

# Poplar Springs Fire Department

## Position Description

Classification/Job Title: Engineer

Type of Work: Full-Time  
Job Title of Supervisor: Battalion Chief

### Description of Position:

#### General Responsibilities:

- Responds to emergencies including, but not limited to, structure fires, vehicles fires, vehicles accidents, wildland fires, trapped people or animals, hazardous material accidents, floods, gas leaks, down power lines, fallen trees and any other emergencies deemed by the OIC.
- Drives fire apparatuses emergent or non-emergent based on departments response procedures and operates the fire pump.
- The Engineer is responsible for placing adequate measures on all fire calls (hose lines, placement of apparatuses, etc.)
- The Engineer will be responsible for assisting with fire prevention duties assigned to that station for that shift.
- The Engineer will be responsible for ensuring that all first out response units are checked off in the software used for recording the data.
- The Engineer will be responsible for assisting with company pre-fire plans or inspections that are assigned to that station for that day.
- The Engineer will be responsible for the general upkeep of the station assigned to.
- The Engineer will be responsible for the basic training needs of the firefighter assigned to their station, i.e.; streets, apparatus and equipment locations.
- Perform any and all reasonable tasks assigned.

#### Specific Responsibilities:

- Safely and efficiently respond to emergency calls in order to provide initial fire attack, perform immediate rescues and emergency pre-hospital care to the sick and injured.
- In charge of any emergency scene until more advanced medical personnel arrives or relieved by a higher-ranking officer. Begin initial setup of the Incident Command System.
- Accurately assess and supervise the scene to ensure that all needed equipment and personnel are appropriately dispatched and utilized in the most efficient manner.
- Ensure the safety of all personnel, bystanders and patients at the call scene.

- Maintain proper inventory of all equipment and supplies used in both fire suppression and assigned EMS duties.
- Keep detailed records in all areas of job requirements.
- Operate apparatus and all emergency equipment in a safe and efficient manner.
- Maintain communication as needed between all other emergency agencies.
- Attend in-service training and all other training as required for Fire, EMS and Rescue duties.
- Maintain quality public relations between department and the community.
- Performs fire ground operations and in accordance to SOP's of the department and all patient care in accordance with the guidelines required by South Carolina Department of Health and Environmental Control.
- To perform any duties or responsibilities given by their shift officers.

### Minimum Requirements:

- Must be at least 21 years of age.
- Must possess a high school diploma or recognized equivalent.
- Must possess a valid South Carolina driver's license with class E or Class B CDL.
- Must pass a departmental physical administered by the department's physician.
- Free of any handicaps that impair the ability to perform the duties or task involved in job performance.
- Current certifications as FFII.
- Must have at least three (3) years of total fire service experience.
- Employed minimum one year with Poplar Springs Fire Department or experience equivalent to.
- Pump Operations I
- Emergency Vehicle Driver training
- Certification as an EMT or within one year of employment or promotion

### Desirable Requirements:

- Basic Principals of Building Inspections
- Fire Officer I
- Pump Ops II.

