

Regular Council Meeting Minutes
June 5, 2024

The regular meeting of the Arlington City Council was held on June 5, 2024, in the Council Chambers of the Municipal Building and via telephone conference.

Presiding: Mayor Jeffery Bufton.

Council Present: Denise Ball, Marshall Swope, Matt Irby, Jerry Hanan, Kayla Rayburn and Mark Davidson.

Council Absent: None.

Staff Present: Assistant Recorder Taylor Grubaugh, Attorney Ruben Cleaveland, Engineer Brad Baird and PWS Shanna Gronquist.

Guests: LT. Flory, Riley Bennet, Bobby Christensen, Jed Crowthers, Victoria McKinney, Madilyn Hayter, Kari Hayter, Katie Re.

Pledge of Allegiance Recited

Budget Hearing

The Budget Hearing was called to order at 6:30 p.m.

The Arlington City Council conducted a Public Hearing to discuss the budget for the fiscal year of 2024-2025 as approved by the Arlington Budget Committee. The council will receive comments on the proposed use of the State Sharing Revenues. Final adoption, appropriation and levying tax will be completed.

Open to Public Comment: There were no questions to comments.

The Budget Hearing was closed at 6:35 pm.

Regular Council Meeting

The Regular Council Meeting was called to order at 6:36 pm.

1. PUBLIC COMMENT:

Oregon Frontier Chamber of Commerce - Riley Bennit: Riley stated he is the Arlington Representative for the Oregon Frontier Chamber of Commerce. Riley stated the Chamber has not had an Arlington Board Member for the past two years. He requests a letter of Understanding of Duties be sent to the Chamber from the City of Arlington. Councilor Ball asked if there are any avenues to remove the City from the Chamber? Riley stated removal was an option listed in the contract agreement giving the ability to restart our own chamber.

Gilliam County Sheriff's Office - Lt. Flory: Lt. Flory went over the crime report provided to the Council by the Sheriff's Office. The Sheriff's Office is using a new program, detailing each city and full county stats. The Sheriff's Office is actively addressing the weeds; there is good progress this year.

2. CONSENT AGENDA - Consent agenda consisted of the following items:

- a. Approval of Minutes - Regular Meeting May 8, 2024
- b. Approval of bills as listed.

Councilor Rayburn motioned to approve the consent agenda and the bills as listed, motion seconded by Councilor Hanan. Motion passed unanimously.

3. KATIE RE, OREGON FRONTIER REGIONAL CHAMBER:

Katie was recently brought back into The Oregon Frontier Chamber of Commerce as the Arlington Ambassador. Katie lives in Condon; she would like to find an Arlington local to represent Arlington. Katie plans to assist during the transition. The new Director will be Britteny Dark of Sherman County. In the past, the City of Arlington has sponsored the People’s Choice Award for the Show n Shine Car Show. Would the Council like to sponsor the award this year? **The consensus of the Council is to sponsor the People’s Choice Award.** The Car show will be held July 27, 2024. Last year, the car show had 75 cars participating; they are expecting more this year. Katie discussed the need for more space and the options for parking; potentially blocking a portion of Beech Street. **The consensus of the Council is to move forward sectioning off a portion of Beech Street and the Earl Snell parking lot for car show use as needed.** Katie has been in contact with ODOT and will work with Arlington Public Works. ADA parking and park accesses with remain available. The Annual Fishing Derby was a Success with approximately 40 entries. Once the Car Show is complete, the Chamber will start on plans for the Truck or Treat.

4. BRAD BAIRD, ANDERSON, PERRY & ASSOCIATES:

Brad Baird provided a handout to the Council. The handout was an update on several items relating to City engineering work, as well as other engineering work being done in the City of Arlington. Please see the attached document. The topics of discussion are as follows:

1. Status of the Partition and Subdivision of the Mesa Industrial Property.
Mayor Bufton will sign the mylar maps once they are available.
2. Update on the Water Management Conservation Review at the Oregon Water Resource Department.
No questions at this time.
3. Columbia River Water System Update (See attached map)
There was a brief discussion regarding property lines between the City, Corp of Engineers and the Railroad.
4. Alkali Ridge Subdivision Design Status: Port of Arlington (See attached drawing)
There was a brief discussion regarding which streets accesses will be prioritized with this project.
5. Woolery Site Design Status (See attached drawing)
There was a brief discussion regarding the option of annexing the property into the City.

5. COUNCIL ACTION

Mayor Bufton took this time to thank the Budget Officer, Kari Hayter, for her time with the City of Arlington. She has been sworn in with the County as Judge Kari Hayter; the new Justice of the Peace.

A. CONSIDER SURPLUS SANITATION TRUCK BIDS

The City received no bids for the Sanitation Truck.

The consensus of the Council is to keep the Sanitation Truck out for bid.

B. Resolution No. 744- Adopting 2024/2025 Budget, Making Appropriations, Levying Taxes And Categorizing Taxes.

Councilor Hanan motioned to adopt Resolution No. 744 - Adopting 2024/2025 Budget, making Appropriations, Levying Taxes and Categorizing Taxes. Motion seconded by Councilor Rayburn. Motion passed unanimously.

C. Resolution No. 745- Declaring The City's Election To Receive State Revenues.

Attorney Cleaveland stated he would like resolution to be amended to state "resolves as follows" instead of "ordains as follows".

Councilor Ball motioned to adopt Resolution No. 745 - Declaring the City's Election to Receive State Revenues, with the correction of the word ordains to resolves. Motion seconded by Councilor Rayburn. Motion passed unanimously.

D. Resolution No. 746- Volunteer Resolution: Extending Workers' Compensation Coverage

Councilor Davidson motioned to adopt Resolution No. 746 - Volunteer Resolution: Extending Workers' Compensation Coverage. Motion seconded by Councilor Hanan. Motion passed unanimously.

6. COUNCILOR REPORTS

- Councilor Davidson – He stated the local weed control has been the best he has seen in years.
- Councilor Rayburn – The Railroad crossing to the Port of Arlington will be closed July 11th and 12th for railroad maintenance.
- Councilor Hanan – Asked Superintendent Gronquist, about crack seal. Superintendent Gronquist stated she is waiting for the Port Project to be completed.
- Councilor Irby – There will be a Corp of Engineers inspection pr Thursdays, June 6, 2024 at 9:00 am. Councilor Irby with speak with the Corps responsibility with ADA compliance.
- Councilor Swope – No report.
- Councilor Ball – Contractors are coming Monday, June 10, 2024, for repairs to the old Sheriff Office. A discussion was had regarding what to do with the property; to rent or sell. Mayor Bufton stated to do the standard repairs at this time and once the remodel is completed, we can request the appraisal and then discuss going forward. **The consensus of the Council is to complete standard repairs and discuss selling or renting the property after an appraisal is completed.**
- PWS Gronquist – There was an outfall inspection done as a requirement of DEQ. The divers were unable to find the output due to broken equipment. Mayor Bufton asked about the status of the Fire Hydrants. Superintendent Gronquist stated Hydrants have been ordered.
- Attorney Cleaveland – No report.
- Assistant Recorder Grubaugh – City Hall will be closed Thursday, June 6th, 2024 from 8:00 am to 1:00 pm.

The Regular Council Meeting was closed at 8:16 pm.

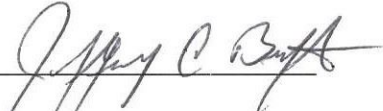
Executive Session opened at 8:17 p.m. pursuant to ORS 192.660(2)(e): To conduct deliberations with persons designated by the Governing body to negotiate real property transactions. And ORS 192.660(2)(a): To consider the employment of a public officer, employee, staff member or individual agent.

Executive Session was closed at 8:38 pm.


The Regular Council Meeting was reopened: 8:49 pm.

Councilor Hanan motion to offer Victoria McKinney a \$65,000 salary for the City Recorder Position. Motion seconded by Councilor Rayburn. Motion passed unanimously.

The Regular Meeting was adjourned at 8:51 pm.



Jeffery Bufton, Mayor



Taylor Grubaugh, Assistant City Recorder