



To: All Councillors
Press
Notice Board (members of the public are welcome to attend)

Lisa Staggs – CLERK.

Dear Councillor,

You are hereby summoned by the Chairman to attend a meeting of:

MIRFIELD TOWN COUNCIL

To be held on: Wednesday 16th November 2022 at 7.30pm
To be held at: Trinity Methodist Church, 4 Trinity Street, Mirfield, WF14 8AD.

A period of 15 minutes will be allowed during the meeting for questions and comments from members of the public on matters relevant to the Town council. There should only be one speaker per topic, each member is allowed three minutes in which to speak (approximately). Questions **MUST** be received 7 days prior by email or post to the Clerk to mirfieldtowncouncil@gmail.com, with details of what they wish to speak about including the wording.

Recordings may be made at the meeting by attendees. Anyone intending to record proceedings should inform the Chairman or Clerk of the meeting of their intentions to record prior to commencement of the meeting. Anyone intending to record a meeting or part thereof, will be asked by the Chairman to identify themselves. All recordings must be made in accordance with any regulations relating to such matters and in accordance with Mirfield Town Council Recording Policy.

AGENDA

MTC88/2022	CHAIRMAN'S WELCOME AND REMARKS:
MTC89/2022	<u>APOLOGIES FOR ABSENCE</u> 1.To receive apologies 2.To approve reasons for absence. (Members are reminded that apologies MUST be sent to the Clerk or Chairman if they are unable to attend.)
MTC90/2022	<u>DECLARATION OF INTEREST</u> To receive any declarations of interest to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests For members to declare if they have been lobbied on any matters on the agenda
MTC91/2022	<u>CONFIRMATION OF MINUTES:</u> To approve the minutes of the ordinary meeting of 2 nd November 2022 as a true and correct record including payments of Nil .
MTC92/2022	<u>MATTERS ARISING FROM THE MINUTES:</u> To receive information on the following ongoing issues and decide further action

	<p>where necessary</p> <ol style="list-style-type: none"> 1. To receive an update on Mirfield Library and agree any action necessary 2. To receive an update from Cllr Naisbett on Christmas Lights and agree any action necessary 3. To receive an update from Cllr Connell on Lamppost Banners and agree any action necessary 4. To receive an update on suspected arson attacks and agree any action necessary
MTC93/2022	<p><u>FINANCE:</u></p> <p>To approve the following accounts for payment</p> <ol style="list-style-type: none"> 1. To agree Clerk November Salary by Bacs 2. To agree Clerk Working Allowance November by Bacs 3. To agree HMRC November PAYE by Bacs 4. To agree Trinity Methodist November Room Hire by Bacs £80.00 5. To agree Able Gardens November Maintenance by Bacs £45.00 6. To agree Zoom Monthly Pro by Bacs £14.39 7. To agree Old Colonial installation of signage at Ings Grove Park by Grove fencing £144.00. (Grove Fencing have confirmed that the invoice was paid by Old Colonial) 8. To agree Williams & Co Advice for Eastthorpe Gardens & land registry check £372.00 9. To receive Bank Reconciliation to 31/10/22 10. To receive Monthly Budget to 31/10/22
MTC94/2022	<p><u>GRANT APPLICATIONS:</u></p> <p>To consider grant applications submitted: Mirfield In Bloom contribution of £20,000 from MTC for plants and watering (Documents circulated prior to the meeting)</p>
MTC95/2022	<p><u>INTERNAL MATTERS:</u></p> <p>To receive information on the following items and decide any action where necessary</p> <ol style="list-style-type: none"> 1. To receive a presentation from Novus regarding Mirfield Town Council website incorporating Mirfield Remembers and discuss and agree any action or costs necessary 2. To discuss Meltham Town Council proposed Shared Capital Grant Scheme and agree any action necessary 3. To receive an update on Clerk's salary and agree any action necessary (Due to confidential nature, item may be taken in private)
MTC96/2022	<p><u>PUBLIC QUESTION TIME:</u></p> <p>None</p>
MTC97/2022	<p><u>FUTURE MEETING DATES TO AGREE:</u></p> <p>THE DATE OF THE NEXT FULL TOWN COUNCIL MEETING: Wednesday 14th December 2022 Time Meeting Closed:.....</p>

<http://www.mirfieldtowncouncil.com>

Signed Lisa Staggs
Town Clerk