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Date: Monday, July 16, 2018 1:44 PM
From: Tom Moeller <TMoeller@madeiracity.com>
To: consultdoug@cinci.rr.com <consultdoug@cinci.rr.com>
Cc: Council <Council@madeiracity.com>, Lori Thompson <LThompson@madeiracity.com>, Fox, Brian W. (BFox@Graydon.law) <BFox@Graydon.law>, Kraig Kanitz <kkanitz@kenwoodcc.com>
Subject: RE: Madeira

Doug,

In response to your request below, attached is my July 13, 2018 Interim Report. In it, there is summary information regarding the meeting held with officials from KCC on June 26, 2018 and the discussions which took place. I was the only city official in attendance. As we discussed, I would recommend you call KCC General Mgr Kraig Kanitz as to who from the club was in attendance. Call me if you have any questions.

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-----Original Message-----

From: consultdoug@cinci.rr.com [consultdoug@cinci.rr.com]
Sent: Sunday, July 15, 2018 11:19 AM
To: Tom Moeller
Subject: Madeira

Tom

Tomorrow, Monday July 15 2018 I would like a copy of any notes taken during the meeting with you Brian Fox and representatives from the Kenwood Country Club. Also can you provide the names of any other city officials and KCC members in attendance. Would like to know the subject matter discussed and what the outcome was or will be following the meeting. The meeting I am referencing was the meeting that was on Tuesday following the most recent city council meeting.

Thanks

Doug Oppenheimer
madeiramessenger.com

 2018-07-13.pdf

CITY MANAGER INTERIM REPORT

Thomas W. Moeller

July 13, 2018

- **Windwood Place Subdivision.** In 2016, the Planning Commission approved the preliminary plat for a nine (9) home subdivision at the west end of Windridge Drive (Kenview Green Neighborhood). Due to some delays in the engineering design of the streets and infrastructure, the project stalled until now. We met with the developer and his contractor this week to finalize the plan review process so they can move forward with the construction. Unless something else unforeseen occurs, they will begin construction this year with the intention of selling lots in early 2019.
- **2018 Street Program.** The contractor continues to make good progress. The curbs were installed late this week, and they are preparing to begin milling the pavement on all four (4) streets on Monday. A listserv is being sent to remind motorists and residents of the schedule. With good weather, the bulk of the project should be finished in the next 2-3 week.
- **Sidewalk Inspection Program.** We have begun the inspection work this week. Sidewalks are being marked as determined by the standards in the code, and letters will be going out next month. We have also developed an FAQ sheet to be pushed out via the listserv and Facebook page.
- **Hosbrook Bird Sanctuary/Eagle Scout Project.** Eagle Scout Candidate Aaron Ney will be working on a project in the Bird Sanctuary beginning tomorrow, July 14th. They are clearing some of the undergrowth and repairing the stream channel by installing decorative “rock channel protection”.
- **Service Department.** We have advertised for the vacant Service Worker position. Deadline for the applications is July 25th. If you know of anyone who you think would be a good member of the team, please feel free to forward this information to them.

The crews will be starting street repairs throughout the City over the next several weeks. We have some remedial pavement repairs to do in several neighborhoods. As well, we will be doing a crack-sealing program on those streets, which are “newer” and can benefit from this pavement extending effort.

- **Admissions Tax.** The manager of the Kenwood Country Club (KCC) has asked whether they need to attend the upcoming Council meeting regarding the third reading of the Admissions Tax Ordinance. Per my recent summary email, KCC is requesting that we not impose the 3% tax on the initiation fees as this money is used for capital improvements to the club property. I had intended to provide to Council a revised ordinance deleting the initiation fees along with the amendment to make the tax effective only if the Earnings Tax measure passes in November. If you have any concerns about the elimination of the tax on the initiation fees, please let me know. Below is the body of the email I sent to KCC summarizing the meeting we had with their board members:

CITY MANAGER INTERIM REPORT

Thomas W. Moeller

July 13, 2018

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- “1. While not necessarily supportive of the proposal, KCC would accept the 3% tax on the monthly membership dues. Mr. Kanitz is to provide appropriate financial information to my office so we can more accurately determine the amount the 3% tax would generate on this portion of the club’s revenue. Initial estimates indicate it would generate approximately \$180,000 annually. *(KCC has done so and we have confirmed that the 3% tax would generate \$188,000/year based on the last 12 months membership dues revenue for the KCC).*”
- “2. KCC requests that we delete any reference to the imposition of the proposed Admissions Tax on the ‘Initiation Fee’ which is paid ‘up front’ by new members as this revenue is specifically used for capital improvements on KCC properties. Increasing the Initiation Fee has a negative impact on the Club’s ability to do necessary capital improvements as well as making it less competitive in the market for gaining new members.”
- “3. City Council, at their meeting on 6/25, amended the legislation imposing the tax to make it contingent upon voter approval of the ballot issue which would increase the City’s earnings tax rate from 1% to 1.25%. This issue is on the November 2018 ballot and would be effective, January 1, 2019.”
- “4. City Council had a discussion at their meeting on 6/25 as to when the Admissions Tax would take effect. Because they have now connected it to the approval of the earnings tax increase, there was discussion about potentially delaying the effective date of the Admissions Tax in order to provide time for KCC to implement the fee into the membership fee. I expect that issue to be part of the final discussions at the next council meeting prior to voting on the legislation.”
- “5. City Council will be discussing the matter and have the third reading on the legislation at their meeting on July 23rd. I expect the Budget and Finance Committee to convene sometime prior to the council meeting to further discuss this matter and make a recommendation to City Council prior to the vote on the ordinance. I will notify Mr. Kanitz of the time/date of the meeting so he might attend. The committee meetings are open to the public.”