

Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell, Oklahoma
VIA Zoom App ID: 479 709 7822
Tuesday, September 10, 2024
5:00 P.M.

I. Call Meeting to Order

The agenda for this meeting of the Stilwell Utility Department is identical to the agenda for Stilwell Area Development Authority. Discussion and possible action to combine the agendas for Stilwell Utility Department and Stilwell Area Development Authority meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

These items are placed on the Consent Agenda so that members of the Stilwell Utility Department/Stilwell Area Development Authority ("SUD/SADA"), by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SUD/SADA members will be removed and heard in as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: August 13, 2024
- b. Approval of Payment of Purchase Order Invoices for the Month of August 2024: \$2,141,665.69

III. Regular Agenda

- 1. Discussion and possible action to approve, approve with modifications, or deny any item removed from the Consent Agenda.
- 2. Discussion and possible action to acknowledge receipt of July 2024 Financial Reports.
- 3. Construction projects update.
- 4. Discussion and possible action to update or update with modifications, Appointment of Agent from Walters-Morgan to include subcontractors.
- 5. Discussion and possible action to authorize or not authorize KBC Construction to use our sales tax-exempt certificate.
- 6. Discussion and possible action to approve, approve with modifications, or deny agreement with UFS in an amount not to exceed \$59,900.00.
- 7. Discussion and possible action to approve, approve with modifications, or deny Pay Application #6 from Walters-Morgan in the amount of \$945,654.73.
- 8. Discussion and possible action to declare, declare with modifications, or deny declaring New Holland LB90B Backhoe Serial #031054219 and New Holland B95B Backhoe Serial #N9C521534 surplus with the option to trade in and purchase a New Holland C337 Track Loader from Bruner's Equipment, a copy of which is attached.

9. Discussion with possible decision to engage Holloway, Updike & Bellen to review engineer's plans and specifications and draft permit application to the Oklahoma Department of Environmental Quality for the construction of a wastewater pretreatment facility located near the Schwan manufacturing facility.
10. Discussion with possible action to approve, approve with modifications or deny the Cherokee Nation Department of Transportation and Infrastructure Water Project Beneficiary Agreements for the Water Treatment Plant (project number 750992140600) and Wastewater Flow Equalization Basin (project number 750992140900).
11. Status report by Larry Eagleton.
12. Status report by Joe Miller.
13. Status report by Dewayne Palmer.
14. EXECUTIVE SESSION – Motion to exit Regular Session and enter Executive Session.
 - a. Confidential communications between a public body and its attorney concerning all pending investigations, claims, and/or actions if the public body, with the advice of its attorney, determines that disclosures will seriously impair the ability of the public body to process the claims or conduct a pending investigation(s), litigation, or proceeding in the public interests, including but not limited to, recent claim and/or investigation regarding Interim General Manager, as provided by 25 O.S. §307(B)(4).
15. Reconvene Regular Session.
16. Discussion and possible action related to the recent claim and/or investigation regarding Interim General Manager.

IV. New Business

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. §311(A)(10).

V. Adjournment

Posted: 4:00 P.M. September 06, 2024
925 West Hickory-Utility Office
20 South First-City Hall
SUD Board Chairman, Vice-Chairman, Secretary, or Vice-Secretary





Notice of Board Meeting
Regular Meeting
Stilwell Area Development Authority
925 West Hickory, Stilwell, Oklahoma
VIA Zoom App ID: 479 709 7822
Tuesday, September 10, 2024
5:00 P.M.

I. Call Meeting to Order

The agenda for this meeting of the Stilwell Area Development Authority is identical to the Agenda for Stilwell Utility Department. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

These items are placed on the Consent Agenda so that members of the Stilwell Utility Department/Stilwell Area Development Authority ("SUD/SADA"), by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SUD/SADA members will be removed and heard in as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: August 13, 2024
- b. Approval of Payment of Purchase Order Invoices for the Month of August 2024: \$2,141,665.69

III. Regular Agenda

- 1. Discussion and possible action to approve, approve with modifications, or deny any item removed from the Consent Agenda.
- 2. Discussion and possible action to acknowledge receipt of July 2024 Financial Reports.
- 3. Construction projects update.
- 4. Discussion and possible action to update or update with modifications, Appointment of Agent from Walters-Morgan to include subcontractors.
- 5. Discussion and possible action to authorize or not authorize KBC Construction to use our sales tax-exempt certificate.
- 6. Discussion and possible action to approve, approve with modifications, or deny agreement with UFS in an amount not to exceed \$59,900.00.
- 7. Discussion and possible action to approve, approve with modifications, or deny Pay Application #6 from Walters-Morgan in the amount of \$945,654.73.
- 8. Discussion and possible action to declare, declare with modifications, or deny declaring New Holland LB90B Backhoe Serial #031054219 and New Holland B95B Backhoe Serial #N9C521534 surplus with the option to trade in and purchase a New Holland C337 Track Loader from Bruner's Equipment, a copy of which is attached.

9. Discussion with possible decision to engage Holloway, Updike & Bellen to review engineer's plans and specifications and draft permit application to the Oklahoma Department of Environmental Quality for the construction of a wastewater pretreatment facility located near the Schwan manufacturing facility.
10. Discussion with possible action to approve, approve with modifications or deny the Cherokee Nation Department of Transportation and Infrastructure Water Project Beneficiary Agreements for the Water Treatment Plant (project number 750992140600) and Wastewater Flow Equalization Basin (project number 750992140900).
11. Status report by Larry Eagleton.
12. Status report by Joe Miller.
13. Status report by Dewayne Palmer.
14. EXECUTIVE SESSION – Motion to exit Regular Session and enter Executive Session.
 - a. Confidential communications between a public body and its attorney concerning all pending investigations, claims, and/or actions if the public body, with the advice of its attorney, determines that disclosures will seriously impair the ability of the public body to process the claims or conduct a pending investigation(s), litigation, or proceeding in the public interests, including but not limited to, recent claim and/or investigation regarding Interim General Manager, as provided by 25 O.S. §307(B)(4).
15. Reconvene Regular Session.
16. Discussion and possible action related to the recent claim and/or investigation regarding Interim General Manager.

IV. New Business

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. §311(A)(10).

V. Adjournment

Posted: 4:00 P.M. September 06, 2024
925 West Hickory-Utility Office
20 South First-City Hall
SADA Board Chairman, Vice-Chairman, Secretary, or Vice-Secretary



