

NOTIFICATION OF JOB VACANCY

Posting Date: 2/22/18

Department: Administration

Position: Chief Financial Officer

Shift: Regular Full Time

MHHS Description: Minnie Hamilton Health System (MHHS) is a Federally Qualified Health Center (FQHC) that owns and operates a Critical Access Hospital with 18 Acute Care/Swing Beds, 24 Long Term Care (Nursing Home) Beds, a Level IV Trauma Emergency Department, Rural Health Clinic, Primary Care practices, and a Dental practice, serving nearly 20,000 residents in central WV.

Job Duties:

Chief Financial Officer (CFO) is expected to administer all financial affairs of FQHC / Critical Access Hospital providing continuum of care to geographic region of central WV.

The ideal CFO will have extensive experience in Healthcare Financials. This position is a member of the organizations executive management team. Providing financial leadership and day to day financial management. Including oversight of the accounting, billing, admitting, coding, HR, materials management, and other applicable departments. Oversight of multiple provider cost reports, general ledger, asset management, yearly audits, revenue cycle, and various other duties will be required.

Specific Requirements:

- Bachelor's degree in accounting or finance. Master's degree preferred.
- Minimum 5 years' experience of accounting or finance, with minimum of 3 years experience in healthcare industry preferred.
- Minimum 3 years of current management experience.
- Broad understanding of healthcare reimbursement & accounting concepts
- CPA Preferred

Opportunity offers the following:

Competitive salary. Excellent benefit package including: health, dental, vision, life insurance, 401k, paid vacation, personal and sick time. MHHS is an equal opportunity provider, and employer.

Submit application/resume mailing to: Minnie Hamilton Health System
Attn: Human Resources Department
186 Hospital Drive
Grantsville, WV 26147

Email to: shelia.gherke@mhhs.healthcare

Submit on-line application at: <https://www.mhhs.healthcare/employment-application.html>

Last day to apply for position: March 2, 2018