

**LIVINGSTON COUNTY RC CLUB INC.**  
**CONSTITUTION and BYLAWS**  
**Revised 8<sup>th</sup> March 2017**

**CONSTITUTION**

1. The name of this organization shall be the Livingston County RC Club Inc. A Michigan nonprofit organization hereinafter referred to as The Club.
2. The purpose of this organization is to foster the hobby of radio control and other model aircraft activities.
3. The club is organized and operated exclusively for education, recreation, and other non-profitable purposes. No part of any earnings is for the benefit of any private individual.
4. The fiscal year of the Club shall be the calendar year.
5. The business and property of the Club shall be managed and controlled by a Board of Directors who shall be elected from the active adult membership as defined in the Bylaws.
6. Bylaws shall provide for and establish the operation and management of the Club.
7. This Constitution and Bylaws may be amended or revised by an affirmative vote of a two thirds majority of the active adult members, in attendance, at any regular general membership or special business meeting.
8. Any proposed amendments must be submitted to the membership in writing one month in advance of the meeting at which the amendment is voted on.

**BYLAWS**

**ARTICLE 1: Membership**

Section 1. Membership of the club shall not be restricted to a given number of adult members, or junior members, however there will be a limited number of honorary members.

A. Active adult members shall be those at least 19 years of age who are in good standing, who abide by these By- Laws and such Club rules as may be established.

B. Active junior members shall have no vote in the proceedings of the Club. They may participate in the Club activities only under active adult member supervision, or when specifically authorized. Junior members must become active adult members at age 19, upon filling the qualifications for active adult membership.

C. Honorary members shall be permanent, non-dues paying members. Honorary members shall be nominated by the Board and shall be confirmed by a majority of the active adult members at any regular meeting. Non-flying Honorary members need not have membership in the AMA.

Section 2. Application for membership shall be made to the Treasurer on a provided form. The applicant must provide proof of AMA membership at the time of application.

Section 3. Any member expelled from membership in accordance with the provisions of Article 10 of these Bylaws, may not be reimbursed for dues or assessments paid in advance of the date of expulsion.

Section 4. Any member may be granted a leave of absence for a specified period of time, for any reason deemed sufficient by the Board of Directors. Any such member will not be required to pay dues but will be responsible for payments of special assessments. He will continue as an inactive member for a period not to exceed two (2) years. The inactive member will have to be re-instated by the Board of Directors.

Section 5. In the event that a change in an individual's membership status is requested by the member, such change shall be subject to approval of the Board of Directors.

## **ARTICLE 2: Meetings**

Section 1. General Membership meetings and special business meetings shall be held at locations designated in advance by the Board of Directors or by action of the membership at any regular business meeting.

A. Regular business meetings shall be held the second Wednesday of each month, except when changes are made by the Board of Directors, with adequate advance notice to the membership.

B. Special business meetings of the Club may be called at any time by the Board of Directors, President, or a majority of the eligible active dues paying members, provided that the time and purpose of such meeting has been given adequate advance notice.

Section 2. Meetings of the Board of Directors shall be held monthly in advance of the regular business meeting of the Club.

## **ARTICLE 3: Officers and Elections**

Section 1. The business and property of the Club shall be managed and controlled by a Board of Directors consisting of seven members, four of whom are Club officers, elected at large from the eligible active adult dues paying members of the Club in accordance with qualifications as set forth herewith.

A. President - The President shall be chief executive officer of the Club, and in recess of the Board of Directors shall have general control and management of its business and affairs, subject to the right of the Board of Directors to delegate any specific power, as may be statute, exclusively conferred upon the President or any other office or officers of the Club. He shall preside at all meetings of the Directors and at all meetings of the membership of the Club.

B. Vice President - In case the office of the President shall become vacant or in case of the absence of the President, or his inability to discharge the duties of his office, such duties shall devolve upon the Vice President. The Vice President shall also be the Field Marshal and it shall be his duty to see that the Club facilities conform to standards and are in good condition. No alterations or changes are to be made to the Club facilities without the consent of the Field Marshal. He shall be included on any committee appointed by the President or Board of Directors for the purpose of planning any activities concerned with the maintenance, construction, or alteration of the Club facilities.

C. Secretary - The Secretary shall keep the minutes of all meetings, shall notify members of special meetings, shall file all membership applications upon approval, and shall carry out all correspondence and such publicity as may be necessary. He shall have custody of all records of the Club

other than financial and shall keep them safe and in order for reference at any time. The Secretary shall also provide absentee ballots and give notice of elections as prescribed elsewhere.

D. Treasurer - The treasurer shall have custody of and keep account of all money, funds, and property of the Club as determined by the Board of Directors. He shall render reports of the financial condition of the Club to the Board of Directors at each meeting thereof; and shall furnish a detailed financial statement, subject to audit, at the monthly meetings of the membership. He shall deposit all funds of the Club in such bank or banks as the Board of directors may designate. Such account or accounts shall carry the signatures of the officers of the Club, any two (2) of which shall be required for the withdrawal of funds. The Treasurer shall disburse all funds subject to the approval of a majority of the Board of Directors.

E. AMA Liaison Officer - The AMA Liaison Officer will be appointed by the Board of Directors and will serve a term of one (1) year.

Section 2. The Officers and Directors shall be elected at the November business meeting and shall hold office for a term of one year, starting January 1st of each year. Notice of such election shall be given by the Secretary to all eligible active adult members not less than one month, prior to the election.

Section 3. The retiring Board of Directors shall prepare a tentative slate of Officers and Board Members from the membership at large, having fully determined their qualifications. This slate shall then be presented at the October business meeting. Additional nominations may be presented from the floor at the November business meeting. Absentee ballots will be provided by the Secretary upon request.

Section 4. The Officers and Board Members shall be elected by the eligible active adult members, in attendance at the November general business meeting. If the retiring President is not re-elected to office, he will automatically become a member of the Board of Directors, in which case only two (2) additional Directors shall be elected.

Section 5. In the event of permanent vacancies in the offices of Vice President, Secretary, Treasurer, the remaining members of the Board of Directors shall appoint a replacement from their ranks to serve the unexpired term. Vacancies in the Board of Directors shall be filled by special election at the next regular business meeting.

#### **ARTICLE 4: Dues and Assessments**

Section 1. Dues of the Club shall be set by the Board of Directors with the voted approval of the active adult dues paying members. Voting privileges will be accorded only to the "Active Adult" members of the Club.

Section 2. Any member must pay his dues in advance on an annual basis.

Section 3. The yearly dues may be changed by a 2/3 majority vote of the active adult members, attending the meeting, the month after the proposed change is presented to the general membership, at a scheduled meeting.

## **ARTICLE 5: Club Facilities and Equipment**

Section 1. Any equipment which is not properly identified and claimed by a member within ninety (90) days after his membership in the Club ceases, shall revert to the Club subject to the approval of the Board of Directors.

Section 2. Club property will include all items which have been purchased with Club funds, constructed of Club materials by members, donated outright to the Club, or which have reverted to Club ownership in accordance with Section 1 above.

Section 3. Any Club property which is declared to be surplus by the Board of Directors shall be disposed of in the following manner:

A. Club property shall be sold at auction, notice of said auction to be given to the active adult members in writing at least fifteen (15) days prior to the date of said auction.

B. Funds resulting from the sale of the Club property shall revert to the Club treasury, for use as general funds or to be dispersed in accordance with Article 9, Section 2, below.

## **ARTICLE 6: Field**

Section 1. Suitable field rules and regulations shall be devised and published from time to time as conditions determine.

Section 2. Consistent violations of such house, field rules and regulations shall be deemed sufficient for expulsion in accordance with Article 10, of these Bylaws.

## **ARTICLE 7: Amendments**

Section 1. These Bylaws may be amended, revised, added to, or repealed by an affirmative vote of two thirds (2/3) majority of the eligible active adult members, that are in attendance, at any regular business meeting, or at any special business meeting, provided written notice of such change is given at least one month in advance.

Section 2. The Secretary shall be directed to maintain copies of these current Bylaws with amendments and revisions at all times and shall be responsible for publication of the Constitution and Bylaws with all amendments, revisions, or other changes included.

## **ARTICLE 8: Resignation, Termination, Disciplinary Action, Expulsion and Reinstatement of Membership**

Section 1. Any member in good standing may resign his/her membership by giving written notice to the Club.

Section 2. If any member ceases to have the qualification necessary for membership in the AMA, his/her membership in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility.

Section 3. This section provides for enforcement of all Club rules that are related to flying activities and/or any other unacceptable behavior by an individual member or members, as defined by the Board of Directors.

A. Any individual may be expelled from membership in the Club by a majority vote of the Board of Directors if, in the Board of Directors determination, such individual willfully commits any act or omission which is a violation of any of the terms of these Articles of Incorporation and By-Laws, Club rules, or the rules of the AMA, or which is detrimental to the Club, the AMA, or to model aviation.

Section 4. Any member who is expelled from membership may be reinstated to membership only by a majority vote of the Board of Directors.

Section 5. The Board of Directors shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions, which do not justify expulsion from membership.

## **ARTICLE 9: Dissolution**

Section 1. The Corporation may be dissolved with the approval of a 2/3 majority vote of the total active adult membership.

Section 2. Upon the dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, including the repayment of vested interest to the membership based on years of service in the Corporation, dispose of all the assets of the Corporation exclusively for the purposes of the Corporation in such a manner, to the Academy of Model Aeronautics Inc., or to such other organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(C)(3) of the Internal Revenue Code of 1986, as amended, or to such other organization with purposes similar to the purposes of the Corporation as the Board of Directors shall determine. Any of such assets not so disposed of shall be disposed of by the Court of Common Pleas (or similar court) of the county in which the principal office of this Corporation is then located, exclusively for such purposes and to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

## **ARTICLE 10: Grievance Procedure (Flight and Ground Safety Rules)**

Section 1. Purpose: This grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to

the Safety Committee for its consideration by means of a Grievance Form to be filled out as outlined in Article 10, Section 2, A.

Section 2. Safety Committee: The Safety Committee shall use its judgment in carrying out action of the following:

A. A Grievance Form will be filled out and turned in to the Safety Committee Chairman or Field Marshall. At least one (1) witness is required.

B. First Violation:

- a. Viewpoints of both complainant's and accused will be considered.
- b. Complainant's and accused names will be disclosed.
- c. A verbal reprimand will be given to the accused by the Safety Committee, and this will be recorded in the Committee files.

C. Second Violation:

- a. Complainant's and accused names will be disclosed.
- b. The accused has the right to a written rebuttal, to be reviewed by the Committee.
- c. If the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy posted at the Club field.

D. Third Violation:

- a. Committee will notify the accused in writing that the Board of Directors will vote on the expulsion of the accused at the next meeting.
- b. Said expulsion will last for a minimum term of one (1) year (longer if deemed necessary by the Board of Directors).
- c. A member may be expelled from the Club only upon a majority vote of the Board of Directors.
- d. The expelled member may reapply for membership after the expiration of the expulsion time period.
- e. The three actions will not be enforced unless they are accumulated within a two (2) year period of time.

E. Retaliation:

- a. Any member receiving a Grievance, who directs any retaliation action against the Club, its members, or property, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Board of Directors. This Constitution and Bylaws were rewritten and revised throughout all of the Articles.

This revision incorporates all of the previous amendments and revisions to this document and was presented to the membership for approval on 8th March 2017.