

**NOTICE OF REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act be advised that the Board of Trustees, governing body of the Town of Calumet, Oklahoma, shall conduct its REGULAR MEETING on May 5, 2022. Said REGULAR MEETING shall be held at 6:30 p.m., at the Calumet Town Hall, 118 W. Second Street. If you require special accommodations, please notify the Town Office at 405-893-2323.

**AGENDA:**

**Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, amend, or decide not to discuss any item on the agenda.

1. Meeting called to order and roll call.
2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken.
3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular meeting held April 7, 2022, with action as necessary.
4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of April 2022, with action as necessary.
5. Consideration of approval, rejection, amendment and/or postponement of discussion concerning the resignation of the Board of Trustee position from Bruce Wallace, with action as necessary.
6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary.
7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary.
8. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Public Works Superintendent, with action as necessary.
9. Consideration of approval, rejection, amendment and/or postponement of cutting a check to reimburse a deposit, for rental of council room on 05/10/2022, pending inspection of room after rental period, with action as necessary.
10. Consideration of approval, rejection, amendment and/or postponement of changing the existing monthly payment schedule of the Town of Calumet employees to a bi-monthly pay schedule (1st and 15th), with action as necessary.

**11. Consideration of approval, rejection, amendment and/or postponement of the information received on the complaints and zoning violations against Firestone Trucking, with action as necessary.**

**12. Consideration of approval, rejection, amendment and/or postponement of entering executive session for the purpose of the following:**

**1. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)**

- a. Discussion concerning accepting the resignation of Town Clerk/Court Clerk position from Jill Ray, with action as necessary.**
- b. Pursuant to title 25 O.S. Section 307 (B) (1), Consider, discuss and interview applicants for the positions of Office Manager/Town Clerk/Court Clerk and consider and discuss the employment, hiring, and appointment of a Town Clerk/Court Clerk/Office Manager, with action as necessary.**
- c. Pursuant to title 25 O.S. Section 307 (B) (1), consider, discuss and interview applicants for the position of Part-Time Police Officer and consider and discuss the employment, and hiring of Part-Time Police Officer, and enrollment to CLEET ASAP, with action as necessary.**
- d. Pursuant to title 25 O.S. Section 307 (B) (1), consider and discuss comparing a salaried position vs hourly pay and compensations, regarding the Police Chief position, with action as necessary.**

**2. Discussion concerning the purchase or appraisal of the following described real property pursuant to 25 O, S. Section 307 B (3): The tract of land in the Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road, with action as necessary.**

**Acknowledgement of exiting executive session and re-entering regular session of meeting.**

**13. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:**

**1. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)**

- a. Discussion concerning accepting the resignation of Town Clerk/Court Clerk position from Jill Ray, with action as necessary.**

- b. Pursuant to title 25 O.S. Section 307 (B) (1), Consider and discuss applications for the positions of Office Manager/Town Clerk/Court Clerk and consider and discuss the employment, hiring, and appointment of a Town Clerk/Court Clerk/Office Manager, with action as necessary.**
- c. Pursuant to title 25 O.S. Section 307 (B) (1), consider and discuss applications for the position of Part-Time Police Officer and consider and discuss the employment, and hiring of Part-Time Police Officer, and enrollment to CLEET ASAP, with action as necessary.**
- d. Pursuant to title 25 O.S. Section 307 (B) (1), consider and discuss comparing a salaried position vs hourly pay and compensations, regarding the Police Chief position, with action as necessary.**

**2. Discussion concerning the purchase or appraisal of the following described real property pursuant to 25 O, S. Section 307 B (3): The tract of land in the Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road, with action as necessary.**

**14. Remarks and inquiries of the governing body members.**

**15. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary.**

**16. Adjournment.**

**Posted at the Calumet Town Hall on Wednesday May 4, 2022, at 12:00 pm.**

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**Nicole Lawless, Clerk**