

**Minutes of the Regular Meeting
Joint Powers Board
May 21, 2025**



**NORTHWEST SUBURBAN
INTEGRATION SCHOOL DISTRICT**
A Global Community Learning and Growing Together

Call to Order

Chair Gordee called the regular meeting of the Joint Powers Board to order at 6:17 PM on Wednesday, May 21, 2025 via Zoom with the following members: Eric Gordee, Kacy Deschene, Amanda Lawrence, Rich Zeck, Mindy Freiberg, and ex-officio Heather Lyke. Absent: Tanya Prince, Avonna Starck. Also in attendance: Kim Hiel, Osseo Areas School Superintendent, Chelcie Johnson, NWSISD, Brian Oduor, WorqFlow, Dustin Reeves, Creative Planning, and Michele Carroll, CESO.

Approval of Agenda

Motion by Freiberg, seconded by Gordee, to approve the agenda as presented for May 21, 2025. Upon roll call, all voted in favor, none voted against. Motion carried.

NWSISD Programs and Other Reports

1. Magnet Portal Updates: Oduor from WorqFlow presented the updated Magnet Portal his company has been working on for NWS.
2. NWSISD Financial Report: Reeves presented the monthly financial report.
3. Executive Director Report: Lyke highlighted the Giving Voice Leadership conference that was held on April 21 with 400+ students who participate in AVID and Educators Rising.
4. Magnet Schools Program Report: Lyke presented the 2025-26 total assigned lottery report and shared that the final lottery has been completed.

Discussion/Approval Items

Approval of Executive Director Annual Review

Motion by Gordee, seconded by Freiberg, to approve the annual review of the Executive Director, including merit pay of 1.65%, based on discussion presented. Upon roll call, all voted in favor, none voted against. Motion carried.

Approval of Executive Director Contract

Upon discussion, a motion was presented by Lawrence, seconded by Deschene, to table the approval of the 2025-27 contract for Executive Director (Heather Lyke) as presented. Upon roll call, Freiberg, Deschene, Zeck, Lawrence, voted in favor, Gordee voted against.

With continued discussion, an amendment to the original motion to approve the 2025-27 contract of the Executive Director [Heather Lyke] was proposed.

Motion by Gordee, seconded by Zeck, to approve the 2025-26 contract for Executive Director [Heather Lyke] as presented, with the opportunity to extend said contract to two years [2025-27] with the successful completion of measurable performance goals, met prior to May 2026 meeting, put in place by a special committee. Upon roll call, all voted in favor, none voted against. Motion carried.

This special committee includes Deschene, Lawrence, Zeck, and Michele Carroll [CESO].

Approval of 2025-26 Health Insurance Benefits

Motion by Zeck, seconded by Freiberg, for approval of the 2025-26 employee benefits package, to include the carriers of Blue Cross Blue Shield (medical); Delta Dental; and Lincoln Financial Group (Life, Short Term Disability and Long-Term Disability) as presented. Upon roll call, all voted in favor, none voted against. Motion carried.

Approval of Policies Present for Second Reading

- Motion by Freiberg, seconded by Deschene, to approve **Policy Series 200** as presented. Upon roll call, all voted in favor, none voted against. Motion carried.
- Motion by Lawrence, seconded by Zeck, to approve **Policy Series 500** as presented. Upon roll call, all voted in favor, none voted against. Motion carried.
- Motion by Gordee, seconded by Freiberg, to approve **Policy Series Annual Review** as presented. Upon roll call, all voted in favor, none voted against. Motion carried.

Consent Agenda

Motion by Deschene, seconded by Zeck, to approve the Consent Agenda of routine action items including Check register for March – April 2025; and Minutes from the regular Joint Powers Board Meeting held on March 19, 2025. Upon roll call, all voted in favor, none voted against. Motion carried.

Adjournment

Motion by Gordee, seconded by Freiberg, to adjourn the meeting at 7:46 PM. Upon roll call, all voted in favor, none voted against. Motion carried.

Amanda Lawrence
Board Clerk