

GARNETT PUBLIC LIBRARY BOARD
ZOOM Meeting Minutes
Monday, October 12th, 2020
6:00 PM

Present: Jordan Hall, Jennifer Sibley, Linda Huettenmueller, Sharon Yost, Denise Scheibmeir, Sandra Moffatt and Mike Hermann as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were approved as submitted (Moffatt/Scheibmeir).

II. Treasurer's Report –The Gifts and Memorials account interest earnings were \$1.33 in September. G&M also received \$248 from the funds left from copy fees and library fines. The SEK State Aid account was reimbursed in the amount of \$5999.00 for the laptop purchased under the CARES Act. The final SEKLS allocation for 2020 should be received next week. Linda and Andrea will compare account balances later since Covid-19 concerns required a virtual format for this meeting. A bill was received in the amount of \$20,783 for work on the first half of the roof. The actual cost of running the security system through the cell tower was \$346.90.

III. Payment of bills was approved (Scheibmeir/Moffatt).

IV. No citizens were present for comment.

V. Librarian Sobba presented her report. Circulation was down 839 as compared with September, 2020; however, this is the smallest deficit reported so far this year. There were 5 story times held. A new book was installed on the Storywalk with 43 recorded uses: *The Berenstain Bears & the Great Road Race* to coordinate with the Garnett Grand Prix event. Eight people attended the Zoom book discussion. In-library patron usage is running at half the normal rate when compared with last year's figures.

VI. No minutes were received from the Walker Art Committee.

VII. The used book carts put out during city-wide garage sales generated \$150 for the FOL. There is a fall basket raffle as well as chances available to win a donated quilt. FOL continues to support the newspaper digitization project. Due to Covid concerns, the annual meeting has been cancelled. There is a possibility that profits lost from cancellation of the ice cream social and the holiday homes tour could be covered by a Covid-related grant.

VIII. A. Work on the roof is ongoing.

B. The new temporary hours seem to be well-received with more AM traffic resulting. The Board did not choose to expand hours further at this time.

C. The security system is functioning properly after switching from internet to cell tower transmission.

D. Hazel Stringham is no longer with the library due to unavoidable excessive absences. The Adult Services Coordinator vacancy and need for part-time cleaning help are being advertised. Some applications have been received. The current limited hours of operation have allowed library personnel to navigate the staff shortages.

IX. A. The Board approved the procurement of a new copier even if an SEKLS tech grant is not received. Due to its age, the current copier can no longer communicate properly with the rest of the library network.

B. To keep pace with updates, Andrea will be looking to replace two computers before year's end. She will be looking at options that meet the SEKLS system requirements.

C. SEKLS covered the cost of registration this year for the ARSL online conference and the archived sessions. Staff will be able to catch up with sessions they may not have been able to attend live.

D. The Board reviewed the GPL Goals flowchart. Long-term goals included some big-ticket items: an ADA-compliant remodel of the main library bathrooms; replacement of the library's air-conditioning unit; outdoor drainage work on the building's west side to resolve flooding issues; replacement of the heating unit for the west addition; and the possible stained glass window restoration. Andrea would like to investigate becoming a fine-free library. Short-term goals will be amended to reflect the pandemic-related projects that were also completed this year.

E. The next regular meeting will be held Monday, 11/09/20 at 6:00 PM with social distancing at the library unless restrictions dictate otherwise.