



## RESIDENCY APPLICATION AND INSTRUCTIONS

### APPLICATION INSTRUCTIONS

**Provisional residency reservations may be made while you are applying.** Contact us by email for availability.

**Please read the entire *Residency Information and Guidelines* before beginning the application process.**

**Applications and supporting materials should be submitted a minimum of 30 days prior** to requested dates (some exceptions are made) and are considered on a first-come, first-served basis. Please note that availability of dates for residencies changes constantly and dates often fill quickly. Candidates for residency are reviewed in order of Dorland's receipt of the completed applications.

**Application Form must be filled out completely.** Your signature on your *Residency Application* acknowledges that you have read and agreed with the *Residency Information and Guidelines*.

- **Apply online (preferred method) at** <https://www.dorlandartscolony.com/residency-application.html>
- **Or send your application materials**
  - By mail to: Dorland Mountain Arts  
PO Box 6  
Temecula CA 92593
  - By email: [info@dorlandartscolony.org](mailto:info@dorlandartscolony.org)

### CHECKLIST FOR SUBMISSION OF APPLICATION MATERIALS

#### RETURNING RESIDENTS

- Send the completed and signed *Residency Application* with current and updated information.
- Send updated bio (100 word or less) in body of email or word doc with attached jpg headshot if you wish.

#### FIRST TIME RESIDENTS CHECKLIST (for your reference)

- \$40 Application Fee: US funds only. Make checks payable to Dorland. Pay with credit card or Paypal using our website page: [www.dorlandartscolony.com/residency.html](http://www.dorlandartscolony.com/residency.html).
- Completed and signed copy of the *Residency Application*.
- Resume reflecting your educational and professional experience.
- Send a **short bio** (100 word or less) in **body of email** or **word doc** (in third person) and attached jpg **headshot**.

#### Work Samples

- Email digital samples of recent work: 6-10 pages of writing, 3 visual art images, or 3 sound clips. Or, supply a website link which includes these samples.
- (Optional) Supply links to supporting materials such as press releases, reviews, catalogues or others.

#### References

- Two short letters of professional references are required. Include contact information for these individuals on the application. Choose individuals who are familiar with your creative work and who know you well enough to give a character reference
- Signed and sealed references may be included with the application, or may be sent directly to Dorland by email or mail.

**Note:** All application materials and work samples are confidential and retained only for Dorland's use.



**RESIDENCY APPLICATION**

**DATE:** \_\_\_\_\_

**TYPE OF APPLICATION:**

1st Time Applicant  Returning Fellow Date of Last Residency: \_\_\_\_\_ Number of Previous Residencies: \_\_\_\_\_

**NUMBER OF WEEKS REQUESTED:** \_\_\_\_\_ (minimum of one – maximum of 12).

**BEGINNING DATES:**

First Choice

Second Choice

Third Choice

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ / \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ / \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**PERSONAL INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Email Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ Website: \_\_\_\_\_

**EMERGENCY CONTACT**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**MEDIUM / GENRE** (check all that apply)

VISUAL ARTS:  Mixed Media  Painting  Oil  Acrylic  Watercolor  Photography  Sculpture  
 Woodworking  Ceramics  Digital Imaging  Drawing  Fiber Arts  Film & Video  Metalworking  
 Graphic Design Other: \_\_\_\_\_

WRITING:  Fiction  Poetry  Journalism  Nonfiction  Playwriting  Screenwriting  Other \_\_\_\_\_

MUSIC:  Composition  Performance  Theory Do you need a piano? \_\_\_\_\_ (Two cottages have a piano)

ACADEMIC:  Art Conservation  Art Education  Art History  Historic Preservation

OTHER: (Please Specify) \_\_\_\_\_

**CAREER LEVELS:** Do you consider yourself  Emerging  Mid-Career  Established/Professional

**PLEASE ANSWER THE FOLLOWING QUESTIONS:** (Add additional pages as needed)

1. What do you envision accomplishing during your residency? \_\_\_\_\_

\_\_\_\_\_

2. How did you learn about Dorland? \_\_\_\_\_

3. Please list your three most recent professional achievements. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. What other artists' communities or retreats have you attended? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REFERENCES:** (First time applicants only) List below, the names and addresses of two people in your field who are familiar with your work and who have agreed to supply letters of reference on your behalf.

Please have your references send or email the letters directly to Dorland, with **your name in the subject line** or send sealed letters with your application.

1. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email Address: \_\_\_\_\_

2. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**DEMOGRAPHIC INFORMATION\*** (Optional):

\* Dorland would appreciate your furnishing demographic information. Providing information is not required; however, knowledge of this information assists Dorland as we measure how successful we are at making programs available to a broad group of applicants. Demographic information is provided to potential funding agencies upon their request.

Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_ Male: \_\_\_\_ Female: \_\_\_\_

Race/Ethnic Background: \_\_\_\_\_

**DORLAND PUBLICITY**

If I am accepted you may photograph me at work (at an arranged time), or use photos I submit for the sole purpose of marketing Dorland and I agree that you may publish these photos in **print and online**, for use in promoting Artist Residencies at Dorland. You may use a quote from me in the same manner.

\_\_\_\_ yes      \_\_\_\_ no

If I am accepted you may use my photograph and a quote for Dorland social media.

\_\_\_\_ yes      \_\_\_\_ no

**AGREEMENTS**

"I acknowledge that I have read, understand and agree to abide by all terms, rules and regulations outlined in Dorland's **Residency Application and Instructions** and **Residency Information and Guidelines.**"

**SIGNATURE OF APPLICANT** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PRINTED NAME** \_\_\_\_\_

**\$40 NON-REFUNDABLE APPLICATION FEE:** \_\_\_\_ is included by check. \_\_\_\_ was paid through the [website](#)  
\_\_\_\_ Please send invoice for credit card payment through Paypal.