$8,730.71 YTD \$61,132.71**
- Bulk water sales: (2022 total \$10,118.00) 2023 YTD \$6,230.00
- Request for Splash Pad reimbursement grant was sent and approved. **Funds received today from reimbursement grant for splash pad project**

Village of Richwood

Planned Projects for 2023

Date 11th of September

- 1) Parking Lot on Lynn fence will be installed late summer
- 2) Electric at Shelter house meeting with Ohio edison
- 3) New Water Plant goes to Bid Dec. of 2023
- 4) SRTF 47 sidewalk ODOT checking on 2024 install
- 5) New Well waiting on EPA for test drills
- 6) Sewer Plant Up Grade target to bid Nov. 2024
- 7) Franklin Street Phase 3 ready for bidding in Dec.
- 9) Restroom Shower House Lake meeting with Ohio Edison

Richwood Police Department/Council Report 09/11/2023

- **Fair went well, I want to thank officers for all of their hard during the week of the fair and all the schedule adjustments.**
- **Parts have arrived for the new cruiser, now waiting for upfitter to get on their schedule.**
- **Two bullet proof vest arrived that were purchased under 75% grant. This is \$8,912 to date received for vests over past 4 years.**
- **Walk to school day and career day for North Union has been scheduled in October.**
- **Fall Drug Take Back scheduled for 10/28 10A-2P at the Richwood Police Department.**

CASE ACTIVITY REPORT

Village of Richwood
 153 N. Franklin Street
 Richwood, OH 43344
 740-943-3315



Date from: AUG 28 2023 To : SEP 11 2023

1) Certified letters sent	<u> 2 </u>
2) Pending cases	<u> 0 </u>
3) Active cases	<u> 4 </u>
4) Cases on hold	<u> 3 </u>
5) Zoning permits	<u> 1 </u>
6) Demolition permits	<u> 0 </u>
7) Inspections	<u> 11 </u>
8) Zoning complaints	<u> 1 </u>
9) <u>Completed cases</u>	<u> 7 </u>
10) <u> </u>	<u> </u>

Marion Beuf

Zoning Enforcement Officer