

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, AUGUST 14TH, 2013 AT THE ONOWAY HERITAGE CENTRE COMMENCING AT 4:00 P.M.

PRESENT: Sandi Benford - Council
 Garth Ward - Council
 Brian Johnson - Council

 Wendy Wildman - CAO
 Heather Luhtala - Assistant CAO

1. **CALL TO ORDER**

The meeting was called to order at 4:00 p.m. by CAO, Wendy Wildman.

2. **OATH OF OFFICE**

The CAO administered the Oath of Office to each Councillor (alphabetically).

3. **NOMINATIONS**

a) Mayor:

Chairman Wildman called for nominations for the position of Mayor.

Councillor Ward nominated Councillor Benford for Mayor.

Chairman Wildman called for nominations for the position of Mayor a second time.

Chairman Wildman called for nominations for the position of Mayor a third time.

Motion #099-13

MOTION by Councillor Ward that nominations cease.

CARRIED

Councillor Benford was declared Mayor, was administered the Oath of Office for the position of Mayor and assumed the Chair.

b) Deputy Mayor:

Motion #100-13

MOTION by Councillor Ward that per section 152 of the Municipal Government Act RSA 2000 Chapter M-26, both remaining Councillors be appointed as Deputy Mayor.

CARRIED

Councillor Ward and Councillor Johnson were both declared Deputy Mayor and were administered the Oaths of Office for the position of Deputy Mayor.

4. APPOINTMENTS

Motion #101-13

MOTION by Deputy Mayor Johnson that the following committee appointments be approved.

- a) Public Works Supervisor
 - Sandi Benford with Garth Ward as alternate.
- b) Representative to Highway 43 East Waste Commission
 - Brian Johnson with Sandi Benford as alternate.
- c) Representative to Summer Villages of Lac Ste. Anne County East
 - Garth Ward with Sandi Benford as alternate .
(all Council to attend, rep to vote)
- d) Member to Darwell Sewage Lagoon Committee
 - Garth Ward with Brian Johnson as alternate.
- e) Disaster Services Director and Joint Emergency Management Committee
 - Sandi Benford with Brian Johnson as alternate.
- f) Joint Subdivision and Development Appeal Board
 - Brian Johnson with Garth Ward as alternate.
- g) Yellowhead Rural Crime Watch Association
 - Sandi Benford with Brian Johnson as alternate.
- h) Lake Isle Aquatic Management Society
 - Sandi Benford with Garth Ward as alternate.
- i) Yellowhead Regional Library
 - Sandi Benford with Garth Ward as alternate.
- j) Family and Community Support Services (FCSS)
 - Sandi Benford with Brian Johnson as alternate.
- k) Auditor
 - John Pawluik – Chartered Accountant (as the Auditor has resigned, Administration is authorized under this motion to put forward requests for proposal for the position of summer village auditor)

CARRIED

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5. FINANCIAL

a. Signing Authority

Motion #102-13

MOTION by Deputy Mayor Ward that the signing authority for the Summer Village of South View be two signatures, those being any one member of Council in conjunction with any one member of administration, with the administration being the CAO or Assistant CAO.

CARRIED

b. Remuneration Policy

Motion #103-13

MOTION by Deputy Mayor Ward that Policy 1-01 – Council Remuneration – and Policy 3-01 – Expense Reimbursement Policy remain.

CARRIED

5. MEETING DATES

a. Regular Meeting Day

Motion #104-13

MOTION by Deputy Mayor Ward that regular Council meetings be scheduled on a date as set by Council recognizing that work schedules and other circumstances need to be accommodated.

CARRIED

b. Regular Meeting Time

Motion #105-13

MOTION by Deputy Mayor Johnson that regular meetings of Council commence at a time as set by Council recognizing that work schedules and other circumstances need to be accommodated.

CARRIED

c. Regular Meeting Location

Motion #106-13

MOTION Deputy Mayor Ward that the regular meetings of Council take place at the Wildwillow Enterprises Administration Office.

CARRIED

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d. Policy 1-02 Notification of Council and Committee Meetings

Motion #107-13

MOTION by Deputy Mayor Johnson that policy 1-02 Notification of Council and Committee Meetings remain.

CARRIED

6. ADJOURNMENT

Mayor Benford declared the meeting adjourned at 4:28 p.m.

Mayor

Municipal Administrator