



# City of Mascotte

100 East Myers Blvd. \* Mascotte, Florida 34753 \* Phone (352) 429-3341 \* Fax (352) 429-3345

## FENCE CHECKLIST

YES	NO	ITEM REQUIRED
		COMPLETED APPLICATION
		PROPERTY RECORDS CARD <a href="http://WWW.LAKECOPROPAPPR.COM">WWW.LAKECOPROPAPPR.COM</a>
		A BRIEF DESCRIPTION OF THE FENCE CONSTRUCTION SHOWING THE HEIGHT, MATERIAL FOR EACH SIDE OF THE FENCE INCLUDING FRONT YARD AND BACK YARD IF APPLICABLE.
		A SURVEY SHOWING THE HEIGHT AND LOCATION OF THE FENCE AND ALL PROPERTY CORNERS, EASEMENTS ETC.
		EASEMENT WAIVER SIGNED BY OWNER IF FENCE IS IN AN EASEMENT
		DURING CONSTRUCTION YOUR PERMIT MUST BE POSTED ON THE FRONT DOOR, WINDOW OR A PLACE EASILY VISIBLE FROM THE ROAD. PERMIT MUST BE ACCESSIBLE AND PROTECTED FROM THE WEATHER ON THE DAY OF THE INSPECTION.
		PLEASE CALL FOR A FINAL INSPECTION AS SOON AS THE WORK IS COMPLETED
		<b>CHECK WITH YOUR HOA TO MAKE SURE YOU DO NOT NEED THEIR APPROVAL!</b>

PLEASE NOTE THAT OUR CHECKLISTS ARE TOOLS WE PROVIDE TO ASSIST OUR CUSTOMERS IN EXPEDITING THE PERMITTING PROCESS. IF YOU HAVE ANY TROUBLE WITH LOCATING DOCUMENTS OR COMPLYING WITH A CHECKLIST ITEM, PLEASE LET US KNOW. OUR STAFF IS HERE TO ASSIST YOU AND MAKE THE PROCESS OF RECEIVING YOUR PERMIT AS SIMPLE AS POSSIBLE.

**NOTE THAT ALL PROPERTY CORNERS MUST BE MARKED AT FINAL INSPECTION.**

## **Fence Ordinance Highlights Ref: Ordinance 2019-05-593**

DO I NEED A PERMIT TO REPLACE AN EXISTING FENCE? YES, BECAUSE IT IS IMPORTANT TO MAKE SURE THAT THE NEW FENCE COMPLIES WITH THE CURRENT ORDINANCE.

HOW MUCH IS A PERMIT? USUALLY \$86.25

I HAVE A NON-CONFORMING FENCE. DO I HAVE TO REMOVE IT? NO, AS LONG AS IT STAYS IN GOOD REPAIR AND IS NOT ALTERED. IF IT FALLS DOWN, COLLAPSES OR IS IN NEED OF SUBSTANTIAL REPAIR, THEN IT WOULD NEED TO BE DEMOLISHED OR REPLACED WITH A CONFORMING FENCE.

ARE THERE ANY PROHIBITED MATERIALS FOR FENCING? IN RESIDENTIAL AREAS, NO FENCE MAY BE CONSTRUCTED OF CHICKEN WIRE, HOG FENCING, BARBED WIRE, OR SIMILAR FENCING MATERIAL. FENCES THAT HOUSE ANIMALS SHALL HAVE NO SHARP EDGES ON THE OUTSIDE ADJACENT TO PUBLIC AREAS OR ANY ADJACENT RESIDENTIAL AREAS. FENCES THAT INCORPORATE RAZOR WIRE ARE NOT ALLOWED IN ANY ZONING DISTRICT.

WHAT TYPE OF WOOD FENCES ARE ALLOWED? ONLY FENCES CONSTRUCTED OF ROT AND TERMITE RESISTANT WOOD PRODUCTS OR WOOD PRODUCTS THAT HAVE BEEN CHEMICALLY TREATED TO RESIST WOOD AND TERMITES.

WHAT TYPE OF FENCE CAN I INSTALL IN MY FRONT YARD? DECORATIVE FENCES OF ORNAMENTAL WROUGHT IRON OR DECORATIVE PVC, PICKET TYPE FENCING, OLD TYPE RAIL OR WOOD SINGLE OR DOUBLE Paddock FENCING.

WHAT TYPE OF FENCE CAN I INSTALL IN MY BACK YARD? ALL THE FENCING TYPES LISTED FOR THE FRONT YARD AS WELL AS BOARD ON BOARD, SHADOW BOX, STRAIGHT PICKET, STOCKADES.

IS CHAIN LINK ALLOWED? ONLY BLACK AND GREEN VINYL COATED CHAIN LINK FENCING IS PERMITTED IN RESIDENTIAL SIDE AND REAR YARDS SO LONG AS SUCH FENCE IS NOT FACING A PUBLIC RIGHT OF WAY OR PARK.

CHAIN LINK FENCING THAT EXISTED PRIOR TO MAY 7, 2019 MAY BE REPLACED ONE TIME ONLY WITH BLACK AND GREEN VINYL COATED CHAIN LINK FENCE. ANY SUBSEQUENT REPLACEMENT MUST BE OF THE FENCING TYPE SET FORTH.

NO PERSON SHALL ENCLOSE OR FENCE ANY UTILITY EASEMENT UNLESS THEY HAVE PROVIDED ADEQUATE ACCESS THERETO FOR THE PURPOSE OF WORKING ON UTILITIES OR REPAIRING ANY MAINTAINING UTILITIES.

NO PERSON SHALL FENCE IN THE CONSERVATION EASEMENT. F.S. 704.06 APPENDIX A ARTICLE 5 SECTION 5.8

### HEIGHT LIMITATIONS

4' IN THE FRONT YARD (FROM THE FRONT OF THE BUILDING FORWARD)

6' IN THE REAR YARD

3' IF LOCATED WITHIN 25' OF AN INTERSECTION OF TWO ROADS



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## Permit Application Notification

If you have a Homeowners Association it is recommended you apply to your Homeowners Association Architectural Review Board for approval of your permit request to ensure it does not violate your association rules and regulations. The city cannot deny a permit if it meets city legal requirements but you could face penalties and fines from your HOA if you go forward without the ARB approval.

The ARB representative can sign this form approving your project. Issuance of a city permit without the approval of your HOA does not give a property owner legal standing to circumvent your Homeowners Covenants and Restrictions.

City of Mascotte  
Jim Gleason  
City Manager

HOA ARB  
Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Attached ARB Approval Form:

Yes: \_\_\_\_

No: \_\_\_\_

To Schedule An Inspection Email:  
inspectionrequest@alpha-inspections.net



**CITY OF MASCOTTE  
PERMIT APPLICATION**

Permit Number

<b>Alternate Key Number</b>	Parcel Number	Project Address	
		Project Description	<b>FENCE</b>

<b>Owner's Name</b>	Mailing Address	City, State, Zip	Telephone

**Email Address:**

Fee Simple Titleholder's Name	Mailing Address	City, State, Zip	Telephone

<b>Fence Contractor</b>	Mailing Address	City, State, Zip	Telephone

<b>Email Address:</b>		State License Number:	
Construction Contractor	Mailing Address	City, State, Zip	Telephone

<b>Email Address:</b>		State License Number:	
Electrical Contractor	Mailing Address	City, State, Zip	Telephone

<b>Email Address:</b>		State License Number:	
Plumbing Contractor	Mailing Address	City, State, Zip	Telephone

<b>Email Address:</b>		State License Number:	
HVAC Contractor	Mailing Address	City, State, Zip	Telephone

<b>Email Address:</b>		State License Number:	
Roofing Contractor	Mailing Address	City, State, Zip	Telephone

<b>Email Address:</b>		State License Number:	
Legal Description			

Bonding Company	
Bonding Company Address	
Architect's Name	
Architect's Address	

<b>Project Information</b>		Job Name:				
		Subdivision Name	Lot No.	Phase		
Zone	Lot Area					
		<b>Setbacks (ft)</b>	Front	Rear	Side	Corner

<b>Project (check one)</b>	<b>Area</b>	<b>Electrical</b>	<b>Hvac</b>	<b>Water (check one)</b>
New	Living	Service Size	Type	Municipal
Alteration	Garage			Well
Addition	Porch(s)		Efficiency	Plumbing (check one)
Repair	Other		Airhandler	Sewer
Other	Total		Condenser	Septic

Garage (check one)		Number of Bedrooms	Estimated Cost	Code In Effect
Attached				5th Edition Florida Building Code
Detached				
Signature of Applicant		Date		

**WARNING TO OWNER:** Your failure to record a Notice of Commencement may result in your paying twice for improvements to your property. If you intend to obtain financing, consult with your lender or an attorney before recording your Notice of Commencement. The issuance of a building permit does not assure the building setbacks have been met or that the structure does not encroach on an easement. The owner and/or contractor have the sole responsibility of determining compliance with setbacks and non-encroachment of easements. If the City of Mascotte determines the structure does not meet applicable setbacks or improperly encroaches on an easement, the owner is responsible for moving the structure, restoring the easement to its original condition, or otherwise making the structure comply with City setbacks and other land use requirements. Permits expire 6 months after issuance.

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ who is personally known to me or has produced \_\_\_\_\_ as identification and who did \_\_\_\_\_ or did not \_\_\_\_\_ take an oath.  
 (Seal)  
 Notary Public



# BUILDING DEPARTMENT

100 E MYERS BLVD  
MASCOTTE, FLORIDA 34753  
Phone: (352) 429-3341  
Fax: (352) 429-3345

## Easement Waiver

As the property owner located at \_\_\_\_\_ in Mascotte, FL, I understand that I am constructing a fence or other improvement in an easement. I further understand that a time may come when it is necessary for the removal of this fence or other obstructions for the functionality of said easement. I also understand that I may be ordered to remove this fence at my own expense, or it may be removed without my consent at a later date if the need arises. I also will not hold the City of Mascotte, or it's employees and or agents responsible in the issuance of this permit for said fence or improvement.

\_\_\_\_\_  
Owner Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Owner Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ who is personally known to me or has produced \_\_\_\_\_ as identification and who did \_\_\_ or did not \_\_\_ take an oath.

Notary Public  
\_\_\_\_\_

(Seal)



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## FENCE INSTALLATION AFFIDAVIT

I \_\_\_\_\_, As aduly appointed officer of \_\_\_\_\_.

I do hereby attest to the fact that the fence located at \_\_\_\_\_ Mascotte, FL has been installed in accordance with the approved site plan and the LDR'S of Mascotte. Most importantly, the fence is not installed over the property lines. I also further declare that should it be discovered at a later date that the fence is not installed as stated above, that \_\_\_\_\_ will relocate the fence at our expense.

I also attest to the fact that should we fail to relocate the fence within 7 days of the request from the City. That we will pay any costs, including legal fees the City of Mascotte or current property owner incurs in having the fence relocated.

State of Florida, County of \_\_\_\_\_, Sworn to (or affirmed) and subscribed before me by means of \_\_\_\_\_ physical presence or \_\_\_\_\_ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ Personally known \_\_\_\_\_ or produced identification type of \_\_\_\_\_.

\_\_\_\_\_  
Notary Print Name

(SEAL)

\_\_\_\_\_  
Notary Signature