

TOWN OF GREENWOOD
MINUTES OF THE WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
Thursday, September 21, 2023 -6:00 PM

Present: Mayor Brad Edwardes, Alderman Davis, Robinson, Larsen, Town Attorney Jennifer McKay, Town Clerk Veronica Brown, Police Chief Shayne Gibson and members of the public.

Absent: Alderman Turk & Doughty

There was a quorum

Mayor Edwardes called the meeting to order at 6:00 p m, he then led the invocation and Pledge of Allegiance.

Staff Reports:

Chief of Police Department, Shayne Gibson advised 1) that there were two use of force incidents in the month of August 2) National Night Out will be held on October 3rd in the town park 3) Advised the board that another Town Company has been approved for the non preference tows- Futrell Wrecking

Mayor Brad Edwardes, gave update/information on the following issues: 1) Rodeo 2) Pioneer Festival & GLOW 3) Intersection at 70th – upgrades with reflectors & paint 4) AEP/SWEPSCO quote on addition of street light on Hwy 80 5) Exit ramps on Exit 3 & 5 6) Park renovations- Tables, benches and paint equipment by Caddo Parish 7) Alderman Robinson spoke to the 2023 Chamber of Commerce Pancake Breakfast Schedule 8) Thanked Ms Clemons and everyone involved in the Benefit for Sgt Shaul 9) National Night Out, Tuesday October 3rd 6:00pm- 8:00pm 10) Trunk r Treat to be held in the park on October 31st, 5:00 pm – 8:00 pm

Chase Gowan, Water Manager stated that the water usage is currently 680,000 (see full project list in the Official Minutes Book)

Approval of Minutes:

Work Session Meeting –August 17, 2023 No Quorum

Public Hearing & Regular Session- August 22, 2023

Alderman Davis requested modifications on three separate paragraphs

Approval of Financial Statements- August, 2023

Alderman requested if the Board could receive additional detail on the financials. He was advised by Town Clerk, Veronica Brown that if the Aldermen would explain what information they would like to see, she would accommodate. Alderman Larsen questioned a couple of the line items such as; Water and Sewer have the same dollar amounts in fuel expense, Town Clerk Veronica Brown explained that fuel for that department is split 50/50

1. Ordinance No. 11 of 2023

TITLE: AN ORDINANCE TO SET THE FEE SCHEDULE FOR PROVIDING
COPIES/INFORMATION OF RECORDS FOR TOWN OF GREENWOOD DOCUMENTS (To
introduce and Set for Public Hearing on October 24, 2023)

Veronica Brown, Town Clerk read the Ordinance by title. Alderman Larsen inquired on where this schedule came from? Town Attorney, Jennifer McKay advised that she used multiple from surrounding towns. Alderman Davis inquired on the current fees. Alderman Larsen asked if we could post the Ordinance along with the Agenda, Mayor Edwardes stated that on some months it would too many to post

2. Discussion to amend the Personnel Ordinance for Town of Greenwood employees as it pertains to Light Duty Positions. After a discussion from the Board of Aldermen, the Town Attorney stated that due to the overwhelming support of the light duty position to be incorporated into the town Personnel Ordinance by all of the Aldermen she would have an Ordinance prepared by the October Work Session.

3. Discussion on hiring/pay for the Police Department
Mayor Edwardes & Alderman Davis provided information that was discussed in the meeting with Travis Morehart from Cook & Morehart CPA Firm. It was urged to hold off on incurring any recurring debt until the Water/Sewer fund is self sufficient and the General Fund is not contributing to the upgrades. Mayor Edwardes further advised that two avenues are being researched for increasing the Revenues (Sales Tax Increase & Alcohol) as well as he had approved the hiring of two officers. Alderman Davis asked if full time was discussed and he was advised, yes that one of the two positions would turn into full time as soon as one position was open.

Public Comments:

G. Gander, Greenwood Resident in favor of light duty position

C Allred, Greenwood Resident was in favor of the Public being wanded as they enter the building for the Board of Aldermen meeting and was disturbed by the conduction of the last Board of Aldermen meeting

S Lawman, Greenwood Resident wanted clarification on the hiring process for the part time positions in the Police Department and inquired on the costs of the Public Records Request to the town, also wanted to know if she could review the Public Records Request

J Jaudon, Greenwood Resident spoke in favor of the light duty position and advised that the US Dept of Labor defines different levels of Occupational Standards. She also spoke on police pay

S Coon, Greenwood Resident spoke in favor of Ordinances being posted with the Agenda 2) also spoke in favor of no outside flash drives be used for Public Records Request 3) spoke in favor of exploring new avenues in order to provide more money to the Police Department 4) Advised that most copier contracts charge overage fees when you exceed the limit of the contract

S Clemons, Greenwood Resident spoke in favor of amending the Personnel Ordinance to accommodate light duty positions and more pay for the police

Adjourn

There being no further business, a motion was made by Alderman Robinson and seconded by Alderman Davis the meeting was adjourned at 7:37 pm. Next meeting to be held on Thursday, October 21, 2023 @ 6:00 p.m. for the Work Session of the Board of Aldermen and Tuesday, October 26, 2023 at 6:00 pm Public Hearing & Regular Session Meeting of the Board of Alderman. All meetings held in the Town Hall Chambers.

s/s Veronica Brown LCMC, Town Clerk

s/s Brad Edwardes, Mayor

STATE OF LOUISIANA

PARISH OF CADDO

I, THE UNDERSIGNED Town Clerk of the Town of Greenwood, do hereby certify that the foregoing is a true copy of the minutes of the Work Session of the Mayor and Board of Aldermen of the Town of Greenwood for September 21, 2023

This the 9th day of October, 2023

s/s Veronica Brown LCMC, Town Clerk